







NELC - A18-A180 Link Project - Project No: 07002

Issue Log

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Issue No	Issue Type	Raised By	Date Raised	Description	Import	Actions	Action With	Status	Close Date
1	PI	REC	01-Nov-07	Requirement to submit a business case to the Regional Transport Board for their consideration of the scheme within the Regional Funding Allocation	H	Regional Submission to the RTB	REC	CLO	11-May-07
2	PI	REC	08-Jan-07	Network Rail indicated that any scheme that increased traffic over the level crossing may not be supported as this may increase the risk at this level crossing which was already under "watch" by Network Rail due to previous incidents and site history. Network Rail said that an increased risk could require an upgrading of the level crossing to full barriers at a cost of around £1.7m.	H	Model the increase in traffic flows due to the scheme. Send data to Network Rail to enable them to assess the change in risk.	SM	CLO	28-Jul-08
3	PI	REC	17-May-07	Network Rail concerned that the scheme would create a new risk in blocking back. NELC did not consider that the flows would be high enough to create such a risk	H	NELC to undertake further modelling to establish the likelihood of blocking back and consider mitigation to reduce the risk of blocking back	SM	CLO	08-Aug-08
4	PI	SM	18-May-07	Cabinet approval required for 10% funding and preferred option agreement	H	Cabinet Report to be placed on Forward Plan for 23rd July	SM	CLO	23-Jul-07
5	PI	DJW	18-May-07	Option agreement with landowner be sought to reduce risk of CPO	H	Contact landowners to commence negotiations	DJW	IMP	
6	PI	DK	18-May-07	Capital Service Statement required to secure contribution in Capital Programme	H	Submit a CSS	SM	CLO	23-Oct-07
7	PI	GT	18-May-07	Site investigations to be undertaken – boreholes, Topographical survey etc.	L	Information taken for Option 1 revealing no problems. New surveys needed for Option 2, to be undertaken with land entry. Not a critical requirement for MSBC	JD	EVA	
8	PI	MT	20-Jun-07	Project to be placed on NELC Risk Register	H	Risk Workshop to take place with project team	MT	CLO	12-Jul-08
9	PI	SM	20-Jun-07	Consultants required to assist with MSBC	H	Procure consultants following cabinet approval	SM	CLO	30-Sep-07
10	PI	SM	16-Aug-07	New major scheme guidance issued	H	Impact to be ascertained. Prepare Scoping Report and meet DIT to clarify requirements for MSBC and modelling	SM	CLO	29-Oct-07
11	PI	DIT	29-Oct-07	Modelling Scoping Report required by DIT to support proposed methodology, which is considered to be proportional to the scheme.	H	Modelling Scoping Report to be prepared by JMP and sent to DIT	SM	CLO	19-Dec-07
12	PI	DIT	29-Oct-07	Conditional Approval and Full Approval stages could possibly be combined due to the simplicity and scale of the scheme.	M	JMP to build combined application into programme and present this approach in the MSBC	SM	CLO	06-Oct-08
13	PI	SM	15-Feb-08	Quantified Risk Assessment required to assess contingency	H	QRA Workshop to take place with project team	SM	CLO	19-May-08
14	PI	SM	15-Feb-08	Highlighted the dependency of the scheme costs on the inclusion of the worst case cost for the level crossing upgrade.	H	Modelling work is to inform the inclusion (or not) of the level crossing cost. Retain risk rating in the meantime.	SM	CLO	08-Aug-08
15	PI	LA	15-Feb-08	NELC contribution not identified on the capital programme and cabinet unaware of new guidance detailing impacts on aspects of finance and risk.	H	Update Cabinet report seeking approval of funding contribution and acceptance of risk	SM	CLO	29-Sep-08
16	PI	SM	15-Feb-08	Delayed DIT response to Modelling Scoping report	H	Chase DIT for response / meet DIT / seek agreement that some degree of proportionality is appropriate	SM	CLO	08-Apr-08
17	PI	SM	15-Feb-08	Communications Plan required	M	Draft communications plan to be drawn up and agreed with Comms team	RBK	CLO	06-Oct-08
18	PI	SM	15-Feb-08	Any complimentary works need to be identified	L	Identify works such as signing, lighting, weight restrictions	JD	HOL	
19	PI	DIT	08-Apr-08	Further analysis of benefits may be required	H	Continue dialogue with DIT until all concerns have been addressed	RBK	CLO	27-Oct-08
20	PI	DIT	08-Apr-08	DIT would like a scheme visit	M	Visit to be arranged in conjunction with GOYH	SM	CLO	10-Jun-08
21	PI	All	19-May-08	Concern about lack of capacity on the project team to contribute adequate resource to MSBC.	M	Statement required from project team members to raise any concerns about capacity. Any statements to be raised with the board.	SM	CLO	18-Jul-08
22	PI	REC	19-May-08	Project Management support required	H	Appoint Interim Project Manager up to MSBC submission	REC	CLO	11-Jul-08
23	PI	SM	19-May-08	Clarity required about mitigation and approach required for environmental issues	M	Input required from Environmental Team	NV	CLO	12-Jan-09
24	PI	DP	19-May-08	Stage 1 Safety Audit beneficial to scheme preparations	L	Undertake Stage 1 Safety Audit	DP	EVA	
25	PI	All	19-May-08	Further consultation required with Network Rail, Highways Agency, English Heritage, Environment Agency, Natural England.	H	Contact to establish updated correspondence	RBK	CLO	12-Dec-08
26	PI	PBoard	11-Jul-08	Outstanding actions need escalating	H	Project Board to reconvene to consider progress against outstanding actions	PBoard	CLO	14-Jul-08
27	PI	RBK	11-Jul-08	Clarity required about preferred procurement route	M	Advice needed from procurement team.	SM	CLO	
28	PI	MT	11-Jul-08	Risk management system needs to fit both NELC PMF requirements and DIT requirements	H	Approach agreed - risk register and risk log to be updated as appropriate	SM	CLO	23-Oct-08
29	PI	RBK	07-Aug-08	Modelled traffic flows and queue lengths sent to Network Rail. No change in risk level given by Network Rail's ALCRM assessment. Network Rail agreed that blocking back was no longer a concern and that a reduced speed limit would improve safety on the crossing	H	Include correspondence in MSBC. Retain risk rating in the risk register.	RBK	CLO	08-Aug-08
30	PI	RBK	07-Aug-08	Network Rail have not consulted ORR (HMRI)	M	Obtain written confirmation of Network Rail's position and approach ORR	RBK	CLO	11-Aug-08
31	PI	SM	22-Aug-08	Need to submit information on the scheme to the RTB by 10th October. This will include information on cost, policy fit and deliverability. The purpose is to provide the region with consistent data for programming.	M	Submit information to scheme, making clear the benefits of the scheme to the region and emphasising that the scheme is deliverable.	SM	CLO	10-Oct-08
32	PI	RBK	12-Sep-08	Concerns raised by ORR inspector. Following site visit with ORR inspector (7th October), Network Rail have now stated (15th October) that the scheme should mitigate against any additional risk of blocking back to the level crossing, and that a level crossing upgrade should be part of this consideration	H	Meet ORR inspector on site. Awaiting outcome of ORR consultations with DIT regarding mitigating measures suggested by NELC	RBK	CLO	12-Dec-08
33	PI	RBK	12-Sep-08	Clarification required on Gateway Review and 4ps process	M	Contact 4ps and undertake screening exercise	RBK	CLO	22-Sep-08
34	PI	RBK	22-Sep-08	Considered appropriate to conduct Internal Gateway Review run by Tony Brumfield (BSF Project Director with 4ps training)	M	Arrange Internal Gateway with Tony Brumfield	RBK	IMP	
35	PI	DM	23-Oct-08	May be required to employ specialist agency/locums to undertake legal orders preparation because of limited in-house resources.	M	Discuss implications with NELC's Director of Law & Democratic Services	DM	EVA	
36	PI	RBK	23-Oct-08	Latest consultation with ORR and Network Rail likely to result in a review of risk and scheme cost to take account of upgrading Little London level crossing. If upgrading the level crossing is included in the scheme, the cost will have risen by more than 10% and the scheme will need to be resubmitted to the RTB, thereby creating an element of risk that the scheme would not be approved. If the scheme goes ahead based on the current scheme estimate, 50% of any increase in cost would be at the cost of the authority.	H	Decision required whether to increase cost estimate and resubmit to RTB. Raise issue to Portfolio Holder	REC	CLO	04-Nov-08
37	PI	REC	04-Nov-08	Portfolio Holder considered the risk of resubmitting the scheme to the RTB to be too high, unless there is more certainty that the level crossing will be required.	H	Ascertain the position of ORR in relation to our proposed mitigation measures. Increase contingency for risk of extra cost due to rail issues, up to the maximum RTB tolerance of 10% Get the scheme on the RTB agenda for January.	RBK	CLO	12-Dec-08