PRIDE IN PLACE
LED BY YOU – BACKED BY UK GOVERNMENT DN40

Minutes of the Immingham & Habrough Neighbourhood Board meeting, Immingham Town Council Chamber, Civic Centre, Pelham Road, Immingham.

on Friday 19th June 5pm.

Present –

Board - A Hopkins (Chair), E Norton (Vice Chair), M Vickers MP, Cllr K Swinburn, K Brown, Cllr D Christie, J Cunningham, E McKenna, Cllr D Wilding, K Gowing, J Sallabank (sub), Cllr B Russell.

Attendees - T Knight.

1. **Apologies –**

C Jacobs, M Cullum, S Hunt, D Watson, Reverend Canon J Donn, M Donner

M Burnett, P Bancroft – J Sallabank representing.

2. **Declarations of interest**

None.

3. **To approve the Minutes of the Previous Board Meeting**

The Board approved the minutes of the meeting held on 5th June 2026.

4. **Pride in Place Funding Overview**

The Pride in Place programme provides £20 million of funding over a ten-year period.

At present, £285,000 of revenue funding is available. This funding may be used for:

- Establishing and supporting the Board
- Community engagement and consultation activities
- Delivering early “quick win” projects

A further £138,462 of revenue funding and £117,604 capital will become available once the boundary submission and Board membership details have been submitted and approved.

Considerations when preparing the funding plan, the following points should be taken into account:

- Funding does not need to be spent within the financial year in which it is allocated and may be carried forward into future years.
- The revenue portion can be borrowed against in conjunction with the Local Authority.

The plan must be submitted by 29 November 2026.

5. Programme Interventions Guidance

The Chair circulated the document from MHCLG, which provides a list of interventions for the Board to consider when selecting projects. The selected projects must reflect the priorities and wishes of local residents. Any interventions not included on the approved list will require approval from MHCLG.

6. PIP Co-ordinator Post Update – Revised Draft Job Description

The Board agreed to postpone a decision until the next meeting, as an updated job description had not yet been received.

The Board discussed the requirements of the role and agreed that the postholder should be well organised and able to undertake the role without the need for significant training.

The Board noted that the role could be based at different locations and would involve working within the community. The postholder would be accountable and report directly to the Board and Chair.

7. Quick Wins

- **Launch – Meet the Board**

The Board discussed the Pride in Place launch event and agreed that it presents an excellent opportunity to communicate the purpose and aims of Pride in Place to local residents.

It was proposed that the launch event begin with a presentation introducing Pride in Place, followed by themed discussion sessions based on the key issues identified through resident feedback gathered during the Town Plan consultation. Residents would then be invited to share their views on potential quick-win projects and contribute ideas for future priorities.

The Board agreed that some engagement could take place as part of the IFest event on 1 August at Blossom Way Sports and Social Club. In addition, a pop-up launch event will be explored for Habrough residents at the Station Inn, Habrough, to ensure local engagement opportunities are available within the village.

- **Proposals from the Chair / Vice Chair**

The Board was asked to suggest ideas for potential "Quick Win" projects.

The following suggestions were put forward:

- **Habrough Park Improvements** – The "small park" in Habrough requires tidying, the installation of a new litter bin, and measures to deter pigeons, which are causing a nuisance and creating a mess.
- **Immingham Museum Accessibility** – Immingham Museum would like to install a lift to enable disabled visitors to access the Railway and ABP exhibitions located on the upper floor.

The Chair and Vice Chair then presented ideas arising from consultations undertaken as part of the Immingham Town Plan. The proposed Quick Win projects were as follows:

- **Sport and Leisure Strategy** – Develop a strategy to enhance existing sport and leisure services and consult with local groups to identify and address any gaps in provision.
- **Toilets at Homestead Park** – Installing public toilets would support a wider range of events and educational visits. Members of the Homestead Lake fishing would also benefit from these facilities.
- **Community Grant Fund** – Establish a grant fund for community groups to apply for financial support. A similar scheme operates in Grimsby, where groups receive credits as the community helps decide how funding is allocated.
- **Youth Shelters** – Install youth shelters on Immingham Town Council land to provide safe spaces for young people to meet. Suggestions included bandstand-style structures with Wi-Fi access at Spring Street Park, Roval Park, and Homestead Park.
- **Shuttle Bus Service** – Introduce a minibus service for Habrough residents travelling to Immingham for appointments and shopping. The service could also be developed to assist residents of Immingham and Habrough who are unable to access online banking by providing transport to local bank facilities, in the longer term.
- **BMX Track Restoration** – Reinstate the BMX track near Spring Street Park so that it can once again be used by local young people. It was suggested

that young people should be involved in both the restoration work and the ongoing maintenance of the facility. Acorn Youth have shown an interest in working on this and are already developing something similar at Homestead Park.

The Board agreed to support the quick wins, and leads were agreed, so that the suggestions could be explored further to assess their feasibility and identify the appropriate organisations or partners to take them forward where appropriate. Any proposals would be brought back to the Board for further discussion.

8. Immingham & Habrough Sport and Leisure Strategy – Presentation by Jack Sallabank

Jack Sallabank outlined his background and experience in supporting local authority community-based projects. He explained that he is currently working with Grimsby Town Football Club on the development of a new training ground and a Community Sports and Leisure Hub.

Jack presented a proposal for the development of a Sport and Leisure Strategy. The strategy would review existing sport and leisure provision by engaging with key partners through a programme of consultations. These would include schools, sports clubs, community organisations and the Football Foundation. The purpose of the consultation would be to establish a clear evidence base, identify any gaps in current provision and produce recommendations for future planning. The completed strategy would be presented to the Board in September at a cost of £15,000.

The Board discussed the need for a Sport and Leisure Strategy and agreed that such a strategy was required. Members suggested approaching Grimsby Town Football Club to explore whether it would be willing to contribute towards the £15,000 consultation fee, as the work would also benefit the Club's proposed developments.

It was proposed that the Board pay the consultancy fee of £15,000 and subsequently approach Grimsby Town Football Club to request a voluntary financial contribution towards the cost.

The Board resolved to proceed with the Sport and Leisure Strategy and pay the fee of £15,000 and approach Grimsby Town Football Club to ask for a donation towards the fee.

9. Emerging Themes and Subgroups

- **Agree Themes**

The Board used the data gathered through the Town Plan to identify a series of key themes. These themes will form the basis of several subgroups, comprising of Board members and a wider network of people including residents who will work together to develop the plans for future projects. The work of the subgroups would be determined by the Board.

The themes are:

- Sport and Leisure
- Youth Support, Provision and Education
- Anti-Social Behaviour and Crime Prevention
- Transport
- Local Economy and Business
- Community and Health
- Heritage

- **Agree Subgroup Membership**

The Board agreed to postpone the appointment of the lead for each subgroup and the selection of subgroup members until the next meeting, as not all members were in attendance.

10. Engagement

- **Theme Priorities**

The Board discussed further engagement for the themes. It was agreed that Sport and Leisure, Youth Support, Provision and Education, Anti-Social Behaviour and Crime Prevention would be a priority. Our Future would be spoken to following the formation of the subgroups, as they had been recognised by the MHCLG as doing some innovative work.

Actions:

Andy Hopkins (Chair) – Contact NELC transport to look at insurance and permits regarding a Shuttlebus service.

Quotes for the Public Toilets at Homestead Park.

Look into the BMX track at Spring Street and explore the lease with NELC.

Email Board regarding subgroup lead and members.

Elaine Norton (Vice Chair) - Contact Hodson & Kauss / Arne Fabrications to get quotes for two different types of youth shelter.

Cllr. Dulcia Wilding - Speak to residents about the best times / days for a Shuttlebus service.

Quotes for materials / costs for the Habrough Park improvements.

Katie Brown - Contact Lincs Inspire regarding Immingham Swimming Pool pump.

Michelle Donner - Updated job description for the PIP co-ordinator post.

Next meeting – Friday 24th July, 10am. Civic Centre Council Chamber.