



## Officer Decision Record – Key Decision

Key decisions taken by an officer are subject to the 5 day call in period from circulation to Members, and therefore the decision will be released for implementation following the call-in period and no call in being received

### 1. Cabinet date and copy resolution this key decision relates to

The decision is in accordance with the resolutions and delegations (see below) established in relation to Cleethorpes Levelling Up Fund (LUF) Projects of 14th June 2023 (Cabinet Decision Notice DN.11).

Cabinet resolved:

1. That the plans for progressing the Levelling Up Fund projects as set out in the report be noted.
2. That the Director of Economy, Environment, and Infrastructure, in consultation with the Leader of the Council be delegated authority to procure and appoint professional design, technical, regeneration, including associated specialist skills, and contractors, required to progress and deliver the Cleethorpes Levelling Up Fund projects.
3. That the Director of Economy, Environment, and Infrastructure, in consultation with the Leader of the Council, be authorised to:
  - a. Defray the LUF grants within the terms of any conditionality.
  - b. Undertake all ancillary activity reasonably arising in support and implementation of the above recommendations.
4. That the Assistant Director Law and Governance (Monitoring

Officer) be authorised to execute and complete all requisite legal documentation in relation to the matters outlined above.

## **2. Subject and details of the matter** (to include reasons for the decision)

Following on from the Cabinet decision that the Director of Economy, Environment, and Infrastructure, in consultation with the Leader of the Council be delegated authority to procure and appoint professional design, technical, regeneration, including associated specialist skills, and contractors, required to progress and deliver the Cleethorpes Levelling Up Fund (LUF) projects, a procurement exercise was undertaken.

This utilised NELCs Highways framework to procure a principal contractor to deliver the Market Place project. Two compliant bids were received and were assessed using a quality score and price score. Following external review and using the evaluation matrix the winning bidder was identified as C R Reynolds. Approval is requested to contract award for this procurement.

## **3. Decision being taken**

That the Director of Economy, Environment, and Infrastructure, in consultation with the Leader of the Council award the contract to C R Reynolds for the appointment of the Principal Contractor for Cleethorpes LUF Market Place.

## **4. Is it an Urgent Decision? If yes, specify the reasons for urgency. Urgent decisions will require sign off by the relevant scrutiny chair(s) as not subject to call in.**

No

## **5. Anticipated outcome(s)/benefits**

The Cleethorpes Market Place project is expected to provide the environment to see the revitalisation of the historic square into a public space that boosts local businesses, footfall, and supports the visitor economy. It will create a safer, more pedestrian friendly environment with improved public realm features such as seating, greenery, lighting, and flexible event space. The scheme strengthens connectivity between St Peter's Avenue, the Market Place, and the seafront, encouraging a

circular walking route through the town. Overall, it directly supports the Council Plan's priorities of creating a stronger economy and stronger communities through regeneration, improved public spaces, and enhanced local opportunities.

**6. Details of any alternative options considered and rejected by the officer when making the decision** (this should be similar to original cabinet decision)

Do Nothing - The Council could choose to not progress any of the projects. However, this would mean the loss of part or all of the £18.4m of LUF grant from the area and mean that the potential regeneration of Cleethorpes would not be achieved, including the aspirations contained within the Cleethorpes Masterplan.

Do Less – we could choose to limit the scale of the various projects. However, this would reduce their impact and upon the ambition of the Cleethorpes' Masterplan and also, would likely fall outside of the approved scope of the LUF award.

**7. Background documents considered** (web links to be included and copies of documents provided for publishing)

[Cleethorpes Levelling Up Fund \(LUF\) Projects](#) of 14<sup>th</sup> June 2023 ([Cabinet Decision Notice DN.11](#)).

**8. Does the taking of the decision include consideration of Exempt information? If yes, specify the relevant paragraph of Schedule 12A and the reasons**

Yes. The appendix contains exempt information as defined in paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972 (as amended), in that it contains information relating to the financial or business affairs of any particular person (including the authority holding that information).

**9. Details of any conflict of interest declared by any Cabinet Member who was consulted by the officer which relates to the decision (in respect of any declared conflict of interest, please provide a note of dispensation granted by the Council's Chief Executive)**

N/A

**10. Monitoring Officer Comments (Monitoring Officer or nominee)**

The above decision is consistent with the will and expectation of Cabinet.

**11. Section 151 Officer Comments (Deputy S151 Officer or nominee)**

Funding for this procurement is included within the approved capital programme for the Market Place regeneration project. Ongoing monitoring will ensure compliance with budgetary controls.

**12. Human Resource Comments (Head of People and Culture or nominee)**

There are no Human Resource implications arising from this report.

**13. Risk Assessment (in accordance with the Report Writing Guide)**

The Cleethorpes Board, which meets monthly, and chaired by the Assistant Director Regeneration has responsibility for risk. Key risks are reported to the Board and the project team retains an ongoing risk register.

Financial risks have already been mitigated by receiving the LUF funding in 2023. Any further cost overruns during delivery of the project will be mitigated for through early risk reporting, value engineering and allocated contingency sums.

**14. Has the Cabinet Tracker been updated with details of this decision?**

Once approved, the tracker will be updated.

**15. Decision Maker(s):**

Name: Carolina Borgstrom

Title: Director of Economy,  
Environment & Infrastructure

Signed: REDACTED

Dated: 3/2/2026

**3/2/202**

**16. Consultation carried out with Portfolio Holder(s):**

Name: Cllr. Phillip Jackson

Title: Leader of the Council

Signed: REDACTED

Dated: 4<sup>th</sup> February 2026

**17. If the decision is urgent then consultation should be carried out with the relevant Scrutiny Chair/Mayor/Deputy Mayor**

Name:

Title:

Signed:

Dated:

Key Decisions are defined in the Constitution as:

A decision (whether taken collectively or individually by members) which is likely:

- (i) to result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or
- (ii) to be significant in terms of its effects on communities living or working in an area comprising two or more wards.

A decision will be considered financially significant if:

- (i) in the case of revenue expenditure, it results in the incurring of expenditure or making savings of £350,000 or greater;
- (ii) in the case of capital expenditure, the capital expenditure/savings are in excess of £350,000 or 20% of the total project cost, whichever is the greater

In determining whether a decision is significant in terms of its effect on an area comprising two or more wards, consideration shall be given to:

- (i) the number of residents/service users that will be affected in the wards concerned;
- (ii) the likely views of those affected (i.e. is the decision likely to result in substantial public interest)
- (iii) whether the decision may incur a significant social, economic or environmental risk.