

# Council Tax and Non-Domestic Rates

2016 - 2017

This document forms part of the Bill in accordance with the Council Tax and Non-Domestic Rating (Demand Notices) (England) Regulations.

**COUNCIL TAX BILL 2016/2017**  
LOCAL TAXATION AND BENEFITS  
MUNICIPAL OFFICES  
TOWN HALL SQUARE  
GRIMSBY DN31 1HU  
SEE OVERLEAF FOR TELEPHONE NUMBER(S) FOR ENQUIRIES  
www.nelincs.gov.uk

DATE OF ISSUE  
10-MAR-2016

MR JOE BLACK  
MRS JANE BLACK  
6 TEST STREET  
TEST TOWN  
DN31 1RG

ACCOUNT NUMBER  
000000012

1234 5678 9101 1121 3141 516

PLEASE QUOTE THIS ACCOUNT NUMBER WITH ALL PAYMENTS OR CORRESPONDENCE.

ADDRESS OF PROPERTY GIVING RISE TO CHARGE  
6 TEST STREET  
TEST TOWN  
DN31 1RG

Parish  
Valuation Band  
Disabled Band  
Property Reference No. 0368241

GRIMSBY  
A

Reason for bill: Annual  
Charge For Period  
Prescribed Class C (Zero Discount )

Band A

01-APR-2016 31-MAR-2017  
01-APR-2016 31-MAR-2017

1075.01  
0.00

1075.01

1 X 103.01  
9 X 108.00

Your instalment details and frequency of payments are shown below:  
FIRST INSTALMENT DUE ON 01-APR-2016  
9 OTHER INSTALMENTS DUE ON 01-MAY-2016 TO 01-JAN-2017  
INSTALMENTS TO BE PAID BY DIRECT DEBIT ON THE 1ST MONTHLY

\*The council tax attributable to North East Lincolnshire Council includes a precept to fund adult social care. Further information can be found at www.nelincs.gov.uk/counciltax

## Your bill explained

The date your bill was issued.

Your account number. You need to quote this whenever you write or call about your bill.

Barcode for payment at post office and pay points (see page 3 for details)

The percentage change in charges since last year.

The charge for Adult Social Care.  
This is a new charge for 2016/17.  
For more information see page 10.

The full year charge for the band into which your property falls.

The charges for the Police and Fire service: these form part of your bill but are not set or controlled by the Council.

The area in which you live (see page 6 for parish charges).

The valuation band for your property.

Unique reference number for your property.

The period that the bill covers.

The explanation of any reductions due to discounts, exemptions, etc.

The total amount you must pay for the year.

The reason the bill was produced (for example an annual bill, or a change to your discounts).

Your current payment method (see page 3 for different ways to pay).

The date the first payment is due.

The dates when the rest of your payments are due.

## Council Tax calculation and valuation bands

The money raised through Council Tax is just part of the overall amount of money spent in North East Lincolnshire to provide services for local people.

Other money comes from central government (Revenue Support Grant) and Non-Domestic Rates. The amount of Council Tax payable is based upon the total value of taxable property (the tax base) and the amount required to fund the service requirements of North East Lincolnshire Council, Humberside Police, Humberside Fire Authority and in certain areas by the Town/Parish Council. The tax base is calculated using a Band D equivalent and then charged in accordance with property bands that have been determined by the Valuation Office. So a property in Band A pays 6/9ths the amount for a Band D property and so forth, as shown by the multiplier in the table below.

Most domestic buildings are subject to the Council Tax. There is one bill per dwelling, whether it is a house, bungalow, flat, maisonette, mobile home or houseboat, and whether it is owned or rented. Each dwelling has been allocated one of eight bands according to its open market value at 1st April 1991. Your Council Tax bill shows which band applies to your dwelling.

Valuation Band	Range of Values	Multiplier
A	Up to and including £40,000	6/9
B	£40,001 - £52,000	7/9
C	£52,001 - £68,000	8/9
D	£68,001 - £88,000	9/9
E	£88,001 - £120,000	11/9
F	£120,001 - £160,000	13/9
G	£160,001 - £320,000	15/9
H	More than £320,000	18/9

## Easy ways to pay

Direct Debit is the most quick and convenient way to pay.

### Alternatives include:-

#### Online Payment

You may make a payment online, using a Debit or Credit Card, please visit our secure online payment facility at [www.nelincs.gov.uk/counciltax](http://www.nelincs.gov.uk/counciltax)

#### Direct bank transfer

If you bank on-line, you can use your own bank's facilities to make a payment on-line.

- Ensure that only your Payment Reference Number is quoted (as shown on your bill)
- The Council's Account Number is 63830578
- The sort code is 20-35-27 (Barclays bank)

#### Post Office or Pay Point using the barcode on the bill

Payment can only be made by cash at any Post Office, or shop that accepts PayPoint payments, for a full list please go to [www.allpay.net](http://www.allpay.net) and follow the link to 'find payment outlet'. Remember payment will only be accepted if you also take your bill with you.

#### By phone

You can pay over the telephone by debit or credit card. Just have your account number and your card details to hand and call 01472 326222.

## Liability

Please note that married couples, civil partners, people living together as a couple, joint owners, or joint tenants are jointly responsible for ensuring that the bill is paid.



**This is the Council's preferred method of payment. Direct Debit is the easiest way for you to pay and costs us less than other payment types, helping to keep Council Tax lower too!**

**There are no forms to fill in - just call us on 01472 326287 with:**

- **The name(s) of the account holder(s) and your address**
- **Your Council Tax account number**
- **Your Bank or Building society's name**
- **Your sort code and account number (which can be found on your cheque book and Debit Card)**

## Council Tax – who doesn't pay?

**On some homes there is no Council Tax charge. You do not have to pay tax if the property is unoccupied and falls into one of the following descriptions:**

- left unoccupied by someone who has gone to prison, hospital (long stay), nursing home or residential care home
- waiting for probate or letters of administration to be granted (for up to 6 months after that date)
- empty because occupation is forbidden by law
- waiting to be occupied by a minister of religion
- left empty by someone providing personal care to another person
- left empty by someone receiving personal care from another person
- repossessed dwellings
- dwellings which are the responsibility of a bankrupt's trustee
- empty caravan pitches or boat moorings
- annexes that cannot be let separately from the main dwelling

**If the property is occupied you still don't have to pay if all the residents are:**

- school leavers, students or the non-British spouses/dependants of students
- living in forces barracks or married quarters (where liability falls upon the Ministry of Defence)
- under age 18
- subject to diplomatic privileges or immunities
- severely mentally impaired (where the residents would otherwise be liable)
- elderly or disabled, occupy an annex or similar self-contained part of a property and are related to the residents of the rest of the dwelling

If you think your property may be exempt, that you are entitled to a discount or for a full list of exempt classes please contact the Council and we will be happy to help. Details on how you can do this can be found on page 10 of this booklet.



## Reductions for the disabled

**If a disabled person lives in your home and a room has been adapted for them, you could pay less.**

If anyone living in your household needs a room, an extra bathroom or kitchen, or just extra space in your home because they have a disability, you could be entitled to a reduced Council Tax bill. If you do get a disability reduction your charge will drop to the next lowest valuation band (so a property in band C will be charged as a band B). Bills for band A properties will be reduced by one-sixth of the charge. These reductions ensure that disabled people do not pay more tax on account of the space needed because of their disability.

If your property has already been placed in a lower band the discount given will be shown on your bill under disabled person's relief. If your home has any special internal features which have been added for a disabled resident which reduce the home's value and you do not think they have been taken into account in the valuation of your home, you should contact The Valuation Officer, Council Tax North, Valuation Office Agency, Earle House, Colonial Street, Hull HU2 8JN or email [ctnorth@voa.gsi.gov.uk](mailto:ctnorth@voa.gsi.gov.uk) Telephone: 03000 501 501



The full Council Tax bill assumes that there are two or more adults living in a property but if you are the only adult resident your Council Tax bill can be reduced by 25%.

People in the following groups do not count towards the number of adults living in your home:-

- full time students, apprentices and YTS
- patients resident in a hospital (long stay)
- people who are being looked after in care homes
- people who are severely mentally impaired
- 18 and 19 year olds who are at school or have just left school (where Child Benefit is still in payment)
- care workers working for low pay, usually for charities
- people caring for someone with a disability who is not a spouse, partner, or child under 18
- members of visiting forces and certain international institutions
- members of religious communities (monks and nuns)
- people in prison (except those in prison for non-payment of Council Tax or a fine)
- people who are subject to diplomatic privileges or immunities

If you think you may be entitled to this discount you should contact the Council without delay. Please see page 10 of this booklet for details of how to contact us.

The Council should be notified of any change which affects liability or occupation of the property within 21 days of the change. Failure to notify us of a change in this time may result in a penalty.

If you require more information about the Council Tax or have any queries regarding your bill you can contact us on the number given at the back of this book or visit the NE Lincolnshire Council website at [www.nelincs.gov.uk](http://www.nelincs.gov.uk). Please refer any queries about banding and valuations to The Valuation Officer, Council Tax North, Valuation Office Agency, Earle House, Colonial Street, Hull HU2 8JN or email [ctnorth@voa.gsi.gov.uk](mailto:ctnorth@voa.gsi.gov.uk) Telephone: 03000 501 501.

## How to appeal if you think your bill is wrong

If you want to make an appeal against your bill this must be done within six months and you must continue to pay your bill until the appeal is settled. If the same appeal has already been considered and determined by a Valuation Tribunal, it cannot be made again.

### Appeals about the band of your property

The grounds for this are restricted to the following cases:-

- if you believe that the banding should be changed because there has been a material increase or reduction in the property value\*
- if you start or stop using part of your dwelling to carry out a business
- if the balance between the domestic and the business use changes
- if the Valuation Officer has altered a list without a proposal having been made by a taxpayer
- if you become the taxpayer in respect of a dwelling for the first time

### Appeals about the amount of your bill or your liability to pay

You may also appeal if you consider that you are not liable to pay Council Tax, for example because you are not the resident or owner, or your property is exempt or that the Council has made a mistake in calculating your bill. If you wish to appeal on these grounds you must first notify the Council in writing so that your case may be considered.

\*A material increase in value may result from building, engineering or other work carried out on the dwelling. In these cases revaluation does not take place until after a sale - so the person appealing would usually be the new owner or resident. A material reduction in value may result from the demolition of any part of the dwelling, any change in the physical state of the local area or the dwelling has been adapted for use by someone with a disability. In these cases revaluation should take place as soon as possible.

## Use of Council Tax information

Information provided for Council Tax purposes may be shared with other departments within North East Lincolnshire Council to carry out other statutory duties or improve delivery of services.

We will not share any information of a personal or sensitive nature, for example, bank details held for payments received by direct debit, or personal information relating to applications for a discount or exemption.

If you have any reason to suspect that your personal information has been disclosed inappropriately, in the first instance please write to the Local Taxation & Benefits, Municipal Offices, Town Hall Square, Grimsby, DN31 1HU. Please ensure that you state the account number shown on your bill, and the reason you think that your personal information has been disclosed.

The Local Taxation and Benefit Service, will investigate your concerns and write back to you with their findings. If you do not agree with the outcome you will be given further details about how to make a formal complaint.

## Help with paying your bill

### Council Tax Reduction

You may be entitled to this if you:

- are legally responsible for paying Council Tax for the home you live in, and
- have savings and investments of less than £16,000 (unless you receive Pension Credit Guaranteed Credit, as different rules apply).

The amount of support you will get will depend on your household, weekly income, any savings you have and the amount of Council Tax you are charged.

If you are a pensioner you may be entitled to a full reduction of the Council Tax charged.

**IF YOU THINK YOU MAY QUALIFY FOR HELP YOU SHOULD APPLY IMMEDIATELY AS WE CANNOT NORMALLY BACKDATE ANY REBATE OR REDUCTION.**

## Do you receive HOUSING BENEFIT or COUNCIL TAX REDUCTION?

If you do, and your circumstances change this could affect the amount you get. If you don't tell us about the change you could lose out on some of your benefit or reduction and you will have to repay any overpayments that are made.

**It is your responsibility to let us know about any change as soon as possible.  
Please contact us - it's for YOUR benefit!!**

#### Contact Details:

Local Taxation & Benefits, North East Lincolnshire Council,  
Municipal Offices, Town Hall Square, DN31 1HU.

Telephone (01472) 326287.

Website address: [www.nelincs.gov.uk](http://www.nelincs.gov.uk)

Email address: [benefits@nelincs.gov.uk](mailto:benefits@nelincs.gov.uk)

**You can tell us about a change of circumstances using our online form at [www.nelincs.gov.uk/benefits](http://www.nelincs.gov.uk/benefits)**

## Targeting Council Tax fraudsters

Although the vast majority of people who claim help toward their Council Tax bills are honest, those who claim discounts and reductions they are not entitled to are picking the pockets of law-abiding taxpayers.

North East Lincolnshire Council is determined to take all possible steps to prevent and eliminate fraud. This cannot be done without your help.

If you suspect someone is committing Council Tax fraud you can contact us by the following methods:-

- By calling our 24 hour confidential fraud hotline on **01472 326298**
- Online at [www.nelincs.gov.uk/fraud](http://www.nelincs.gov.uk/fraud)
- Or alternatively by writing to:

Counter Fraud Section, North East Lincolnshire Council,  
Municipal Offices, Town Hall Square, Grimsby, DN31 1HU

You do not need to leave your name and all suspicions will be investigated.

## Help for those of State Pension age

You may qualify for Pension Credit if you or your partner has reached the Pension Credit qualifying age. The qualifying age is gradually going up to 65 in line with the increase in the State Pension age for women. To make a claim, please ring 0800 99 1234. Lines are open Monday to Friday 8.00a.m. to 6.00p.m.

If you have speech or hearing difficulties, the text phone number is **0800 169 0133**.

You will need the following details when you phone:

- Your National Insurance (NI) number. You can get this from a bank statement if you have your State Pension paid into an account, payslips or letters from the Department for Work and Pensions.
- Information about any money you (and partner) have coming in.
- Information about any savings and investments, if you (and partner) have any.

If you have access to the Internet you can now get an estimate of how much you may be entitled to by checking the online calculator at [www.gov.uk/pension-credit-calculator](http://www.gov.uk/pension-credit-calculator)

Look under "Working Jobs and Pensions", "State Pension" then "Pension Credit Calculator".



## Area, Parish and Town Precepts

## Council Tax band charges 2016 - 2017

AREA	2015/2016 Parish/Town Precept	2016/2017 Parish/Town Precept	2016/2017 Council Tax at Band D Equivalent	2016/2017 Special Expenses at Band D Equivalent	Disabled BAND A	BAND A	BAND B	BAND C	BAND D	BAND E	BAND F	BAND G	BAND H	CHANGE from last year
	£	£	£	£		£	£	£	£	£	£	£	£	%
Cleethorpes	16,036	17,000	1.93	1.20	896.10	1,075.32	1,254.54	1,433.75	1,612.98	1,971.42	2,329.86	2,688.30	3,225.96	3.61%
Grimsby	30,750	30,000	1.47	1.20	895.85	1,075.01	1,254.18	1,433.34	1,612.52	1,970.86	2,329.19	2,687.53	3,225.04	3.60%
Ashby-cum-Fenby	2,927	2,971	25.15		908.34	1,090.00	1,271.66	1,453.33	1,635.00	1,998.34	2,361.66	2,725.00	3,270.00	3.54%
Aylesby	0	0	-		894.36	1,073.23	1,252.10	1,430.97	1,609.85	1,967.60	2,325.34	2,683.08	3,219.70	3.61%
Barnoldby-le-Beck	2,465	2,349	15.72		903.10	1,083.71	1,264.33	1,444.94	1,625.57	1,986.81	2,348.04	2,709.28	3,251.14	3.58%
Beelsby	0	0	-		894.36	1,073.23	1,252.10	1,430.97	1,609.85	1,967.60	2,325.34	2,683.08	3,219.70	3.61%
Bradley	1,666	1,561	25.75		908.67	1,090.40	1,272.13	1,453.86	1,635.60	1,999.07	2,362.53	2,726.00	3,271.20	3.52%
Brigsley	2,742	2,742	18.36		904.56	1,085.47	1,266.38	1,447.29	1,628.21	1,990.04	2,351.86	2,713.68	3,256.42	3.63%
East Ravendale	0	0	-		894.36	1,073.23	1,252.10	1,430.97	1,609.85	1,967.60	2,325.34	2,683.08	3,219.70	3.61%
Great Coates	40,000	40,000	86.17		942.24	1,130.68	1,319.12	1,507.57	1,696.02	2,072.92	2,449.80	2,826.70	3,392.04	3.42%
Habrough	2,800	3,500	17.93		904.33	1,085.19	1,266.05	1,446.91	1,627.78	1,989.51	2,351.23	2,712.97	3,255.56	3.80%
Hatcliffe	0	0	-		894.36	1,073.23	1,252.10	1,430.97	1,609.85	1,967.60	2,325.34	2,683.08	3,219.70	3.61%
Hawerby cum Beesby	0	0	-		894.36	1,073.23	1,252.10	1,430.97	1,609.85	1,967.60	2,325.34	2,683.08	3,219.70	3.61%
Healing	38,000	38,000	36.26		914.51	1,097.41	1,280.30	1,463.20	1,646.11	2,011.92	2,377.71	2,743.52	3,292.22	3.45%
Humberston	49,500	70,000	34.90		913.75	1,096.50	1,279.25	1,461.99	1,644.75	2,010.25	2,375.75	2,741.25	3,289.50	4.20%
Immingham	263,329	283,960	121.23		961.71	1,154.05	1,346.39	1,538.73	1,731.08	2,115.77	2,500.45	2,885.13	3,462.16	3.57%
Irby Upon Humber	1,275	1,275	23.07		907.18	1,088.61	1,270.05	1,451.48	1,632.92	1,995.79	2,358.66	2,721.53	3,265.84	3.52%
Laceby	32,000	38,000	37.93		915.44	1,098.52	1,281.60	1,464.69	1,647.78	2,013.96	2,380.12	2,746.30	3,295.56	3.88%
New Waltham	33,550	33,550	19.24		905.05	1,086.06	1,267.07	1,448.07	1,629.09	1,991.11	2,353.13	2,715.15	3,258.18	3.54%
Stallingborough	23,000	24,000	57.87		926.51	1,111.81	1,297.11	1,482.41	1,667.72	2,038.33	2,408.93	2,779.53	3,335.44	3.64%
Waltham	43,878	44,348	21.07		906.07	1,087.28	1,268.49	1,449.70	1,630.92	1,993.35	2,355.77	2,718.20	3,261.84	3.56%
West Ravendale	0	0	-		894.36	1,073.23	1,252.10	1,430.97	1,609.85	1,967.60	2,325.34	2,683.08	3,219.70	3.61%
Wold Newton	0	0	-		894.36	1,073.23	1,252.10	1,430.97	1,609.85	1,967.60	2,325.34	2,683.08	3,219.70	3.61%

### Area costs for the towns of Grimsby and Cleethorpes

Charter Trustees for the towns of Grimsby and Cleethorpes protect the powers, privileges and rights granted by Royal Charter to the areas concerned. The Trustees for Grimsby and Cleethorpes have precepted on North East Lincolnshire Council and the costs are payable by Council Taxpayers who live in the towns of Grimsby and Cleethorpes.

### Parishes, towns and other precepts

If you live in an area where the Parish or Town Council levies a precept, you will have to pay an additional charge (see table). Enquiries concerning the parish/town precepts should be

addressed to the relevant Clerk to the Council concerned. You can find details of the parish councils at [www.nelincs.gov.uk](http://www.nelincs.gov.uk) the Police and Crime Commissioner for Humberside at [www.humberside-pcc.gov.uk](http://www.humberside-pcc.gov.uk) and the Humberside Fire Authority at [www.humbersidefire.gov.uk](http://www.humbersidefire.gov.uk)

### Special expenses for the towns of Grimsby and Cleethorpes

The expenditure required to contribute towards the costs for cemeteries.

Net Cost (£)	Net Cost (£)	Band D
2015/2016	2016/2017	£p
32,519	35,077	1.20

## Analysis of change to Band D

		2015/2016	2016/2017	% change
North East Lincolnshire Council (excluding Special Expenses)	Band D	£1,295.72	£1,347.29	3.98
North East Lincolnshire Council (including Special Expenses)	Band D	£1,296.87	£1,348.49	3.98
Police and Crime Commissioner for Humberside	Band D	£180.08	£183.67	1.99
Humberside Fire Authority	Band D	£77.92	£78.89	1.24
Adult Social Care (see page 10 for more information)	Band D	Not applicable	£25.91	Not applicable

## Revenue budget

2015/16		2016/17			
Original £M	Budget	Spending £M	Income and other £M	Total £M	Per Head of Population £
(1.4)	Finance	6.6	(5.4)	1.2	
16.1	Economy and Growth	21.2	(5.6)	15.6	
1.2	Public Health	5.4	(4.2)	1.2	
4.5	Joint Delivery	73.9	(65.3)	8.6	
1.8	Governance and Democracy	3.2	(0.5)	2.7	
0.5	Law	2.1	(0.5)	1.6	
12.1	Environment	15.4	(7.5)	7.9	
7.3	Early Intervention	22.8	(13.4)	9.4	
36.0	Children's Services	60.7	(34.9)	25.8	
0.4	Chief Nurse	0.0	0.0	0.0	
46.5	Adult Services	49.1	(2.2)	46.9	
<b>125.0</b>	<b>Sub-Total Services</b>	<b>260.4</b>	<b>(139.5)</b>	<b>120.9</b>	
0.6	Levies	0.6		0.6	
6.1	Provisions & Other Budgets	7.3		7.3	
10.6	Borrowing costs net of income	11.5		11.5	
(15.3)	Internal Asset Rentals		(15.3)	(15.3)	
<b>127.0</b>	<b>Sub-Total</b>	<b>279.8</b>	<b>(154.8)</b>	<b>125.0</b>	
(6.0)	Contributions from reserves		(6.0)	(6.0)	
<b>121.0</b>	<b>NET BUDGET</b>	<b>279.8</b>	<b>(160.8)</b>	<b>119.0</b>	<b>741.90</b>

	Funding				
(31.3)	Revenue Support Grant			(24.3)	(151.50)
(35.1)	Retained Business Rates			(36.2)	(225.69)
(2.2)	New Homes Bonus			(2.3)	(14.34)
(0.3)	Collection Fund Surplus - CT			(0.5)	(3.12)
(52.1)	Council Tax for NE Lincs including Adult Social Care			(55.7)	(347.26)
<b>(121.0)</b>	<b>Total Funding for North East Lincolnshire</b>			<b>(119.0)</b>	<b>(741.90)</b>

	Police, Fire & Parish Precepts				
(7.2)	Police and Crime Commissioner for Humberside			(7.6)	(47.38)
(3.1)	Humberside Fire Authority			(3.3)	(20.57)
(0.6)	Parish Precepts			(0.6)	(3.74)
<b>(10.9)</b>	<b>Total</b>			<b>(11.5)</b>	<b>(71.70)</b>

## Reserves (as at 31st March)

	2016/17	2017/18	2018/19
	£M	£M	£M
General	8.3	8.3	8.3
Earmarked	21.8	14.5	13.2

## Capital budget

	Amount (£M)		
	2016/17	2017/18	2018/19
	£M	£M	£M
Director of Finance	0.7	0.9	0.7
Economy and Growth	21.6	17.1	10.6
Joint Delivery	1.7	0.8	0.9
Children's Services	1.9	6.9	4.6
<b>TOTAL</b>	<b>25.9</b>	<b>25.7</b>	<b>16.8</b>

## Funding

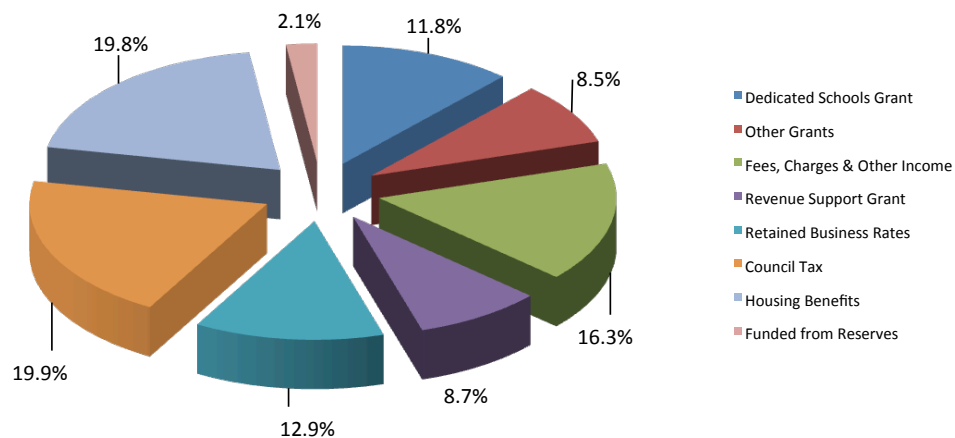
	Amount (£M)		
	2016/17	2017/18	2018/19
	£M	£M	£M
Borrowing	5.8	5.4	7.9
Government Grants	7.2	5.3	3.1
Capital Receipts	5.1	4.2	3.4
External Funding	7.4	10.3	2.3
Other	0.4	0.5	0.1
<b>TOTAL</b>	<b>25.9</b>	<b>25.7</b>	<b>16.8</b>

## Population

	2016/17	2017/18	2018/19
Residents	160,400	160,600	160,600

## Where the money comes from

%		(£M)
11.8%	Dedicated Schools Grant	33.0
8.5%	Other Grants	23.6
16.3%	Fees, Charges & Other Income	45.5
8.7%	Revenue Support Grant	24.3
12.9%	Retained Business Rates	36.2
19.9%	Council Tax	55.7
19.8%	Housing Benefits	55.5
2.1%	Funded from Reserves	6.0
<b>100%</b>	<b>TOTAL</b>	<b>279.8</b>

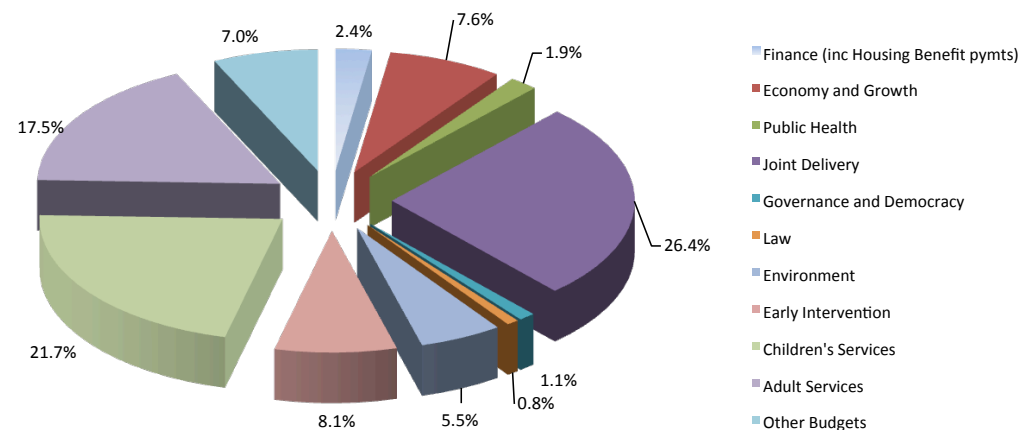


## Why has council spending changed?

	£M
<b>Budget 2015/16</b>	<b>121.0</b>
Increase in inflation and other adjustments	1.5
Increase in service pressures	6.8
Increase in efficiencies and other savings	(10.5)
Increased cost of borrowing	1.1
Change in contributions from reserves	(1.2)
Increased level of provisions and contingencies	0.3
<b>BUDGET 2016/17</b>	<b>119.0</b>

## Where the council spends money

%		(£M)
2.4%	Finance (inc Housing Benefit pymts)	6.6
7.6%	Economy and Growth	21.2
1.9%	Public Health	5.4
26.4%	Joint Delivery	73.9
1.1%	Governance and Democracy	3.2
0.8%	Law	2.1
5.5%	Environment	15.4
8.1%	Early Intervention	22.8
21.7%	Children's Services	60.7
17.5%	Adult Services	49.1
7.0%	Other Budgets	19.4
<b>100%</b>	<b>TOTAL</b>	<b>279.8</b>



## 2016/2017 Budget report

You can see the full budget report on the Council's website at [www.nelincs.gov.uk](http://www.nelincs.gov.uk) or by visiting your local library.

OTHER INFORMATION	Employee Numbers (FTE's)
2015/16	2,158
2016/17	2,014



## Non-domestic rates

Non-Domestic Rates, or business rates, collected by local authorities are the way that those who occupy non-domestic property contribute towards the cost of local services. Under the business rates retention arrangements introduced from 1st April 2013, authorities keep a proportion of the business rates paid locally. This provides a direct financial incentive for authorities to work with local businesses to create a favourable local environment for growth since authorities will benefit from growth in business rates revenues. The money, together with revenue from council tax payers, revenue support grant provided by the Government and certain other sums, is used to pay for the services provided by local authorities in your area. Further information about the business rates system, including transitional and other reliefs, may be obtained at [www.gov.uk](http://www.gov.uk).

### Rateable Value

Apart from properties that are exempt from business rates, each non-domestic property has a rateable value which is set by the valuation officers of the Valuation Office Agency (VOA), an agency of Her Majesty's Revenue and Customs. They draw up and maintain a full list of all rateable values, available at [www.gov.uk/government/organisations/valuation-office-agency](http://www.gov.uk/government/organisations/valuation-office-agency). The rateable value of your property is shown on the front of this bill. This broadly represents the yearly rent the property could have been let for on the open market on a particular date. For the revaluation that came into effect on 1st April 2010, this date was set as 1st April 2008.

The valuation officer may alter the value if circumstances change. The ratepayer (and certain others who have an interest in the property) can appeal against the value shown in the list if they believe it is wrong. Full details on your rights of appeal are available from the Valuation Office Agency. Your billing authority can only backdate any business rates rebate to the date from which any change to the list is to have effect.

The Valuation Office Agency will continue to fulfil their legal obligations to alter rating assessments if new information comes to light indicating the valuation is inaccurate. Any alterations they make on or after 1st April 2016 can only be backdated to 1st April 2015.

Further information about the grounds on which appeals may be made and the process for doing so can be found on the [www.gov.uk](http://www.gov.uk) website or obtained from your local valuation office.

### National Non-Domestic Rating Multiplier

The local authority works out the business rates bill by multiplying the rateable value of the property by the appropriate multiplier. There are two multipliers: the standard non-domestic rating multiplier and the small business non-domestic rating multiplier. The former is higher to pay for small business rate relief. Except in the City of London where special arrangements apply, the Government sets the multipliers for each financial year for the whole of England according to formulae set by legislation.

### Business Rates Instalments

Payment of business rate bills is automatically set on a 10-monthly cycle. However, the Government has put in place regulations that allow businesses to require their local authority to enable payments to be made through 12 monthly instalments. If you wish to take up this offer, you should contact the local authority as soon as possible.

### Revaluation 2017

All rateable values are reassessed at a general revaluation to ensure bills paid by any one ratepayer reflect changes over time in the value of their property relative to others. This helps maintain fairness in the rating system by updating valuations in line with changes in the market. The current rating list is based on the 2010 revaluation. The Government has confirmed that the next revaluation will take place in 2017 based on rental values at 1st April 2015. More information on revaluation 2017 can be found at: [www.gov.uk/government/organisations/valuation-office-agency](http://www.gov.uk/government/organisations/valuation-office-agency). In the year of revaluation the multipliers are rebased to account for overall changes to total rateable value and to ensure that the revaluation does not raise extra money for Government. Similarly, the change in the revaluation date to 2017 has no effect on the total amount of revenue raised from business rates.

### Unoccupied Property Rating

Business rates will not be payable in the first three months that a property is empty. This is extended to six months in the case of certain industrial properties. After this period rates are payable in full unless the unoccupied property rate has been reduced by the Government by order. In most cases the unoccupied property rate is zero for properties owned by charities and community amateur sports clubs. In addition, there are a number of exemptions from the unoccupied property rate. Full details on exemptions can be obtained from your local authority. If the unoccupied property rate for the financial year has been reduced by order, it will be shown on the front of this bill.

The Government has introduced a temporary measure for unoccupied new builds from October 2013. Unoccupied new builds will be exempt from unoccupied property rates for up to 18 months (up to state aid limits) where the property comes on to the list between 1st October 2013 and 30th September 2016. The 18 month period includes the initial 3 or 6 month exemption and so properties may, if unoccupied, be exempt from non-domestic rates for up to an extra 15 or 12 months.

### Partly Occupied Property Relief

A ratepayer is liable for the full non-domestic rate whether a property is wholly occupied or only partly occupied. Where a property is partly occupied for a short time, the local authority has discretion in certain cases to award relief in respect of the unoccupied part. Full details can be obtained from the local authority.

### Small Business Rate Relief

Ratepayers who are not entitled to other mandatory relief or are liable for unoccupied property rates and occupy a property with a rateable value which does not exceed £17,999 outside London or £25,499 in London will – subject to a small number of exemptions – have their bills calculated using the lower small business non-domestic rating multiplier, rather than the national non-domestic rating multiplier.

In addition, generally, if the sole or main property is shown on the rating list with a rateable value which does not exceed £12,000, the ratepayer will receive a percentage reduction in their rates bill for this property of up to a maximum of 50% for a property with a rateable value of not more than £6,000. The Government has announced, in the Autumn Statement 2015, that the doubling of the usual level of relief – to a maximum of 100% – will continue for a further year, until 31st March 2017. Generally, this percentage reduction (relief) is only available to ratepayers who occupy either–

- (a) one property, or
- (b) one main property and other additional properties providing those additional properties each have a rateable value which does not exceed £2,599.

The rateable value of the property mentioned in (a), or the aggregate rateable value of all the properties mentioned in (b), must not exceed £17,999 outside London or £25,499 in London on each day for which relief is being sought. If the rateable value, or aggregate rateable value, increases above those levels, relief will cease from the day of the increase.

The Government has introduced additional support to small businesses. For those businesses that take on an additional property which would normally have meant the loss of small business rate relief, the Government has confirmed that they will be allowed to keep that relief for a period of 12 months.

An application for Small Business Rate Relief is not required. Where a ratepayer meets the eligibility criteria and has not received the relief they should contact their local authority. Provided the ratepayer continues to satisfy the conditions for relief which apply at the relevant time as regards the property and the ratepayer, they will automatically continue to receive relief in each new valuation period.

Certain changes in circumstances will need to be notified to the local authority by a ratepayer who is in receipt of relief (other changes will be picked up by the local authority). The changes which should be notified are--

- (a) the ratepayer taking up occupation of an additional property, and
- (b) an increase in the rateable value of a property occupied by the ratepayer in an area other than the area of the local authority which granted the relief.

### Charity and Community Amateur Sports Club Relief

Charities and registered Community Amateur Sports Clubs are entitled to 80% relief where the property is occupied by the charity or the club, and is wholly or mainly used for the charitable purposes of the charity (or of that and other charities), or for the purposes of the club (or of that and other clubs).

The local authority has discretion to give further relief on the remaining bill. Full details can be obtained from the local authority.

### Local Discounts

Local authorities have a general power to grant discretionary local discounts. Full details can be obtained from the local authority.

### State Aid

The award of such discounts is considered likely to amount to state aid. However it will be state aid compliant where it is provided in accordance with the De Minimis Regulations EC 1407/2013. The De Minimis Regulations allow an undertaking to receive up to EUR 200,000 'de minimis' aid over a rolling three year period. If you are receiving, or have received, any 'de minimis' aid granted during the current or two previous financial years (from any source), you should inform the local authority immediately with details of the aid received.

### Hardship Relief

The local authority has discretion to give hardship relief in specific circumstances. Full details can be obtained from the local authority.

### Rating advisers

Ratepayers do not have to be represented in discussions about their rateable value or their rates bill. Appeals against rateable values can be made free of charge. However, ratepayers who do wish to be represented should be aware that members of the Royal Institution of Chartered Surveyors (RICS – website [www.rics.org](http://www.rics.org)) and the Institute of Revenues, Rating and Valuation (IRRV – website [www.irrv.org.uk](http://www.irrv.org.uk)) are qualified and are regulated by rules of professional conduct designed to protect the public from misconduct. Before you employ a rating adviser, you should check that they have the necessary knowledge and expertise, as well as appropriate indemnity insurance. Take great care and, if necessary, seek further advice before entering into any contract.

### Information Supplied with Demand Notices

Information relating to the relevant and previous financial years in regard to the gross expenditure of the local authority is available at [www.nelincs.gov.uk](http://www.nelincs.gov.uk). A hard copy is available on request by writing to the council or calling 01472 313131.

## Immingham Town Council - Budgetary Information 2016

The Town Council has continued to provide high quality services in Immingham. Not only does the Council provide street cleaning and grounds maintenance services on behalf of NELC in Immingham, but additionally it also took on responsibility for Habrough & Stallingborough.

During the year repairs were made to both the Cemetery pathways and the War Memorial footways. The Council is also in the process of constructing a Garden of Remembrance at the cemetery funded in part from the Immingham 100 Legacy Fund.

In addition £50,000 of funding was obtained from Wren to completely renovate the pavilion at Roval Drive. These works will go ahead during 2016.

The Civic Centre is finally being renovated too, to become a Community Hub, housing, the new Library, College and Police Station, along with other services. This should be open by June 2016.

D Jackson  
Clerk to the Council,  
Immingham Town Council, Pelham Road,  
Immingham. NE Lincolnshire. DN40 1QF

Tel: 01469 572763  
E-Mail: [enquiries@immingham-tc.gov.uk](mailto:enquiries@immingham-tc.gov.uk)

Immingham Town Council currently manages and / or maintains

- Immingham Civic Centre
- Manby Road Allotments
- Homestead Park
- Homestead Angling Lake
- Mill Lane Cemetery
- Immingham War Memorial
- St Andrew's Church Grounds
- Xmas Lights
- Immingham Skate Park
- Pilgrim Park
- Manual Street Cleaning in Immingham
- All Borough Litter Bins

- Immingham Grounds Maintenance
- Immingham Neighbourhood Office
- Immingham Public Toilets
- Shopping Centre (Kennedy Way)
- Grounds Maintenance in Habrough & Stallingborough
- Roval Drive Fields & Pavilion

In addition the Council subsidises usage of the Civic Centre, makes grants to voluntary organizations, funds swimming lessons to KS1 Immingham children and consults on numerous planning applications each year.

DESCRIPTION	Budget 15-16	Budget 16-17
<b>ADMINISTRATION</b>		
Administration	115,222	124,369
Civic Budget	3,100	3,100
Grants	4,000	4,000
Election Expenses	2,100	2,100
Sub-Total	124,422	133,569
<b>FACILITIES</b>		
CEMETERY	21,427	22,515
ST ANDREWS CHURCHYARD	7,169	7,279
APPRENTICE / TRAINEE	12,659	12,824
GROUND MAINT VEHICLE	2,200	2,300
ALLOTMENTS	1,060	950
ANGLING LAKE	-1,250	-600
HOMESTEAD PARK	8,050	8,300
MILL LANE	-670	-700
WAR MEMORIAL	1,250	850
SWIMMING SCHEME	4,000	4,000
ENVIRONMENT	10,132	12,294
GROUND MAINTENANCE	1,709	8,024
STREET CLEANSING	2,614	6,562
Sub-Total	70,350	84,598
<b>CIVIC CENTRE</b>		
CIVIC CENTRE BUILDING	13,5521	12,3855
ADDITIONAL BUILDINGS	0	7,500
CIVIC CENTRE CATERING	-600	-500
Sub-Total	134,921	130,855
<b>PERSONNEL</b>		
PERSONNEL	0	0
Sub-Total	0	0
TOTAL	329,693	349,022
Band "A" Property Precept	78.51	80.82



### Anglian region

The Council Tax (Demand Notices) (England) Regulations 2011.

The Environment Agency is a levying body for its Flood and Coastal Erosion Risk Management Functions under the Flood and Water Management Act 2010 and the Environment Agency (Levies) (England and Wales) Regulations 2011.

The Environment Agency has powers in respect of flood and coastal erosion risk management for 2292 kilometres of main river and along tidal and sea defences in the area of the Anglian Northern Regional Flood and Coastal Committee. Money is spent on the construction of new flood defence schemes, the maintenance of the river system and existing flood defences together with the operation of a flood warning system and management of the risk of coastal erosion. The financial details are:

	Anglian Northern Regional Flood Defence Committee	
	2015/2016 £'000	2016/2017 £'000
Gross Expenditure	£42,833	£43,957
Levies Raised	£1,681	£1,681
<b>Total Council Tax Base</b>	<b>545</b>	<b>560</b>

The majority of funding for flood defence comes directly from the Department for the Environment, Food and Rural Affairs (Defra). However, under the new Partnership Funding rule not all schemes will attract full central funding. To provide local funding for local priorities and contributions for partnership funding the Regional Flood and Coastal Committees recommend through the Environment Agency a local levy.

A change in the gross budgeted expenditure between years reflects the programme of works for both capital and revenue needed by the Regional Flood and Coastal Committee to which you contribute. The total Local Levy raised by this committee has stayed the same.

The total Local Levy raised has remained the same in 2016/2017 as 2015/2016 at £1,680,840.

**Customer Service Line: 08708 506 506**

**Incident Hotline: 0800 80 70 60**

**Floodline: 0845 988 1188**

**[www.environment-agency.gov.uk](http://www.environment-agency.gov.uk)**

## How to contact us

Arts, leisure, sports and libraries	<b>01472 326286</b>
Council tax, business rates and housing benefits	<b>01472 326287</b>
Waste collection and disposal	<b>01472 326288</b>
Planning, building control and council assets	<b>01472 326289</b>
Transport and parking	<b>01472 326290</b>
Education, school support and school transport	<b>01472 326291</b>
Children's social care, safeguarding and offending	<b>01472 326292</b>
Early years and childcare	<b>01472 326293</b>
Youth support and youth offending	<b>01472 326294</b>
Births, deaths and marriages	<b>01472 326295</b>
Housing and energy efficiency	<b>01472 326296</b>
Jobs and Regeneration	<b>01472 326297</b>
Fraud, whistleblowing, complaints and information requests	<b>01472 326298</b>
Environmental health, licensing and trading standards	<b>01472 326299</b>
Reports/problems about streets, parks and open spaces	<b>01472 326300</b>
General enquiries	<b>01472 313131</b>

### ADULT SOCIAL CARE PRECEPT AND OTHER LEVIES

Pressures within the social care system have been recognised and the Government has introduced the flexibility for councils to levy a 2% adult social care precept on council tax. Given the known pressures within the Adult Care System within North East Lincolnshire, the Council will levy the 2% Adult Social Care precept on Council Tax to avoid more significant reductions to services. The Council is continuing to work closely with its key partner, North East Lincolnshire CCG, to mitigate the impact of demand and cost pressures. If you require any further information in respect of this or other levies this is available at [www.nelincs.gov.uk](http://www.nelincs.gov.uk) or by contacting the council.



## North East Lincolnshire Council – Debt Management Team

Our Debt Management Team are here to help, if you have problems paying bills for Council Tax, business rates, or any other debts that you owe us (for example, Housing Benefit overpayments that you have to repay).

If you are having difficulties paying, please contact us. This gives us a chance to work together to clear the debt, which is the best result we can achieve.

Debt affects so many people and can be exhausting and often destructive. Ignoring debt does not make it disappear.

### Help us to help you!

When we write to you about your debt please contact us to discuss your outstanding debt. Avoid the unpleasant consequences of ignoring debt, such as enforcement agents, county court judgments and bankruptcy.

It is in your hands.

Work together with us to deal with the situation.

**You can contact the Debt Management Team:**

- by phone on 01472 326287;
- by letter to Local Taxation & Benefits, North East Lincolnshire Council, Municipal Offices, Town Hall Square, DN31 1HU; or
- email: [recovery@nelincs.gov.uk](mailto:recovery@nelincs.gov.uk)

These organisations also provide their services free of charge.

- Citizens Advice
- The Community Advice Service
- Moneyline
- North East Lincolnshire Credit Union
- Christians Against Poverty
- Meridian Debt Advice

### FEEDBACK

We welcome your comments on this booklet, the content of which must meet certain requirements of the Council Tax billing laws. Please send your comments to **North East Lincolnshire Council**, Local Taxation & Benefits, North East Lincolnshire Council, Municipal Offices, Town Hall Square, DN31 1HU. Or email them to [fin.ltbservice@nelincs.gov.uk](mailto:fin.ltbservice@nelincs.gov.uk)



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