

***NOTE THESE MINUTES ARE SUBJECT TO CONFIRMATION AT THE  
NEXT MEETING OF THIS COMMITTEE***

## **TOWN AND PARISH COUNCILS' LIAISON COMMITTEE**

**16<sup>th</sup> April 2026**

Present: Councillor S Swinburn (in the Chair)  
Councillors Bright, Dawkins, Hudson and Shepherd.

M Archer	Waltham Parish Council
B Barford	Laceby Village Council
P Fieldgate	Healing Parish Council
A Moss	Waltham Parish Council
D Raper	New Waltham Parish Council
M Reed	Stallingborough Parish Council
K Swinburn	Immingham Town Council
J Welham	New Waltham Parish Council

### **Also in attendance:**

Tom Clay (ERNLLCA)  
Darren Braithwaite – Highway Asset Engineer (North East Lincolnshire Council)  
Leo Hammond – Deputy Police and Crime Commissioner for the Humber area  
Dee Hitter – Assistant Director Environment (North East Lincolnshire Council)  
Sgt Paterson – Humberside Police  
Anthony Snell - Traffic and Transport Manager (North East Lincolnshire Council)  
Paul Windley – Democratic and Scrutiny Team Manager (North East Lincolnshire Council)

### **LM.34 APOLOGIES FOR ABSENCE**

Apologies for absence from this meeting were received from Councillor Crofts (North East Lincolnshire Council)

### **LM.35 DECLARATIONS OF INTEREST**

There were no declarations of interest by any Committee Member in respect of items on the agenda for this meeting.

### **LM.36 MINUTES**

The minutes of the Town and Parish Council Liaison Committee held on 22<sup>nd</sup> January 2026 were approved as a correct record, subject to the

addition of Councillor Moss (Waltham Parish Council) to the list of attendees.

## **LM.37 COMMITTEE ACTION PLAN**

The committee received an update on the action plan for the Town and Parish Council Liaison Committee.

Mr Braithwaite attended the meeting for this item to be provide an update on the cleaning and clearing of road signs. He reported that signs were cleaned proactively and were prioritised based on the safety priority of the sign. There was an annual programme of cleansing and this took place after the winter months. This year it was expected to take place towards the end of May. It was recommended that each sign was cleaned every three years and, with the annual programme, the council was expected to reach that target. The service also utilised an AI tool to capture all signs on the network. The annual programme would be circulated once finalised.

In response to questions, it was confirmed that highways officers do report signage issues when inspecting the highways. Parking enforcement signs were also included on the highway management database and were captured within the maintenance programme. Issues with signage could be reported through the 'report it' process on the council's website.

Councillor Fieldgate noted an issue with damaged signage in Healing, which had been reported but there had been a delay due to signage needing to be re-made. Mr Braithwaite agreed to look at this if details were sent back in but confirmed that any signs damaged by road traffic accidents would be replaced. He added that a bulk order of new signage had just been received and was due to be erected over the next couple of weeks.

The Committee Action Plan included an outstanding action around circulation of monthly highways updates to all representatives on this committee. This was currently being looked at with the Council's communications team.

RESOLVED – That the update be noted

## **LM.38 ISSUES RAISED BY TOWN/PARISH COUNCILS**

### **Waltham Parish Council**

- 1. The parish council had been informed that the monthly Police Reports from Humberside Police may be discontinued. The Council was signposted to online police crime data, but this data was at least one month older than the information provided in the monthly Police Reports (Community News). The police/parishes meetings that were*

*held at Immingham had also been discontinued. The parish council was concerned at the reduction in communication between Humberside Police and local councils.*

Sgt Paterson reported that information took some time to collate into a report and there had been investment to ensure this was available via My Community Alerts or the Humberside Police website. Councillor Moss raised a further concern at the lack of a police presence at parish council meetings. He acknowledged that surgeries were taking place but he felt that these were not being adequately advertised. He understood the impact on resources but felt that even a small report would be beneficial.

Sgt Paterson noted that the aim was to make police officers more visible within communities but she agreed to take back the point about advertising surgeries.

Mr Hammond noted that he had raised the issue of advertising of surgeries and this would be picked up.

It was noted that some parish councils were still receiving police reports and it was felt that there was some inconsistency.

Sgt Paterson agreed to report that back and provide further clarity.

*2. The Parish Council was concerned about the parking around schools and the infrequency of parking enforcement visits at school opening and closing times.*

Councillor Moss commented that the parish council had received a useful presentation on enforcement but there seemed to be an issue with a lack of parking enforcement visits to the area. While the problems experienced outside Waltham Leas school had been resolved, the issue had been displaced to surrounding areas with cars parking on pavements.

Ms Hitter reported that parking enforcement had returned to the Council following the end of the Equans contract and a wider parking review was being undertaken. This transformation work would look at the key issues including the number of enforcement officers and parking measures. As things stood, there were 12.5 full-time equivalent enforcement officers and in excess of 50 schools so there couldn't be a permanent presence. However, the council was trying to find a way to work more closely with schools and a parking patrol matrix was also being looked at.

Councillor Moss offered the parish council's support in any collaborative work. He added that a school crossing patrol had been withdrawn due to lack of funding.

Mr Snell noted that there were 36 crossing patrol sites and 12 vacancies at present. Each site was assessed annually and he would be surprised if Waltham wasn't on that list.

Councillor Dawkins commented on illegal parking on footpaths and the difficulties with enforcement.

Sgt Paterson commented that joint patrols were in place and days of action were undertaken.

RESOLVED – That the lack of a consistent approach to police reports to town, parish and village councils be further investigated.

### **LM.39 POLICING MATTERS**

The committee received an update from Humberside Police on policing matters within the Borough.

Sgt Paterson reported on issues in New Waltham with the bike track. Additional CCTV had been installed and there was potential interest in the site from a charity. She provided an update on staffing changes and Operation Yellow Fin. The latter had seen a significant investment in drone operators to supplement the work being carried out. A Public Space Protection Order was due to be trialled in Immingham in May to try to address anti-social behaviour issues.

Mr Hammond reported on national policing reforms, including the abolition of the police and crime commissioners and the proposed merger of police forces by 2034. Further detail on this was awaited. He felt that there were some positive changes including the centralisation of powers and the introduction of a national detective agency. Going into the last two years of the commissioner's term, he welcomed any suggestions for policing improvement.

The Chair invited Mr Hammond to return to this committee when further details were known on the proposed merger of police forces.

RESOLVED – That the updates be noted.

### **LM.40 HIGHWAYS/TRAFFIC UPDATE**

The committee received an update on highways/traffic matters.

Mr Snell reported the highways improvements programme for this year had now been approved, amounting to £11m and involving up to 65 schemes. This was increase from last year's figure of £7m.

Mr Snell updated on highways schemes that would impact rural areas in the coming weeks. He noted that all information was available on One Network.

The recent speed limit change in Barnoldby Le Beck had resulted in an average speed reduction of 7mph, which was a positive outcome. Mr Snell referred those present to a number of live consultations from the Department of Transport including mandatory eye tests and a minimum learning period. The EV project had secured funding to provide 700 on and off street charging points, which would be a three year project prioritising those areas where it was difficult to install in-house charging points. Mr Snell concluded by noting the damage to roads caused by the persistent rain over the winter months and officers were working hard to make the necessary repairs.

Mr Snell agreed to look into a couple of issues raised by the committee. The first was a timescale for the proposed reduction to the speed limit on Bradley Road, resulting from housing developments. The second related to including more information on road closed signs to clarify where works were taking place.

The committee also enquired about the Safer Roads Humber Partnership as there were concerns at the lack of service being provided in North East Lincolnshire. Mr Hammond noted that an announcement on this was expected shortly.

RESOLVED – That the update be noted.

## **LM.41 ERNLLCA UPDATE**

The committee considered any ERNLLCA matters.

Mr Clay reported that ERNLLCA had provided views on local government reorganisation which were supportive of proposals put forward by North Lincolnshire Council and North East Lincolnshire Council.

He referred to the Assertion 10 requirements for audits and offered his assistance if the parish councils had any issues.

The annual conference had been scheduled to take place on 29<sup>th</sup> September 2026.

Mr Clay concluded by referring to next year's parish council elections and asked parish councils to contact him if they had any training requirements.

RESOLVED – That the update be noted.

**LM.42 MEMBER DEVELOPMENT UPDATE**

There were no member development issues for discussion at this meeting.

**LM.43 REFERRALS TO SCRUTINY**

There were no matters referred to scrutiny.

There being no further business, the Chair closed the meeting at 7.58 pm.