

<b>SAFEGUARDING ADULTS BOARD</b>		
<i>Date</i> 6 <sup>th</sup> February 2026	<i>Time</i> 9.00am	<i>Venue</i> Banqueting Room, Grimsby Town Hall
<i>Attendees</i>	<p>Katie Brown (KB) - Director of Adult Services, NELC (Chair)            John Allen (JA) – Principal Social Worker, NELC (MCA Group Chair)            Lynn Andrews (LA) – Chief Nurse, Care Plus Group            Rebecca Ardis (RA) - Head of Safeguarding, Focus            Jo Barnes (JB) – Chief Executive Officer, Nurtrio            Paul Bassett (PB) - Assistant Director Adult Social Services, NELC (Adults at Risk Sub-Group Chair)            Nicola Burnett (NB) – Detective Superintendent, Humberside Police (Scrutiny &amp; Assurance Sub-Group Chair)            Eleanor Cracknell (EC) - Senior Advocate, NE Lincs Cloverleaf            Donna Phillips (DP) - Designated Safeguarding Nurse Adults &amp; Children, Place/NHS H&amp;NY ICB            Duncan Rossiter (DR) – Chief Officer, Citizen’s Advice Bureau, Grimsby            Cllr Stan Shreeve (SS) – Portfolio Holder &amp; Deputy Leader, NELC            Janine Smith (JS) - Chief Operating Officer, Navigo            Kimberley Sparks (KS) - Service Manager, NE Lincs Cloverleaf            Stewart Watson (SW) – Safeguarding Adults Board Manager, NELC            Julie Wilburn (JW) – Deputy Director of Safeguarding, NHS Humber &amp; North Yorkshire Integrated Care Board (ICB)</p>	
<i>Via Teams</i>	<p>Laura Booth (LB) – Head of North &amp; North East Lincolnshire PDU, National Probation Service            Helen Davis (HD) - Independent Scrutineer            Vicky Thersby (VT) – Head of Safeguarding, Humber Health Partnership</p>	
<i>Note taker</i>	<p>Julie Hamilton (JH) – Business Support SAB Specialist, NELC</p>	
<i>Apologies / non-attendees</i>	<p>Lisa Bartlett – Safeguarding Lead, Foresight            Katie Chadwick – Head of Home Options, NELC            Michala Dickinson – Safeguarding Adults Lead, Navigo            Michelle Emmerson – Prevention &amp; Development Manager, HFRS            Melanie Fullbrook – Local Dementia Services Manager, Alzheimer’s Society            Karen Gray – Dementia Advisor, Alzheimer’s Society            Sharon Humberstone - Named Nurse Safeguarding Adults, NLaG            Tracey Kendall - Prevention Leadership Manager and Designated Safeguarding Lead, HFRS            Adam Knights – Co-Chair, NELCA            Andrew Lister – Divisional Senior Manager - Quality, EMAS            Lee Mair – Chief Executive Officer, Focus            Sharon Philpott - Chief Superintendent, Humberside Police</p>	

	Paula South – Director of Statutory Partnership, NHS Humber & North Yorkshire Integrated Care Board (ICB) Lucy Wilkinson - Delivery Manager, Healthwatch NEL Dr Sanjedah Zaro – Named GP Safeguarding Adults, Primary Care	
<b>1. Welcome, Introductions and Apologies –</b> Noted as above.		
<b>2. Minutes of Previous Meeting/Action Tracker/Matters Arising (5<sup>th</sup> December 2025) –</b> circulated with Agenda		
The Minutes of the Board Meeting held on 5 <sup>th</sup> December 2025 were accepted as a true record. The action tracker was updated. All actions had been completed or were on the Agenda for		
<b>3. Redacted Minutes of Previous Meeting/Matters Arising (5<sup>th</sup> December 2025) –</b> circulated with Agenda		
The redacted version produced for publication on the NELC website was approved.		
<i>Actions Agreed</i>	<i>Lead</i>	<i>Deadline</i>
3.1 The redacted version of the Minutes of the meeting held on 5 <sup>th</sup> December 2025 to be published on the NELC website.	Julie Hamilton	Completed
<b>4. Multi-Board Update –</b> Katie Brown		
<i>Discussion</i>	KB reported that the multi-board had not met recently.	
<i>Actions Agreed</i>	<i>Lead</i>	<i>Deadline</i>
4.1 A discussion to be held with the other chairs to arrange a meeting of the multi-board.	Katie Brown	
<b>5. SAB Membership - update –</b> Stewart Watson		
<i>Discussion</i>	SW reported that <ul style="list-style-type: none"> <li>Scrutiny &amp; Assurance Sub-Group Chair - Nicola Burnett has now returned to take over from Phil Booker.</li> <li>Representative from the older persons/residential living/supported living sector – Jo Barnes reported that there is no-one willing to undertake this role.</li> </ul>	
<i>Actions Agreed</i>	<i>Lead</i>	<i>Deadline</i>
5.1 Attempts continue to find a representative from the older persons/residential living/supported living sector to sit on the NEL SAB.	Jo Barnes/ Stewart Watson	
<b>6. ‘Easy Read’ Safeguarding Leaflet – update –</b> Stewart Watson		
<i>Discussion</i>	SW reported that the leaflet will not now be designed in-house, so there will be a cost to its design by an outside company, and this is still awaited.	
<b>7. Scrutiny and Assurance Sub-Group Update –</b> Nicola Burnett		
<i>Discussion</i>	NB reported that she has only recently been tasked with chairing this Sub-Group, replacing Phil Booker. She has not called a meeting yet but has met with Rebecca Ardis from Focus to discuss the group moving forwards; Rebecca has agreed to act as Deputy Chair. NB is	

	<p>to discuss Phil's plan with him and will schedule a meeting of the Sub-Group in due course.</p> <p>KB added that the required actions from the CQC Assessment Report could be a starting point for the Sub-Group.</p>	
<b>8. MCA Group Update – John Allen – presentation circulated with Agenda</b>		
<i>Discussion</i>	<p>An update was presented which outlined:</p> <ul style="list-style-type: none"> <li>• Update on activity – Group last met on 03/02/2026</li> <li>• Headline issues and areas of risk</li> <li>• Actions for supporting practice development</li> <li>• Supporting the local training offer</li> <li>• Plans for the next quarter – hoarding, MCA</li> <li>• Support required from the SAB</li> <li>• How the voice of the vulnerable adult is included in the Sub-Group's work</li> </ul> <p>KB suggested using the voluntary sector to capture the voice of vulnerable adults.</p>	
<i>Actions Agreed</i>	<i>Lead</i>	<i>Deadline</i>
8.1 SAB Members to be encouraged to attend future meetings of the MCA Group and to consider volunteering for the post of Deputy Chair.	ALL	Ongoing
8.2 SAB Members to promote the MCA training strategy and pathways: <a href="#">Safeguarding Adults Board - Training Strategy Overview</a>	ALL	Ongoing
(V Thersby joined the meeting 9:28am)		
<b>9. SAR Group Update – Donna Phillips – presentation circulated with Agenda</b>		
<i>Discussion</i>	<p>An update was presented which outlined:</p> <ul style="list-style-type: none"> <li>• Update on activity – Group last met on 13/01/2026</li> <li>• Open cases x 4</li> <li>• New referrals x 3</li> <li>• Headline issues and areas of risk</li> <li>• No support is required from the SAB at this time</li> </ul>	
<b>10. Hoarding – Workshop Briefing – John Allen / Paul Bassett – report circulated with Agenda</b>		

<p><i>Discussion</i></p>	<p>Following the successful workshop, the SAB was asked to consider:</p> <ul style="list-style-type: none"> <li>• To create a system resource directory</li> <li>• To promote a community of practice</li> <li>• To improve early identification and information sharing</li> <li>• To create a dedicated resource/service</li> </ul> <p>The following actions were proposed:</p> <ul style="list-style-type: none"> <li>• Establish a dedicated working group</li> <li>• Develop a best practice handbook</li> </ul> <p>KB suggested looking at what is already available, and that preventative measures are needed.</p> <p>DR suggested the Hoarding clutter ranking tool and guidance produced was useful for the VCSE sector in particular, and gave an example where this was used successfully. Also that if the level at which a safeguarding referral within this ranking locally is lower in order to 5 or 6 rather than 7 or 8, then we should consider making this a local trigger and clarifying within our materials.</p> <p>SW added that the Hoarding Protocol was written with by three different local authorities and that it would be simpler to produce a protocol for NEL alone.</p>	
<p><i>Actions Agreed</i></p>	<p><i>Lead</i></p>	<p><i>Deadline</i></p>
<p>10.1 Consideration to be given to developing a Hoarding Protocol for NEL alone.</p>	<p>John Allen/ Paul Bassett/ Stewart Watson</p>	
<p><b>11. CQC Safeguarding Actions for NEL – Katie Brown - assessment report presentation circulated with Agenda</b></p>		
<p><i>Discussion</i></p>	<p>The report ‘The State of Health Care and Social Adult Care in England 2024/25’ refers: <a href="#">The state of health care and adult social care in England 2024/25 - Care Quality Commission</a></p> <p>KB reported that NELC received an overall score of 59, in how well they are meeting their responsibilities to ensure people have access to adult social care and support under the <a href="#">Care Act (2014)</a>.</p> <p>There are four key themes:</p> <ul style="list-style-type: none"> <li>• How the local authority works with people</li> <li>• Providing support</li> <li>• How the local authority ensures safety in the system</li> <li>• Leadership</li> </ul> <p>Six actions are proposed:</p> <ul style="list-style-type: none"> <li>• External review of safeguarding processes</li> <li>• Complete the ADASS safeguarding self-assessment and appoint an independent reviewing team</li> <li>• Improve waits for DoLS and MCA assessments</li> </ul>	

	<ul style="list-style-type: none"> <li>Review risk matrix system for DoLS and practice and process for MCA</li> <li>Improve training % in safeguarding/MCA/DoLS</li> <li>Review access to training in safeguarding/MCA/DoLS</li> </ul> <p>HD emphasised the importance of the Scrutiny &amp; Assurance Sub-Group to embed training and provide assurance and suggested using the data and information which already exists.</p>		
<i>Actions Agreed</i>		<i>Lead</i>	<i>Deadline</i>
11.1 SAB to receive feedback on the review of safeguarding/S42 processes.		Katie Brown/ Paul Bassett/ John Allen	
11.2 SAB to receive updates re improvements in training re safeguarding/ MCA/DOLS to improve the take up and application of MCA/ Dols training across CICs.		Katie Brown/ Paul Bassett/ John Allen	
<b>12. Q3 2025/26 Performance and Training Reports</b> – Rebecca Ardis (Lee Mair – apologies) – reports circulated with Agenda			
<i>Discussion</i>	<p>The Q3 2025/26 Performance and Training Reports were presented for information.</p> <p>Performance -</p> <p>RA reported that there has been a significant decrease in safeguarding reporting compared to Q1 and Q2. With regards to ongoing enquiries, there has been a further increase in S42 enquiries remaining open beyond the 85 days. The most prevalent types of abuse (Neglect &amp; Acts of Omission, Financial Abuse and Physical Abuse) and locations (own home, residential care and nursing residential care) are consistent with previous quarters. RA acknowledged that further analysis is required of the location.</p> <p>HD suggested comparing local data to national trends. Is the SAB assured that action is being taken with regard to the two highest types e.g. neglect and financial abuse? What preventative action could be taken? Can the Sub-Groups get involved/contribute?</p> <p>Training –</p> <p>RA reported that there has been a decline in attendance so the number of sessions available going forwards will be reduced accordingly, although this can be reviewed.</p> <p>JB added that in respect of care home attendances, it was often difficult for staff to be released to attend training.</p>		
<i>Actions Agreed</i>		<i>Lead</i>	<i>Deadline</i>
12.1 The Q3 2025/26 Performance and Training Reports be noted.		ALL	Completed
12.2 A discussion on Financial Abuse to be added to the Agenda for the next Board Meeting.		Stewart Watson	17/04/2026
(Cllr Shreeve left the meeting 10:30am)			
<b>13. Forward Plan 2026 – Stewart Watson</b> – circulated with Agenda			

<i>Discussion</i>	The 2026 Forward Plan was presented for information and any additions/ suggestions.	
<i>Actions Agreed</i>	<i>Lead</i>	<i>Deadline</i>
13.1 An update on the NHY ICB to be provided at the next meeting.	Julie Wilburn	17/04/2026
13.2 Any suggestions for the Forward Plan 2026 to be submitted to <a href="mailto:julie.hamilton@nelincs.gov.uk">julie.hamilton@nelincs.gov.uk</a>	ALL	Ongoing
<b>14. Any Other Business</b>		
<i>Discussion</i>	<p>SW reported that a professional development web seminar has been arranged for 20/04/2026, this was a learning action from a recent SAR.</p> <p>JA reported that the next Making It Real Professionals Network Event is taking place on 26/03/2026 at Immingham.</p> <p>It was noted that both events have been included in the March issue of the Provider Forum newsletter which will be circulated w/c 2 March 2026.</p>	
<i>Actions Agreed</i>	<i>Lead</i>	<i>Deadline</i>
14.1 Details of the professional development web seminar to be held on 30/04/2026 to be shared with appropriate colleagues.	ALL	
14.2 Details of the Making It Real Professionals Network Event to be held on 26/03/2026 at Immingham to be shared with appropriate colleagues.	ALL	
<b>15. Future Meetings 2026</b>		
<p><b>Agreed Dates for 2026:</b> (meeting invites have been sent)  Friday, 17<sup>th</sup> April – 9am-12noon (avoiding Easter Week)  Friday 5<sup>th</sup> June – 9am-12noon  Friday, 4<sup>th</sup> September – 9am-12noon  Friday, 6<sup>th</sup> November – 9am-12noon  (First Friday of each month, except August, 9:00am-12noon, in-person at Grimsby Town Hall)  (Executive Meetings to be held on alternate months via Teams.)</p>		

(Meeting closed at 10:38am)