



## Officer Decision Record – Key Decision

Key decisions taken by an officer are subject to the 5 day call in period from circulation to Members, and therefore the decision will be released for implementation following the call-in period and no call in being received

### 1. Cabinet date and copy resolution this key decision relates to

Cabinet approved the following recommendations on the 11<sup>th</sup> Feb 2026:

1. Approves the commencement of a procurement exercise for Community Recovery Services, using the Provider Selection Regime Most Suitable Provider process.
2. Delegates authority to the Director of Public Health, in consultation with the Portfolio Holder for Health, Wellbeing and Adult Social Care, to finalise and award such contracts for Community Recovery Services
3. Delegates responsibility to the Director of Public Health, in consultation with the Portfolio Holder for Health, Wellbeing and Adult Social Care, to oversee all ancillary matters reasonably arising, including service implementation, mobilisation, and ongoing monitoring.
4. Authorises the Assistant Director Law and Governance (Monitoring Officer) to complete all requisite legal documentation in relation to the direct award and associated contractual arrangements.

### 2. Subject and details of the matter (to include reasons for the decision)

Notification that a procurement has been undertaken, and to seek approval to award contracts for the Lived Experience Led Recovery and Community Support Services.

The contract has been lotted as follows:

Lot 1 –Lived Experience Led Recovery and Community Support Services

Whole life value of the Contract: £1,380,000

Lot 2 – Lived Experience Recovery and Reintegration Support for Prison Leavers

Whole life value of the Contract: £720,000

Lot 3 – Lived Experience Support Services for Women Involved in Sex Work

Whole life value of the Contract: £583,860

The contract is awarded for an initial term of 36 months, with provision for up to 3 optional extensions of 12 months each.

The evaluation was conducted by a multi-disciplinary panel and followed the process outlined in the evaluation plan. Following conclusion of the evaluation process the following providers were identified as being the Most Suitable Providers:

Lot 1 - Creative Start Arts in Health CIC

Lot 2 - Wizer CIC

Lot 3- Emerge Hub CIO

Approval is sought to award the contracts to these providers.

### **3. Decision being taken**

That the Director of Public Health, in consultation with the Portfolio Holder for Health, Wellbeing and Adult Social Care award a contract for Lived Experience Led Recovery and Community Support Services for a maximum of 72 months to the following providers:

Lot 1 - Creative Start Arts in Health CIC

Lot 2 - Wizer CIC

Lot 3- Emerge Hub CIO

**4. Is it an Urgent Decision? If yes, specify the reasons for urgency. Urgent decisions will require sign off by the relevant scrutiny chair(s) as not subject to call in.**

NO

**5. Anticipated outcome(s)/benefits**

The contracts for the delivery of Lived Experience Led Recovery and Community Support Services are awarded via a Most Suitable Provider, Provider Selection Regime process for a maximum of 72months.

**6. Details of any alternative options considered and rejected by the officer when making the decision** (this should be similar to original cabinet decision)

Do nothing - This option was not recommended as the services and the requirement to procure a new contract are statutory duties on the Authority under the Health and Social Care Act 2012.

**7. Background documents considered** (web links to be included and copies of documents provided for publishing)

[From harm to hope: A 10-year drugs plan to cut crime and save lives - GOV.UK](#)

**8. Does the taking of the decision include consideration of Exempt information? If yes, specify the relevant paragraph of Schedule 12A and the reasons**

No

**9. Details of any conflict of interest declared by any Cabinet Member who was consulted by the officer which relates to the decision (in respect of any declared conflict of interest, please provide a note of dispensation granted by the Council's Chief Executive)**

No conflict of interests have been declared.

**10. Monitoring Officer Comments (Monitoring Officer or nominee)**

The decision is consistent with the will and expectation of Cabinet. The procurement exercise has been conducted so as to comply with the Council's policy and legal obligations, specifically in compliance with the Council's Contract Procedure Rules and the Procurement Act 2023 and supported by relevant officers.

**11. Section 151 Officer Comments (Deputy S151 Officer or nominee)**

The potential lifetime costs of the contract over 6 years are included in the details above. The budget for all three contracts have been factored into the 2026/27 budget setting process and will be covered from within existing arrangements

**12. Human Resource Comments (Head of People and Culture or nominee)**

There are no direct HR implications arising from the contents of this report.

**13. Risk Assessment (in accordance with the Report Writing Guide)**

- Delayed mobilisation timeline: Missed deadlines for staffing, premises setup, or IT systems.
- TUPE complications: Challenges in transferring staff from outgoing providers under TUPE regulations.
- Disruption to client care: People accessing the service may experience gaps or confusion during the transition.
- Infrastructure investment delays: Premises, equipment, and digital systems may not be ready on time.

**14. Has the Cabinet Tracker been updated with details of this decision?**

Yes

**15. Decision Maker(s):**

Name: Diane Lee

Title: Director of Public Health

Signed: REDACTED

Dated: 30.04.26

**16. Consultation carried out with  
Portfolio Holder(s):**

Name: Councillor Stan Shreeve

Title: Portfolio Holder for Health,  
Wellbeing and Adult Social Care

Signed: REDACTED

Dated: 30<sup>th</sup> April 2026

**17. If the decision is urgent then  
consultation should be carried out  
with the relevant Scrutiny  
Chair/Mayor/Deputy Mayor**

Name:

Title:

Signed:

Dated: