



Operational Officer Decision Record

Where the decision has a financial value of between £100k - £350k and does not have a **significant** impact on two or more wards

1. Subject and details of the matter (to include reasons for the decision and detail of any previous cabinet decision)

The project forms part of the 2026/27 Highways & Transport capital programme. The projects consists of a variety of highway improvement and maintenance works including the introduction of new pedestrian dropped kerbs, resurfaced footways and the introduction of 'gateways' at the entrance to the estate.

A tender was let through NELC's highways framework. The award criteria used to evaluate the submissions was cost only, with the award going to the lowest tender value. However, the successful contractor is known to NELC and they have a sound reputation.

Cabinet date and copy resolution this decision relates to:

8th March 2023:

DN.111 LOCAL TRANSPORT GRANT DELIVERY PLAN (2023-26)

RESOLVED –

1. That the proposed LTP Delivery Plan (Appendix 1 of the report now submitted) including the LTP capital programme for 2024/25 – 2026/27 be approved.
2. That the Director for Economy, Environment and Infrastructure, in consultation with the Portfolio Holder for Housing, Infrastructure and Transport, be authorised to:

- finalise the terms of the funding arrangement with the Department for Transport (DfT) and receive funds.
- establish programme governance arrangements including the approval of any project variations, commence any related procurement exercises to deliver projects within the programme in accordance with the Public Contract Regulations 2015 and to make appropriate contract awards.
- implement appropriate monitoring arrangements including receipt of a monthly update on programme progress.

3. That the Director for Economy, Environment and Infrastructure, in consultation with the Portfolio Holder for Housing, Infrastructure and Transport, be authorised to receive any additional in year grant funding and allocate spend accordingly through the LTP programme and to deal with all ancillary matters arising.

4. That the Assistant Director Law and Governance (Monitoring Officer) be authorised to settle, complete and execute all documentation arising from the above.

5. That authority be delegated to the Director for Economy, Environment and Infrastructure, in consultation with the Portfolio Holder for Housing, Infrastructure and Transport, to approve all further LTP Delivery Plans in subsequent years.

In line with these governance arrangements the list of LTG projects for 2025/26 has been considered by the Portfolio Holder for Housing, Infrastructure and Transport and approved for delivery.

The LTG programme has been reviewed by the Transport, Infrastructure and Strategic Housing (TISH) Scrutiny Panel (16th September 2025) without amendment.

2. Decision being taken

That the Director for Economy, Environment and Infrastructure, in consultation with the Portfolio Holder for Housing, Infrastructure and Transport, awards the contract for implementation of various highway improvement and maintenance to, EC Surfacing Ltd, following the conclusion of the evaluation process and thereafter deal with all ancillary matters reasonably arising.

Description of programme

Pedestrian tactile paving crossings at the following locations:

- Junction of Cambridge Road and Magdalene Rd
- Magdalene Rd at entrance to Kings Court
- Magdalene Rd at entrance to Aldi car park
- Junction of Peterhouse Rd with Foxglove Gardens / St Catherines Court / Downing Close / Darwin Court / Queens Court / Pembroke Rd
- Junction of Girton Rd and St Edmund Court (and St Edmund Court turning head)

Refreshed road markings throughout scheme area

Minor repairs to kerbs and carriageway throughout the scheme area.

Road markings to create 'gateway' into residential area (20mph speed limit) at junction of Cambridge Rd / Magdalene Rd and Cambridge Rd / Pembroke Rd

20mph speed limit reminder 'roundals' throughout the scheme area.

3. Anticipated outcome(s)/benefits

The completion of these works will improve the pedestrian accessibility in the area around Peterhouse Road, Grimsby. This area has a high proportion of older residents and those with mobility impairments. On Magdalene Rd is 'Cambridge Park', a retirement development of 85 units for over 55s.

These works support the statutory duty of the Council as highway authority in ensuring the maintenance of highways maintainable at public expense as identified in section 41 Highways Act 1980.

The works were tendered using the NELC Highways Framework contract. The award criteria used to evaluate the submissions was cost only, with the award going to the lowest tender value. This is compliant with the terms of the Council's Highways Framework and the successful contractor is known to NELC and they have a sound reputation.

The successful tenderer is EC Surfacing Ltd, tender return value is £204,454.76. The contractor mobilisation period will start upon award of the contract and receipt of a

signed contract. Work is anticipated to begin on site on 17 August for a period of 8 weeks.

4. Details of any alternative options considered and rejected by the officer when making the decision

n/a

5. Background documents considered (web link to be included or copies of documents for publishing)

DN.111 LOCAL TRANSPORT GRANT DELIVERY PLAN (2023-26)

6. Does the taking of the decision include consideration of Exempt information? If yes, specify the relevant paragraph of Schedule 12A and the reasons

No

7. Details of any conflict of interest declared by any Cabinet Member who was consulted by the officer which relates to the decision (in respect of any declared conflict of interest, please provide a note of dispensation granted by the Council's Chief Executive)

None identified.

8. Monitoring Officer Comments (Monitoring Officer or nominee)

The decision falls within the authority delegated by Cabinet and is capable of being taken as an officer decision. The award must be made in accordance with the Council's Contract Procedure Rules, the applicable highways framework and procurement law requirements. Legal Services are authorised to settle and complete the necessary documentation.

9. Section 151 Officer Comments (Deputy S151 Officer or nominee)

The works are to be funded through the Local Transport Grant, which forms part of the Council's approved Capital Investment Programme. Expenditure and delivery will be monitored through the Council's established governance and budget monitoring arrangements.

10. Human Resource Comments (Head of People and Culture or nominee)

No HR implications

11. Risk Assessment (in accordance with the Report Writing Guide)

Cost increases / variations: Tenderers costs have been thoroughly checked by the Project Engineer to ensure that they are consistent with know 'market rates' this ensures that the risk of any variations in material or labour costs is low. The Project Engineer will also robustly challenge any 'compensation events;' that

Programme delay: It is anticipated that the proposed 8 week delivery timescales provided by the contractor is consistent with expectations and that there is a low risk of overrun to the programme.

Poor contractor performance: The winning contractor is known to Professional Services and has a good track record of delivering this type of project. This combined with regular on-site supervision by the Project Engineer and Clerk of Works on behalf of NELC should ensure that this is not a significant problem.

Disruption associated with Utilities: Plans showing the location of all statutory Utilities have been used to develop this scheme, the residual risk is therefore low and associated with unknown utilities that are not / incorrectly recorded.

On site safety: Public safety risks associated with the project are to be managed by the contractor on site in accordance with the Safety at Roads and Streetworks Guidance. The site will be subject to regular checks by the Project Supervisor and the Streetworks Inspection team. The risk is therefore low.

Environmental risks: There are no specific risks identified given the predominantly urban nature of the work area and the type of works being undertaken.

Statutory / Legal compliance: The works are being carried out entirely within the public highway and do not require any third party permissions or permits. Works subject to appropriate governance arrangements including the submission of the Officer Decision Record (ODR). The risk is therefore low.

Stakeholder / Public reputation risk: The scheme was put forward following engagement with residents in the local area, it therefore has a large degree of local support and its delivery is unlikely to generate public disagreement. Delivery of the

works in accordance with the agreed governance procedures also helps reduce this risk of reputational issues.

12. If the decision links to a previous one taken by Cabinet, has the Cabinet Tracker been updated?

Yes

13. Decision Maker(s):

Name: Carolina Borgstrom

Title: Director for Economy,
Environment & Infrastructure

Signed: REDACTED

Dated: 30/07/2026

Name: Cllr P Batson

Title: Portfolio Holder for Housing,
Infrastructure & Transport

Signed: REDACTED

Dated: 30th July 2026

**14. Consultation carried out with
Portfolio Holder(s):**