AUDIT AND GOVERNANCE COMMITTEE
TRACKING OF RECOMMENDATIONS / ACTIONS

DATE OF MEETING	RECOMMENDATION / ACTION	RESPONSIBLE	PROGRESS/COMMENTS
3rd April 2025	**AC.62 LOCAL PARTNERSHIPS** RESOLVED That the Chair discuss the topic of local partnerships further with the Monitoring Officer with a view to bringing this back to a working group setting.	Chair/Monitoring Officer	Update: Mr Jones and Ms Paterson to look at arranging a date for this working group over the summer, with a view to a report being brought back to the next Audit Committee meeting.
29th January 2026	**AC.41 CODE OF GOVERNANCE AND ANNUAL GOVERNANCE STATEMENT 2024-25 UPDATE** RESOLVED - That a Working Group be convened to look at the governance arrangements around the Corporation Road Bridge Project with terms of reference being prepared in conjunction with the Chair and to return to committee for final sign off.	Chair, Councillor Patrick & Scrutiny & Committee Advisor	Update:. Ms Paterson to email committee members to ask for interest in the initial discussion around the terms of reference of the Corporation Road Bridge Working Group
16th April 2026	**AC.55 REFERRAL FROM AUDIT WORKING GROUP** RECOMMENDED TO AUDIT COMMITTEE:- That presentations provided to the Audit Working Group in relation to Internal Reports should include an update on the status of all actions within the report.	Chair/ Scrutiny & Committee Advisor	Update: To remain on tracking to monitor progress.

16th April 2026	**AC.62 ANNUAL REPORT OF THE AUDIT AND GOVERNANCE COMMITTEE 2025/26** That the self-assessment be revised later in the year with increased committee involvement.	Chair	Update:- CIPFA are expected to issued revised guidance for audit committees and this will be reviewed at the time of its publication to establish whether there is any additional guidance in respect of self-assessments for committees. The Head of Audit and Assurance has arranged a dedicated meeting for Audit Committee Members in February 2027 to undertake the self-assessment.
16th July 2026	**AC.6 HEAD OF INTERNAL AUDIT REPORT AND OPINION** The Head of Audit and Assurance to share the Homelessness Follow up Audit Report and the Car Parking enforcement Audit Report with the Committee Members. 3. The respective Directors/ Assistant Directors for Homlessness and Car Parking enforcement be asked to attend a future Audit Working Group. This should include a written update on the actions raised in the reports. 4. The Head of ICT to provide an update to the Audit Committee on progress in implementing actions from the ICT Healthcheck.	Head of Audit & Assurance Scrutiny & Committee Advisor Scrutiny & Committee Advisor	Update: Reports sent by email to members on 29.07.26. Update: Future date to be arranged with the committee. Update: to discuss with the Chair the most appropriate meeting within the work programme.

16th July 2026	**AC.8 RISK MANAGEMENT ANNUAL REPORT 2025/26** That the Chair commit to discussing operational risks in more detail with the Head of Internal Audit and Monitoring Officer prior to the next meeting.	Chair	Update: The Chair has discussed this matter with the Head of Audit and Assurance. The Committee's Terms of Reference References state that its role is "to monitor and keep under review the Council's risk management Risk Management arrangements". It is not considered to be within that the Committee's remit role of the Committee is to review the operational risks. However, a summary of corporate risks will be presented at the November 2026 meeting.
	3.That the Strategic Lead (Risk and Governance) bring the list of corporate risks to the November meeting.	Strategic Lead – Risk and Assurance	Update: To be brought to the November meeting.
	4. That, if necessary, the Head of Audit and Assurance review the Risk Management Policy to mandate the inclusion of financial figures or ranges against risk categories.	Head of Audit & Assurance	Update: The Risk Management Policy is to be updated to reflect this.
16th July 2026	**AC.9 CIPFA FINANCIAL MANAGEMENT CODE OF PRACTICE** That a further discussion on budget monitoring processes would be deferred until the outcomes of relevant audit reports were available.	Head of Finance	Update: Emailed Head of Finance on 20th July 2026 to take forward.

16th July 2026	**AC.10 ANNUAL GOVERNANCE STATEMENT 2025/26** That the Strategic Lead (Risk and Audit) take the comments around suitable accommodation for homeless individuals and families back to the relevant directors.	Strategic Lead – Risk and Assurance	Update: These comments have been fed back accordingly.
16th October 2026	**AWG.3 LOCAL PARTNERHSIPS CAPITAL PROGRAMME** RESOLVED – That the presentation be noted.		Update: to remain on tracking to monitor progress.