

SAFEGUARDING ADULTS BOARD			
Date 5 th June 2026		Time 9.00am	Venue Lincoln Suite, Grimsby Town Hall
Attendees	(Chair) Julie Wilburn (JW) – Deputy Director of Safeguarding, NHS Humber & North John Allen (JA) - Principal Social Worker, NELC Rebecca Ardis (RA) - Head of Safeguarding, Focus Paul Bassett (PB) - Assistant Director Adult Social Services, NELC Nikki Burnett (NB) - Detective Superintendent, Humberside Police Eleanor Cracknell (EC) - Senior Advocate, NE Lincs Cloverleaf Helen Davis (HD) - Independent Scrutineer Melanie Fullbrook (MF) – Local Dementia Services Manager, Alzheimer’s Society Tracey Kendall (TK) - Prevention Leadership Manager & Designated Safeguarding Lead, HFRS Cllr Nigel Oliver (NO) – Portfolio Holder & Deputy Leader, NELC Sarah Omer (SO) - Named Professional Safeguarding Adults, HNY ICB Duncan Rossiter (DR) – Chief Officer, Citizen’s Advice Bureau, Grimsby Janine Smith (JS) - Chief Operating Officer, Navigo Vicky Thersby (VT) – Head of Safeguarding, Humber Health Partnership Becky Volans (BV) - Transition & Development Lead – Health, Hull CVS Stewart Watson (SW) – Safeguarding Adults Board Manager, NELC Lucy Wilkinson (LW) - Delivery Manager, Healthwatch NEL Dr Sanjedah Zaro (SZ) – Named GP Safeguarding Adults, Primary Care		
Via Teams	Laura Booth (LB) – Head of North & North East Lincolnshire PDU, National Probation Service Natalie Heron (NH) – Advanced Customer Support Lead, DWP Ross Noble (RN) - Divisional Senior Manager (Quality), EMAS		
Shadowing	Victoria Fletcher (VF) - Specialist Nurse Safeguarding Adults, Navigo		
Note taker	Julie Hamilton – Business Support SAB Specialist, NELC		
Apologies / non-attendees	Lynn Andrews – Care Plus Group Jo Barnes – CEO, Nurtrio Lisa Bartlett – Safeguarding Lead, Foresight Katie Brown - Director of Adult Services, NELC (Chair) Katie Chadwick – Head of Home Options, NELC Adam Knights – Co-Chair, NELCA Andrew Lister – Divisional Senior Manager - Quality, EMAS Sharon Philpott - Chief Superintendent, Humberside Police Kimberley Sparks - Service Manager, NE Lincs Cloverleaf Paula South – Director of Statutory Partnership, NHS Humber & North Yorkshire Integrated Care Board (ICB)		
1. Welcome, Introductions and Apologies – Noted as above.			

2. Minutes of Previous Meeting/Action Tracker/Matters Arising (17th April 2026) –
circulated with Agenda

The Minutes of the Board Meeting held on 17th April 2026 were accepted as a true record. All actions have been completed or were on the Agenda for discussion.

3. Redacted Minutes of Previous Meeting/Matters Arising (17th April 2026) – circulated with Agenda

The redacted version produced for publication on the NELC website was approved.

<i>Actions Agreed</i>	<i>Lead</i>	<i>Deadline</i>
3.1 The redacted version of the Minutes of the meeting held on 17 th April 2026 to be forwarded for publication on the NELC website.	Julie Hamilton	Completed

4. HNY ICB - update – Julie Wilburn

JW reported that they have started populating the new structure, there are a number of interviews still to be held, parallel processes have created some anomalies, staff are being supported, there is a significant number of staff leaving the organisation. Further updates to follow.

5. Web Seminar - 30th April 2026 – update on feedback received – Stewart Watson – report circulated with Agenda

SW reported that 90 people had booked onto the webinar which was based on a SAR, 60+ attended. Only seven feedback responses had been received but these were all positive and constructive, and will be incorporated into any future events and/or for National Safeguarding Week. SO added that the group discussions were good; RA added that each group tackled the list of questions differently. The event had proven to be an effective networking exercise.

6. Update on discussion re Adult Safeguarding information on NELC website – Stewart Watson

SW reported that the SaferNEL website no longer exists and safeguarding information now sits on NELC's new website, link: [Adult social care | NELC](#) Work is ongoing to improve this and discussions have been held with the web editors as to how to it can be made more user-friendly i.e. for members of the public to be able to report any safeguarding concerns easily with "an instant click". All partners were asked to check that relevant information has been included.

EC asked if a link could be made to Cloverleaf Advocacy Services who provide information and training on advocacy.

<i>Actions Agreed</i>	<i>Lead</i>	<i>Deadline</i>
6.1 Any amendments/suggestions for the website to be forwarded to stewart.watson@nelincs.gov.uk or julie.hamilton@nelincs.gov.uk	ALL	Ongoing

7. Planning for National Safeguarding Week (16-22 November) – Stewart Watson

SW reported that a meeting had been held on 18th May with interested parties to discuss suggestions for National Safeguarding Week. A campaign to raise awareness of the changes to reporting systems and the work of the Safeguarding Adults Team was proposed in order to increase the number of referrals in NEL, which are low compared to other areas, raising the question "Are the public aware of how to report a concern?"

EC also suggested raising awareness of the availability of advocacy services in NEL (via Cloverleaf Advocacy).

RA added that on 18th June, Focus is holding launch event at Heritage House for the professionals' on-line reporting platform. All providers have been sent invites. The event will provide information as to what the platform looks like and outline best practice for completion in readiness for the 'go live' date.

RA also added that the theme for the Week nationally will be announced next week.

<i>Actions Agreed</i>	<i>Lead</i>	<i>Deadline</i>
7.1 Any suggestions for events during National Safeguarding Week to be forwarded to or stewart.watson@nelincs.gov.uk or julie.hamilton@nelincs.gov.uk	ALL	Ongoing

8. MCA Group – update – John Allen – presentation circulated with Agenda

JA gave a presentation on the work of the MCA Group.

The 'Northern Ireland' Supreme Court Judgement was discussed at length. JA added that the Local Government Association (LGA) and ADASS are developing tools on the new Judgement. A meeting is being arranged on 16/06/2026 to discuss the Judgement further.

<i>Actions Agreed</i>	<i>Lead</i>	<i>Deadline</i>
8.1 Anyone wishing to be invited to the meeting arranged for 16/06/2026 to contact john.allen27@nhs.net	ALL	11/06/2026
8.2 A further update/presentation on the Northern Ireland Supreme Court Judgement to be given to the next meeting of the SAB.	John Allen	04/09/2026

(Comfort break taken 10:02-10:12am)

9. SAR Group – update – Sarah Omer - presentation circulated with Agenda

SO gave a presentation on the work of the SAR Group.

The two new referrals were discussed in greater detail. It was noted that no SAR report will be published without permission from the SAB when a decision on its publication and appropriate communications will be made.

<i>Actions Agreed</i>	<i>Lead</i>	<i>Deadline</i>
9.1 Agreed that 03-26 AA (PP) does not meet the criteria for a SAR as there was no evidence of abuse or neglect.	ALL	Completed
9.2 Legal advice to be sought on 03-26 AA (PP) and considered by the SAR Group.	Sarah Omer/ SAR Group	
9.3 A 7-minute briefing in respect of SAR 05-25 AE (SB) to be presented to a future meeting of the SAB for approval.	Sarah Omer/ SAR Group	

10. SAR 06-24 AG (CW) - Final Report – Sarah Omer - report circulated with Agenda

SO presented the final report on SAR 06-24 AG (CW) which had been undertaken by Peter Maddocks. Eleven recommendations were outlined in the report. With regard to the first

recommendation, it was noted that the webinar had been held on 30/04/2026. Recommendations had also been made by agencies in their IMRs.

<i>Actions Agreed</i>	<i>Lead</i>	<i>Deadline</i>
10.1 The final report on SAR 06-24 AG (CW) be approved, subject to any amendments from 10.2 below.	ALL	Completed
10.2 Any recommendations from NLaG to be confirmed and added to the report, if necessary.	Vicky Thersby	Completed 09/06/2026 - "report signed off"
10.3 The final SAR report NOT to be published.	SAR Group	Completed
10.4 A 7-minute briefing to be developed on the outcome of the report and presented to a future meeting of the SAB for approval.	Sarah Omer/ SAR Group	
10.5 An action plan to be developed from the recommendations contained within the report.	Sarah Omer/ SAR Group	
10.6 Thanks be recorded to the independent author, Peter Maddocks, for his excellent report and work.	Sarah Omer	Completed

11. Independent Scrutineer Review Report – Helen Davis – presentation circulated with Agenda

HD gave a presentation which outlined:

- Background and context
- The SAB's strengths – it currently meets the statutory requirements
- Areas for consideration to further strengthen the SAB
- Adults at Risk Sub-Group
- Scrutiny & Assurance Sub-Group
- SAR, SILP & Good Practice Group
- Mental Capacity Act (MCA Group)
- Wider considerations – review adult safeguarding information on the NELC website
- Next Steps

SW added that an Assistant Board Manager has been recruited and will be able to provide support to the Sub-Groups in the future.

<i>Actions Agreed</i>	<i>Lead</i>	<i>Deadline</i>
11.1 Consideration of a refresher on the SAB's role/remit/responsibilities to be placed on the Agenda for the next SAB Executive meeting, alongside a discussion on some of the other considerations highlighted within the report for the SAB.	Julie Hamilton	On Agenda for 03/07/2026
11.2 The issue of chairing arrangements for the MCA Group to be discussed/considered and reported back to a future meeting of the SAB.	John Allen	04/09/2026
11.3 Each sub-group chair to review the recommendations and consider any actions to take forward.	Sub-Group Chairs	04/09/2026

12. Review of SAB Strategic Priorities – Stewart Watson - Strategic Plan 2024-27 circulated with Agenda

SAB Members were asked if they wished to retain the six key priorities as detailed in the current Strategic Plan.

<i>Actions Agreed</i>	<i>Lead</i>	<i>Deadline</i>
12.1 The current six key priorities to be retained and developed in a workshop, date to be arranged.	Stewart Watson	

13. Annual Audit of HRPs/ORMMs - Stewart Watson – report circulated with Agenda

SW presented the annual analysis of High Risk Panels (HRPs) and Operational Risk Management Meetings (ORMMs). These have increased year on year, from two in 2019 to 30 in 2025; 8 have been held to date this year, for which short summaries of the cases were provided. A breakdown of subject types was also given.

The ORMM Protocol has recently been discussed with key agencies, with a view to review and/or develop the process further. RA added that the subject of an ORMM can become the subject of a SAR. SW added that there can be any number of meetings for each ORMM. JW suggested that the HRPs/ORMMs could be an area for scrutiny; also that many local authorities do not have such protocols in place, which is a credit to the NEL SAB.

MF reported that many of their cases come to a “dead end” but they are not aware of or have the confidence to request an ORMM. It was noted that any agency can request an ORMM by emailing stewart.watson@nelincs.gov.uk, providing a brief summary of the concerns and what agencies have been involved/action taken to date. An ORMM will then be arranged with wider agency involvement. Each ORMM is case specific, unlike Hull which holds regular VARM meetings (a similar process to NEL’s ORMM Protocol).

JA suggested repeating his presentation to the VCSE on the HRP/ORMM process which he gave a few years ago. This was welcomed but it was felt that this should be delayed until the discussions regarding the possible review of the HRP/ORMM Protocol have been concluded. JA felt that an independent scrutiny of the ORMM process would be beneficial and that it would be good practice to adopt the national approach.

<i>Actions Agreed</i>	<i>Lead</i>	<i>Deadline</i>
13.1 An update on the discussions regarding the ORMM process to be provided at the next meeting of the SAB.	Stewart Watson	04/09/2026
13.2 The independent Scrutineer to contribute to the review of the HRP/ORMM process.	Helen Davis	Ongoing

14. Annual Prevent Report 2025/26 - Stewart Watson on behalf of Spencer Hunt – report circulated with Agenda

SW presented the annual report on Prevent activity in NEL during 2025/26. It was noted that the statutory duty is being complied with. The report outlined:

- The Contest Strategy
- Statutory duties within the Counter Terrorism & Security Act 2015
- Leadership/partnership working/capabilities
- Local strategy and arrangements
- Governance
- Progress

<i>Actions Agreed</i>	<i>Lead</i>	<i>Deadline</i>
14.1 The Annual Prevent Report 2025-26 be received.	ALL	Completed

15. Forward Plan 2026 – Stewart Watson – circulated with Agenda		
The 2026 Forward Plan was presented for information and any additions/ suggestions.		
<i>Actions Agreed</i>	<i>Lead Officer</i>	<i>Deadline</i>
15.1 Any suggestions for the Forward Plan 2026 to be submitted to julie.hamilton@nelincs.gov.uk	ALL	Ongoing
15.2 An update on the Northern Ireland Supreme Court Judgement to be added to the Forward Plan for 04/09/2026.	Julie Hamilton	Completed
16. Any Other Business		
16.1 Revised Hoarding Practice Guide – John Allen		
JA reported that the revised Hoarding Practice Guide v1 had been circulated to practitioners across the care sector. It provides an overview to support decision-making, signposting, and professional judgement.		
<i>Actions Agreed</i>	<i>Lead</i>	<i>Deadline</i>
16.1.1 The revised Hoarding Practice Guide v1 to be shared across professional statutory health and care networks.	ALL	Ongoing
16.1.2 An update on the Hoarding Practice Guide to be provided to the next meeting of the SAB.	John Allen	04/09/2026
16.2 - National Safeguarding Adults Board - John Allen		
JA reported that the first meeting of the National SAB is expected this summer, following extensive research.		
16.3 - Humberside Police Inspection Report – Nicola Burnett		
On behalf of Sharon Philpott, NB gave a brief outline of the outcomes from the recent Humberside Police Inspection Report.		
<i>Actions Agreed</i>	<i>Lead</i>	<i>Deadline</i>
16.3.1 A presentation on the Humberside Police Inspection Report to be given to the next meeting of the SAB.	Sharon Philpott	04/09/2026
16.3.2 The Humberside Police Inspection Report to be added to the Forward Plan for 04/09/2026.	Julie Hamilton	Completed
17. Future Meetings 2026		
Agreed Dates for 2026: (meeting invites have been sent) Friday, 4 th September – 9am-12noon Friday, 6 th November – 9am-12noon (First Friday of each month, except August, 9:00am-12noon, in-person at Grimsby Town Hall) (Executive Meetings to be held on alternate months via Teams.) (Meeting closed at 11.44am)		