



Officer Decision Record – Key Decision

Key decisions taken by an officer are subject to the 5 day call in period from circulation to Members, and therefore the decision will be released for implementation following the call-in period and no call in being received

1. Cabinet date and copy resolution this key decision relates to

This decision is related to the transfer of Section 75 functions from ICB to NELC from 1st April 2026.

“DN.82 Future Section 75 Arrangements

2. That the proposed way forward with the lead responsibility for the section 75 arrangements being undertaken by North East Lincolnshire Council be approved.

4. That the Assistant Director Law and Governance (Monitoring Officer) be authorised to execute documentation arising.”

Implementing the above resolutions involves assuming contractual responsibility for software currently in use by NELC Finance staff and Adult Social Care Partners in delivery of our statutory duties under the Care Act 2014

The Software In question is ‘ContrOCC – Liquidlogic Social Care Finance Package’ (ContrOCC) which is produced by SystemC. SystemC already supply NELC with the main LiquidLogic platform, a Management Information Platform used by Children’s Services. This is an additional package used to manage invoicing for client contributions for those receiving Adult Social Care.

The adoption of responsibility for ContrOCC requires us to modify the existing Children’s Services Platform contract with System C (Purchased under – 14th June 2026 – DN.14 Procurement of a Management Information Platform for Children’s

Services) to incorporate the agreement for the management information arrangements transferring from ICB (ContrOCC) with the existing agreement for management information arrangements within NELC (Liquid Logic).

2. Subject and details of the matter (to include reasons for the decision)

From 1st April 2026 a number of functions related to statutory Care Act 2014 duties, previously conducted by HNY ICB (Humber and North Yorkshire Integrated Care Board) on behalf of North East Lincolnshire Council (NELC), reverted to NELC.

As part of this reverting of functions, arrangements for Information Management support also transferred to NELC.

Until 1st April, the ICB funded a contract with System C to supply the ContrOCC system which is used by all relevant partners in NEL. This system operates as an interface to allow the exchange of data between NELC, ICB and Focus to enable NELC to fund care home places for people who are entitled residential care under the Care Act 2014.

This is the only software available which is compatible with the systems already in use by the partner organisations. System C software is already in use within NELC and the authority purchase a suite of software products to support front line activity in Children's Services.

An exception to contract procedure rules Contract Award Exemption has already been authorised in accordance with NELC Processes. This supports us to issue a contract variation to incorporate this activity into the existing contract between NELC and System C.

The pre-existing contract between NELC and System C is for £2,147,829.

The cost of this additional service over 3 years is £442,411 which averages as £147,470 per year, which is in line with the costs previously incurred by the ICB

This variation comprises 21% of the original contract value.

Regulation 72(1)(b) of the Public Contracts Regulations 2015 permits modification for additional works, services, or suppliers if a change of supplier would cause significant

inconvenience or duplication of costs. (Usually capped at 50% of the original contract value)

Research has not identified any other readily available software on the market which provides the functionality of ContrOCC and that is compatible with the existing suite of platforms used in NEL. The development of a bespoke product to meet the needs of NELC is possible but would be considerably higher in cost and risk as well introducing considerable delay in the ability of NELC to collect client contributions for people receiving adult social care in NEL. Initial estimate projected costs for a bespoke are considerably higher than for proposed approach.

3. Decision being taken

That the Director of Adults, Housing and Communities, in consultation with the Portfolio Holder for Health, Wellbeing and Adult Social Care, approves the modification of the existing Children's Services Platform contract with System C to incorporate the management information arrangements transferring from the ICB into NELC's existing contractual arrangements.

4. Is it an Urgent Decision? If yes, specify the reasons for urgency. **Urgent decisions will require sign off by the relevant scrutiny chair(s) as not subject to call in.**

No

5. Anticipated outcome(s)/benefits

This will ensure business continuity including avoidance of disruption to fee collection.

The proposed approach will provide the best value option for continued invoicing and collection approach for client contributions for those receiving adult social care support.

6. Details of any alternative options considered and rejected by the officer when making the decision (this should be similar to original cabinet decision)

Using a different piece of software or process would require commissioning a whole new software platform for the health and care partnership including NLAG (NHS) HNY ICB and other partners.

This would increase the cost by at least a factor of ten and would not be achievable before the current arrangements expire.

7. Background documents considered (web links to be included and copies of documents provided for publishing)

N/A

8. Does the taking of the decision include consideration of Exempt information? If yes, specify the relevant paragraph of Schedule 12A and the reasons

No

9. Details of any conflict of interest declared by any Cabinet Member who was consulted by the officer which relates to the decision (in respect of any declared conflict of interest, please provide a note of dispensation granted by the Council's Chief Executive)

Not applicable.

10. Monitoring Officer Comments (Monitoring Officer or nominee)

The decision is within the scope of the relevant Cabinet delegations. The proposed contract variation is supported by the approved Contract Award Exemption and reliance on Regulation 72(1)(b) of the Public Contracts Regulations 2015 and supported by relevant officers. The usual publication and call-in requirements apply.

11. Section 151 Officer Comments (Deputy S151 Officer or nominee)

The cost of the contract variation cost to NELC will be met through revised funding arrangements following the transfer of services from the ICB to the Council.

It is not expected to cause a budget pressure.**2. Human Resource Comments (Head of People and Culture or nominee)**

No HR Implications

13. Risk Assessment (in accordance with the Report Writing Guide)

This is a low-risk decision. There is very limited risk of challenge of this procurement decision, there is no readily available alternative supplier without significant cost,

delay and operational disruption. This supplier is a market leader with a long history of delivering products successfully at local and national government level managing the most sensitive data on behalf of LAs in a manner which is compliant with all relevant data security legislation and industry best practice.

Financial and reputational risks are low.

14. Has the Cabinet Tracker been updated with details of this decision?

Yes

15. Decision Maker(s):

Name: Katie Brown

Title: Director Adults, Housing and Communities

Signed: REDACTED

Dated: 6th August 2026

16. Consultation carried out with Portfolio Holder(s):

Name: Cllr Nigel Oliver

Title: Portfolio Holder for Health, Wellbeing an Adult Social Care

Signed: REDACTED

Dated: 7th August 2026

17. If the decision is urgent then consultation should be carried out with the relevant Scrutiny Chair/Mayor/Deputy Mayor

Name:

Title:

Signed:

Dated:

Key Decisions are defined in the Constitution as:

A decision (whether taken collectively or individually by members) which is likely:

- (i) to result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or
- (ii) to be significant in terms of its effects on communities living or working in an area comprising two or more wards.

A decision will be considered financially significant if:

- (i) in the case of revenue expenditure, it results in the incurring of expenditure or making savings of £350,000 or greater;
- (ii) in the case of capital expenditure, the capital expenditure/savings are in excess of £350,000 or 20% of the total project cost, whichever is the greater

In determining whether a decision is significant in terms of its effect on an area comprising two or more wards, consideration shall be given to:

- (i) the number of residents/service users that will be affected in the wards concerned;
- (ii) the likely views of those affected (i.e. is the decision likely to result in substantial public interest)
- (iii) whether the decision may incur a significant social, economic or environmental risk.