ASHBY CUM FENBY PARISH COUNCIL

MINUTES OF THE MEETING HELD ON TUESDAY 7 APRIL, 2015
AT 7.05PM IN THE CHURCH HALL, ASHBY CUM FENBY

Present: Cllr Cherry Ann Pearson Cllr Nick Pettigrew
Cllr Ed Tippett Cllr Stan Wood
Cllr Jane Thomson

Apologies: Cllr Matthew Neal Cllr Iain Colquhoun NELC
Cllr Philip Jackson NELC

In Attendance: Kim Kirkham Parish Clerk One Member of the Public

14/129 Declaration of Interest (Model Code of Conduct Order 2012)

(a) To record declaration of interest by any member of the Parish Council in respect of the agenda item’s listed below. Members declaring interest should identify the agenda item and type of interest being declared.

Cllr Nick Pettigrew declared a Personal Interest in Agenda Item 14/133 Whitsend Farm.

(b) To note dispensation’s given to any member of the council in respect of the Agenda Items listed below – None applied for.

14/130 Questions Raised by Members of the Public (15 minutes) on Agenda Items

- A resident raise concerns regarding the state of the verges and vehicles being driven too fast on the road to the church. The Parish Council confirmed that both issues have been raised before. The verges especially during winter months get churned up, but usually improve in the spring. The village has narrow lanes and the verges are there for vehicles to be able to pull over onto, to allow on coming vehicles to pass. The resident asked if the Parish Council has considered having wording on the back of the two village ornate signs. The Parish Council felt that this was not needed.

14/131 To approve the Minutes of the Meeting held on 2nd March, 2015

The minutes of the meeting held on 2nd March were approved and signed by the Chair as a true record. Action: Clerk to prepare draft minutes by 13 April & to be posted 20 April, 2015

14/132 Police Report

The Police were unable to attend the meeting, but a Police Report was submitted. The Chair read from the report. Action: Clerk to post police report on the Parish Notice Board.

14/133 Highways / Public Footpaths / Items Carried Forward

- Whitsend Farm/The Thorns Footpath width (FP89) / 09/104 Misuse of Land Whitsend Farm. Cllr Pearson read out Dan Humphreys e-mail informing the parish council that the Judge who heard the case issued a verdict that saw them quash four of the convictions, and reduce the sentence on the fifth. NELC has written to the court to submit their appeal and are now awaiting a response. Action: On going.
• 13/060-3 Weight Restriction on Thoroughfare – Dave Poacher NELC has confirmed that he is hoping to have everything in place to allow the signage to go up soon after Easter. However, a more realistic date would be the first week in May. **Action: On going**

• 13/135 Temporary Access, Ashby Hill (B1203) – Cllr Pearson read out the e-mail from Matthew Chaplin - who said ‘I have spoken to Community Pride and they are of the opinion that they can’t do anything. Apparently due to the fact that they can’t prove who has dumped the horse waste and that part of the waste may be on private land there is nothing they can do.’ Matthew Chaplin will still monitor the site to see if the infilling material is removed. Councillors agreed that the response from the Community Pride was inadequate. **Action: Clerk to contact NELC**

• 14/042-5 The Local Plan – The Chair read out an e-mail regarding information on Neighbourhood Development Plans. The Parish Council agreed to include in the next Newsletter. **Action: E-mail was placed in distribution bag**

• 14/064-3 BW91 Public Path Diversion Order – Cllr Pearson said that NELC Variation Order confirms that the diversion order will happen, but will be delayed until the legal process has been completed. **Action: On going**

• 14/090-1 NELC consultation to site 4 Lockable Bins down Third Lane – The Clerk confirmed that no further correspondence has been received. **Resolved: The Parish Council agreed that this item is removed from the agenda.**

• 14/090-2 NELC Historic Assets Consultation – Cllr Pearson read out the e-mail received from Hugh Winfield who said – “I have considered this land for inclusion as part of the medieval village earthworks.” He agreed to give the field some further thought. **Action: Clerk to contact NELC**

• 14/110-2 The Stable, Ashby Hill – Matthew Chaplin’s e-mail informed the Parish Council that he has been checking the Planning Inspectorate web site regarding the appeal, which effects the enforcement notice and it is still pending. **Action: On going**

• 14/113-3 Third Lane and Farm Track Dyke – The Chair read out correspondence that has been sent to the landowner from NELC Senior Drainage Engineer regarding the ditch near the Farm Track. **Item to be deleted**

• 14/113-6 Overgrown Hedgerows – Cllr Pearson advised that the hedgerow has now been cut back. **Resolved: The Parish Council agreed to include hedgerow cuts in the next Newsletter; thanking all residents. Item to be deleted.**

• 14/121-1 Transparency Code – Website for publications of documents. The Clerk advised that at the next Town and Parish Councils Liaison Committee this item is on the agenda. **Action: The Clerk and Cllr Pearson to attend the meeting**

• 14/124-5 Reinstate White Lines and Repairs to Pot Holes – The Clerk reported that she has logged both issues with NELC and would chase them for an update. **Action: The Parish Council asked if she would also ask that NELC inspect the pot holes on Thoroughfare and the road to the church.**

14/134 **Items for Discussion**

1. May Elections – The Chair reminded councillors that all election papers need to be delivered to NELC in person by Thursday 9th April before 4pm.
2. Standing Orders to include delivery of documents via e-mail – the Clerk advised that the Standing Orders should include that e-mail can also be used to deliver documentation to councillors. **Action: Clerk to make relevant changes for adoption at the next meeting**

3. ERNLLCA Membership Renewal – Councillors agreed for the membership to be renewed.

The following documents were placed in the distribution pack:

14/135 **Information Update**

1. ERNLLCA Newsletter – March, 2015
2. Transparency Code for Smaller Councils
4. Town & Parish Councils Liaison Committee – Agenda 14 April & Minutes 29 January, 2015
5. Martin Vickers Letter
6. CPRE – Spring, 2015 Magazine
7. Planning Registers

14/136 **Planning Matters**

* DM/0159/15/FUL Retrospective permission for new reception building and temporary permission for portacabin – Willow Lakes, Ashby Top Farm, Barton Street, Ashby cum Fenby. *The Parish Council reviewed the plans and no objections were raised.*

* DM/0205/15/FUL Removal of Condition 5 (Usage Limitation and Maintenance of Related register) granted on application DC/7/13/WAB (Erection of store and change of use of agricultural building to facilitate an educational classroom with ancillary kitchen, toilet and associated parking (amendment to DC-268-12-WAB – Amended design & layout - using amended plans dated 20th February 2013) – Moorhouse Farm, Brigsley Road, Ashby cum Fenby. *The Parish Council agreed to oppose this application on the grounds that unspecified usage will create safety issues at the junction onto the B1203. They also found the application confusing and asked for clarification on which access the applicant is actually using.*

14/137 **Clerk’s Report - To receive and report any correspondence from Councillors or Members of the Public for consideration at the meeting**

1. A resident has requested documentation under the Freedom of Information Act 2000.

2. Victoria Henley, Community Safety Officer NELC works for local crime reduction partnership, Safer and Stronger Communities, wishes to submit some crime prevention articles in the next Newsletter. Councillors suggested that she produces a leaflet and they would deliver the leaflet along with the Newsletter.

14/138 **Future Dates**

* Date of Next Meeting – **Monday 11 May, 2015 at 7pm.** *(NB. The above date may be rearranged due to the Elections)*
* Town and Parish Council Liaison Committee Meeting – Tuesday 14th April at 7pm in the Crosland Suite, Town Hall Grimsby*
14/139  Finance

- TSB Signature Form to be completed and signed. The Clerk reported that the form had to be resubmitted. **Action: Cllr Wood to complete the form and return to TSB Grimsby branch.**

- To receive a list of Accounts payable up to 7\textsuperscript{th} April, 2015 and approve their payment
  - Kim Kirkham – Salary £102
  - Southern Electric – Telephone Box electric supply £5.60
  - ERNLLCA Membership Renewal £225.86

**RESOLVED: Accounts approved for payment.**

The meeting closed at 20.35

Prepared by: Kim Kirkham, Parish Clerk

Approved by: ____________________

*These minutes are subject to approval at the next meeting of the Parish Council.*
Present:    Cllr CherryAnn Pearson   Cllr Nick Pettigrew
          Cllr Ed Tippett      Cllr Stan Wood
          Cllr Jane Thomson

Apologies:  Cllr Matthew Neal

In Attendance:  Kim Kirkham, Parish Clerk  Keir Taylor (Keir Architects)
                Five Members of the Public

14/127 Declaration of Interest (Model Code of Conduct Order 2012)

(a) To record declaration of Interest by any member of the Parish Council in respect of
the agenda item’s listed below. Members declaring interest should identify the agenda
item and type of interest being declared – None given

(b) To note dispensation’s given to any member of the council in respect of the agenda
item’s listed below – None applied for

14/128 To Discuss Planning Application received from NELC

  • DM/0153/15/OUT - Outline application with access, layout and scale to be
    considered for the erection of two dwellings, garaging and access drive – Land at
    Chapel Lane, Ashby cum Fenby.

The Chair introduced Keir Taylor of Keir Architects. Councillors discussed and questioned
 certain aspects of the above planning application.

The meeting reconvened at the Church Hall.

The Chair invited each resident to give a brief summary on any comments they might
 have on the above planning application.

The Chair thanked the residents and noted their concerns.

The Parish Council discussed the application and unanimously agreed to oppose the
planning application on the following points:-

  • The land is outside the development boundary of the village and local plan, which
    should be maintained to preserve the open country side.
  • Ashby cum Fenby is not a sustainable village
  • The development does not conform to any part of Policy GEN2: Development on the
    Open Countryside.
Chapel Lane is a narrow lane and access to this site would cause a real problem and inconvenience for residents.

There is apparently a tree preservation order on some trees on this land.

There are serious concerns regarding the drainage and sewers alongside this site. Hence further development will only add to the problem.

This is a ‘Ridge and Furrow field and as such may be of Historical Architectural interest.

Great Crested Newts have been sighted in the pond in this field, over the years.

The development would have a detrimental impact on the local wild life in the area.

Contrary to what the developer says; this is not a ‘Current grass monoculture’. This development would detract from the biodiversity of the area. This meadow is a great cause of community pride, within the village, and the residents feel strongly about its preservation.

The meeting closed at 19.04

Prepared by: Kim Kirkham, Parish Clerk

Approved by: ____________________

*These minutes are subject to approval at the next meeting of the Parish Council.*
THERE WILL BE A SITE MEETING OF ASHBY CUM FENBY PARISH COUNCIL ON MONDAY 18TH MAY, 2015 AT 6.30PM ON LAND AT CHAPEL LANE AND AFTER IN THE CHURCH HALL

SITE MEETING AT LAND AT REAR GARTH COTTAGE, MAIN ROAD, ASHBY CUM FENBY

15/009 Declaration of Interest (Model Code of Conduct Order 2012)

(a) To record declaration of Interest by any member of the Parish Council in respect of the agenda item’s listed below. Members declaring interest should identify the agenda item and type of interest being declared

(b) To note dispensation’s given to any member of the council in respect of the agenda item’s listed below

15/010 To discuss Planning Application received from NELC

- DM/0270/15/FUL –Demolish existing stable block and erect detached dwelling with solar panels and detached garage. Land Rear of Garth Cottage, Main Road, Ashby cum Fenby.

Signed: - K J Kirkham

Date: - 12 May, 2015
MINUTES OF ANNUAL PARISH COUNCIL MEETING
OF ASHBY CUM FENBY PARISH COUNCIL
HELD ON MONDAY, 18 MAY 2015 AT 6.15PM
IN THE CHURCH HALL, ASHBY CUM FENBY

Present:   Cllr CherryAnn Pearson  Cllr Ed Tippett
           Cllr Matthew Neal  Cllr Stan Wood
           Cllr Jane Thomson

Apologies:  Cllr Philip Jackson NELC  Cllr Iain Colquhoun NELC

In attendance: Kim Kirkham Parish Clerk  Nick Pettigrew

15/001  To appoint a Chairman for the year 2015/2016
The Clerk welcomed everyone to the first meeting of the new council and asked if there
were any nominations for Chairman. Cllr Tippett proposed Cllr Pearson and Cllr Thomson
seconded. There were no other nominations. Cllr Pearson was unanimously elected as
Chairman

15/002  Signing by the Chairman of his/her Declaration of Office
Cllr Pearson signed her Declaration of Office

15/003  Signing by Councillors of their Declaration of Office
All Councillors present signed their Declaration and the Clerk witnessed this

15/004  Declaration of Interest (Model Code of Conduct Order 2012)
(a) To record declaration of Interest by any member of the Parish Council in respect of the
agenda item’s listed below. Members declaring interest should identify the agenda item
and type of interest being declared - None

15/005  To consider Co-option to fill the vacancy onto Ashby cum Fenby Parish Council
The Parish Council has received an application and agreed to co-opt at the usual monthly
meeting at 7pm following the Site meeting at rear of Garth Cottage, Main Road.

15/006  Chair’s Report and Annual Report of the Parish Council
Cllr Pearson took the chair and thanked Councillors for their support. The Annual Report
had been circulated for review prior to the meeting and is to be posted on the notice board.
Copies are available to members of the public on request.
15/007 NELC Report by Ward Councillors

None Present

15/008 Issues Raised by Members of the Public

None Present

The meeting was closed at 6.21 pm and was followed by a site meeting and then the usual monthly Parish Council meeting for May 2015.

Prepared by: Kim Kirkham, Parish Clerk

Approved by: ____________________

These minutes are subject to approval at the next meeting of the Parish Council.

Please contact the Clerk if you would like to receive a copy of the Annual Report.
Kim Kirkham
Clerk to the Council
The Sycamores, Chapel Lane
Tel. 01472 825131
Email: ashbyparishclerkt@btinternet.com
Councillors’ Attendances

Councillors were present at the full meetings of the Parish Council called 12 times for 2014-15 as detailed below:

- Cllr C.A. Pearson 12 out of possible 12
- Cllr N Pettigrew 12 out of possible 12
- Cllr E. Tippett 11 out of possible 12
- Cllr J Hornby 3 out of possible 3 (resigned June 2014)
- Cllr M Neal 7 out of possible 12
- Cllr S Wood 11 out of possible 12
- Cllr J Thomson 5 out of possible 5 (co-opted November 2014)

The year began with the re-appointment of Cllr. Cherry Ann Pearson as Chair and Cllr. Nick Pettigrew as Vice-Chair. Cllr. Jennifer Hornby, a Parish Councillor for 15 years resigned from the council in June 2014, she was thanked for her service, contribution and representation of parishioners over this period. Cllr Jane Thomson was co-opted November 2014.

In addition to attending the Parish Council meetings, Councillors also attended planning meetings of the Parish Council as and when they were called.

Councillors also served and represented Ashby Cum Fenby on various outside bodies and their meetings. These included: the Town and Parish Liaison Committee held in conjunction with North East Lincolnshire Council and East Riding and Northern Lincolnshire Local Councils’ Association. Councillors also attended ERNLLCA Training sessions on Meeting Procedures, Grievance and Disciplinary, Basic Chairmanship, The Local Plan and New Councillors.

Planning Matters

The Parish Council are a statutory consultee of the local Planning Authority, which is NELC, and are consulted on all planning applications within the Parish or close to its boundary if in a neighbouring Parish.

During the course of the year 10 planning applications were considered.
Finance

The precept set by the Parish Council for 2014-2015 was £2884. Other income came from VAT reclaimed from the previous year (as is allowed to local authorities and affiliated bodies) and which totalled approx. £40.28.

Expenditure for the year centred around general administration such as the Clerk’s salary, Parish Rooms Rental and annual subscriptions to local council bodies such as East Riding and Northern Lincs. Local Councils’ Association and Insurance, including public liability.

Other major expenditure included the ongoing commitment to keeping the grass cut on the village green via a grounds maintenance contract, with additional expenditure on the planters which have been situated on the village green.

The Precept for the coming year was set in January 2015, at £2927.00 this was an increase of 1.5%. The funds would be needed to cover annual running costs.

Cycle/Footway – B1203

North East Lincolnshire Council resurfaced the B1203 carriageway in September, 2014. They agreed to include the construction of a narrow footway from Ashby Lane. The footway and resurfacing were completed October/November, 2014.

Bi-annual Hog Roast

The event was well planned and supported with ticket sales of 99 adults and 21 children. Part of the funds raised has been spent on a plaque for the new seat that was placed at the T-junction at Thoroughfare.

Superfast Fibre Optic Broadband

Ashby cum Fenby was included in North Lincolnshire’s superfast broadband project. The green cabinet at Ashby Lane went live in October, 2014.

New Notice Board

A new Notice Board was purchased in November, 2014. Part funding was received from the Ward Councillors discretionary funds.
General Matters

Humberside Police continue to attend meetings. The Neighbourhood Beat Team comprising Inspector Neil Pattison, PC Caroline Cameron, PCSO Lesley Parry and PCSO Louise Davies regularly attend the Parish Council meetings and submit a monthly report, which is posted on the Notice Board. They have also been holding regular ‘Street Briefings’.

The Parish Council continues to liaise with NELC on issues that affect the village, particularly verges, signage, road safety, PROWs, Planning, drainage and enforcement and will continue to assist in the resolution of any problems highlighted by parishioners.
Ashby cum Fenby Parish Council

Annual Report

For the Year 2014-2015
ASHBY CUM FENBY PARISH COUNCIL

MINUTES OF THE MEETING HELD ON MONDAY 18 MAY, 2015
AT 7.20PM IN THE CHURCH HALL, ASHBY CUM FENBY

Present: Cllr Cherry Ann Pearson Cllr Nick Pettigrew
Cllr Ed Tippett Cllr Stan Wood
Cllr Jane Thomson Cllr Matthew Neal

Apologies: Cllr Iain Colquhoun NELC Cllr Philip Jackson NELC

In Attendance: Kim Kirkham Parish Clerk One Member of the Public

15/011 To Co-opt Candidate onto the Parish Council

Nick Pettigrew was co-opted onto Ashby cum Fenby Parish Council. Cllr Pettigrew signed his Declaration and the clerk witnessed this.

15/012 Declaration of Interest (Model Code of Conduct Order 2012)

(a) To record declaration of interest by any member of the Parish Council in respect of the agenda item’s listed below. Members declaring interest should identify the agenda item and type of interest being declared.

Cllr Matthew Neal declared a Personal Interest in Agenda Item 15/016 Whitsend Farm.
Cllr Nick Pettigrew declared a Personal Interest in Agenda Item 15/016 Whitsend Farm.

(b) To note dispensation’s given to any member of the council in respect of the Agenda Items listed below – None applied for.

15/013 Questions Raised by Members of the Public (15 minutes) on Agenda Items

• None present

15/014 To approve the Minutes of the Meeting and Site Meeting held on 7th April, 2015

The minutes of the meeting held on 7th April were approved and signed by the Chair as a true record. Action: Clerk to prepare draft minutes by 22 May & to be posted 29 May, 2015

15/015 Police Report

The Police were unable to attend the meeting, but a Police Report was submitted. The Chair read from the report. Action: Clerk to post police report on the Parish Notice Board.

15/016 Highways / Public Footpaths / Items Carried Forward

• Whitsend Farm/The Thorns Footpath width (FP89) / 09/104 Misuse of Land Whitsend Farm. Cllr Pearson advised that NELC have written to the court to submit their appeal and are awaiting a response. Action: On going.

• 13/060-3 Weight Restriction on Thoroughfare – The Clerk advised that Dave Poacher was hopeful that the signage should be in situ during the month of May. Action: On going
13/135  Temporary Access, Ashby Hill (B1203) – Matthew Chaplin advised that the current owner wants the access blocked and is chasing previous owner to remove materials. The Parish Council agreed that the current owners should remove the horse waste. **Action: Clerk to contact NELC**

14/042-5 The Local Plan – The Parish Council agreed that this item can now be deleted.

14/064-3 BW91 Public Path Diversion Order – The Parish Council agreed to have a site meeting with Mr Buckley. **Action: Clerk to contact Mr Buckley to arrange a site meeting**

14/090-2 NELC Historic Assets Consultation – Cllr Pearson read out an e-mail received from Hugh Winfield who said – “I have had a look at our aerial photographs and hope to be visiting the site soon, but from what I have seen it does not look as if there is sufficient interest to justify adding the fields to the local list. **Item to be deleted**

14/110-2 The Stable, Ashby Hill – Clerk advised that the final date for comments were due on 30 January, 2015. The enforcement notice has expired, but the appeal notice is still pending. **Action: On going**

14/121-1 Transparency Code – NELC have offered to publish the required information for smaller councils on their website. Clerk advised that the government was providing funding to Parish Councils to help them meet the requirements of the Transparency Code. ERNLLCA was currently looking into this. **Action: Clerk to forward the relevant documents to NELC to be placed on their website. Item to be deleted**

14/124-5 Reinstate White Lines and Repairs to Pot Holes – Cllr Pearson reported that the pot holes have been filled in by NELC. She read out an e-mail advising that the white lining in the area will start this week and will be completed in the evening. Cllr Pettigrew agreed to clear the mud off the road near the village green. **Action: Ongoing**

14/134-2 Adoption of Revised Standing Orders – The Parish Council agreed to adopt the revised Standing Orders.

**15/017 Items for Discussion**

1. Public Right of Way FP89/BW91 - The Clerk reported that an anomaly has been highlighted by the change in ownership of the land which footpath 89 and bridleway 91 are currently walked. The current owner has spoken with Nicola Hardy (NELC Mapping Officer) who has advised that a Diversion Order is applied for. This should be a formality as the “walked line” has effectively already been adopted by all parties. Nicola Hardy advised that she will formally consult with the Parish Council for approval. The Parish Council agreed that they would support the Diversion Order. **Action: Clerk to inform landowner**

2. Insurance Renewal – The Clerk confirmed she has received the Insurance Renewal, which is the same as last year £159. Councillors agreed for the Insurance to be renewed.

3. Newsletter – The Clerk is to prepare the draft newsletter and e-mail councillors for approval.

4. Village Planters – Councillors agreed that summer bedding plants should be a mixture of different coloured Geraniums. **Action: Clerk to contact Catherine Naylor**

5. Redemption of 2.5% Consolidated Stock - Cllr Pearson reported that a form has been received for redemption of 2.5% Consolidated Stock from Computershare. Councillors thought this might be a scam and suggested that this is reported to NELC and ERNLLCA so that they can inform their members. **Action: Clerk to contact NELC and ERNLLCA**
6. ERNLLCA Training – ‘Being a Good Councillor’ - Cllr Pearson suggested that Cllr Neal should attend one of the training sessions. Cllr Neal asked for the dates of the training sessions and agreed to let the Clerk know which training session he would be available to attend.

The following documents were placed in the distribution pack:

145/018 Information Update

1. ERNLLCA Newsletter – April, 2015
2. Town & Parish Council Liaison Committee - Minutes 14 April, 2015
3. Clerks & Councils Direct – May, 2015 Issue
4. Planning Registers

15/019 Planning Matters

- DM/0153/15/OUT – Outline application with access, layout and scale to be considered for erection of one dwelling, garaging and access drive. Land at Chapel Lane, Ashby cum Fenby. The parish council reviewed the plans and agreed to oppose this application.

- DM/0352/15/FUL – Demolish existing attached garage and erect detached double garage. Lindores, Post Office Lane, Ashby cum Fenby. The parish council reviewed the plans; no objections were raised.

- DM/0159/15/FUL – Retrospective permission for new reception building. Willow Lakes Ashby Hill Top Farm, Barton Street, Ashby cum Fenby - APPROVED

15/020 Clerk’s Report - To receive and report any correspondence from Councillors or Members of the Public for consideration at the meeting

1. NELC has confirmed that the Public Rights of Ways first cut will take place in the next 2-3 weeks.

2. A resident has raised concerns regarding the trees along the new Footway along the B1203. At present the overhang of greenery requires walkers to walk nearer to the road. The resident has asked for this to be addressed. **Action: Clerk to contact NELC and cc Anthony Snell**

3. Cllr Pearson reported that she has received a letter from ‘Peoples Postcode Lottery’ informing her that she had won £825,000 and once her processing fee is paid she would receive her winnings. Cllr Pearson has asked that this is minuted to warn residents of this scam.

4. A resident has been discarding grass cutting alongside a public right of way. Cllr Pearson has spoken with the resident; who has agreed to remove the cuttings.

15/021 Future Dates

- Date of Next Meeting – **Monday 8th June, 2015 at 7pm.**
- Mayor Making Ceremony – Thursday 21st May, 2015 at 7pm. Grimsby Town Hall
15/022 Finance

- Annual Audit for year ending 31 March, 2015 – The annual governance statement and accounting statements for 2014/2015 has been approved by the Parish Council for submission to the External Audit Commission

- VAT Return 2014/2015 – VAT Return completed for submission

- To receive a list of Accounts payable up to 18th May, 2015 and approve their payment
  - Kim Kirkham – Salary £102
  - Southern Electric – Telephone Box electric supply £5.60
  - Kim Kirkham – Printer Ink £22.04
  - Came & Co – Insurance Renewal £159
  - Hatcliffe Garden Services £54
  - Francene Woods – Audit £45

**RESOLVED: Accounts approved for payment.**

The meeting closed at 20.31

Prepared by: Kim Kirkham, Parish Clerk

Approved by: ____________________

*These minutes are subject to approval at the next meeting of the Parish Council.*
ASHBY CUM FENBY PARISH COUNCIL

MINUTES OF THE MEETING HELD ON MONDAY 8 JUNE, 2015
AT 7.00PM IN THE CHURCH HALL, ASHBY CUM FENBY

Present:  Cllr Cherry Ann Pearson  Cllr Nick Pettigrew
          Cllr Ed Tippett               Cllr Stan Wood
          Cllr Jane Thomson            Cllr Philip Jackson NELC
          Cllr Iain Colquhoun NELC

Apologies:

In Attendance: Kim Kirkham Parish Clerk

15/023 Election of Vice-Chairman

Cllr Pearson asked for any nominations for Vice-Chair. Cllr Tippett proposed Cllr Pettigrew and Cllr Thomson seconded. There were no other nominations. Cllr Pettigrew was unanimously elected as Vice-Chairman.

The Parish Council congratulated Cllr Jackson on being re-elected as Ward Councillor.

15/024 Declaration of Interest (Model Code of Conduct Order 2012)

(a) To record declaration of interest by any member of the Parish Council in respect of the agenda item’s listed below. Members declaring interest should identify the agenda item and type of interest being declared.

   Cllr Nick Pettigrew declared a Personal Interest in Agenda Item 15/029 Whitsend Farm.

(b) To note dispensation’s given to any member of the council in respect of the Agenda Items listed below – None applied for.

15/025 Questions Raised by Members of the Public (15 minutes) on Agenda Items

   • None present

15/026 To approve the Minutes of the Annual Meeting, Site Meeting and Normal Monthly Meeting held on 18th May, 2015

The minutes of the meetings held on 18th May were approved and signed by the Chair as a true record. Action: Clerk to prepare draft minutes by 12 June & to be posted 19 June, 2015

15/027 Police Report

PCSO Lesley Parry was in attendance. She advised that there has been one report of criminal damage for Ashby cum Fenby and 10 crimes for Waltham. Action: Clerk to post police report on the Parish Notice Board.

15/028 NELC Report by Ward Councilors

Cllr Jackson reported that despite the negativity within North East Lincolnshire Council there was also positivity with the renewables industry, investment in Grimsby dock and the food industry. He advised that the New Local Plan is still in draft consultation, which is seeing green site planning applications and the need to generate brown field applications. Waltham, Immingham
and New Waltham have final agreement of ratification of parking on verges and footways. Waltham Fire Station is to remain open and will have a new rapid response vehicle. He said the controversial issues were the charge for brown bin collection and the Council Tax increase of 1%. Cllr Jackson informed the Parish Council that the May election gave Labour 20 of the 42 seats.

15/029 Highways / Public Footpaths / Items Carried Forward

- **Whitsend Farm/The Thorns Footpath width (FP89) / 09/104 Misuse of Land Whitsend Farm.** The Clerk advised that NELC are awaiting a response from the court. **Action: On going.**

- 13/060-3 Weight Restriction on Thoroughfare – Dave Poacher is leaving NELC and hopes that this matter will be, if not concluded, very close to conclusion by the time he leaves. **Action: On going**

- 13/135 Temporary Access, Ashby Hill (B1203) – Matthew Chaplin advised that he has recently spoken to the new owner of Oakdene. They are having the deposited material in the ditch removed shortly and at the same time the horse waste is going to be removed. **Action: On going**

- 14/064-3 BW91 Public Path Diversion Order – The Chair thanked Councillors for agreeing to meet with Mr Buckley. However, after further discussion and information that he forwarded, the meeting was cancelled. Cllr Pearson advised that the Variation Order has been received with the correct measurements. Cllr Pettigrew suggested that the Parish Council respond to the variation order to re-iterate the need for this bridleway to be re-opened as soon as possible. The Parish Council agreed that it was very disappointing that the area was measured wrongly, but is keen to have this bridleway open. **Action: Clerk to send response.**

- 14/110-2 The Stable, Ashby Hill – Clerk advised that the appeal is still pending. **Action: On going**

- 14/124-5 Reinstate White Lines and Repairs to Pot Holes – The Clerk advised that the white lines will be completed within the next 2-3 weeks. Cllr Pearson advised that she was not impressed with how Cofely had filled in the potholes **Action: Ongoing**

- 15/020-2 New Footway (B1203) Hedgerow Trim Back – Cllr Pearson reported that the hedgerow was cut back very promptly. **Action: Clerk to send a thank you letter** Item to be deleted

15/030 Items for Discussion

- No items received

The following documents were placed in the distribution pack:

145/031 Information Update

1. ERNLLCA Newsletter – April, 2015
2. New Cabinet for North East Lincolnshire
3. Planning Registers
15/032 Planning Matters

- DM/0409/15/FUL – Erection of one two storey detached dwelling with associated detached garage, driveway & landscaping. Adjacent Oakdene, Barton Street, Ashby cum Fenby. The Parish Council discussed this application and no objections were raised. However, they agreed that a condition be applied that the temporary access is removed along with all the materials and horse waste that had been deposited.

- DM/0443/15/FUL – Erection of Country Estate manager’s house. Fenby Hall, Barton Street, Ashby cum Fenby. The Parish Council discussed the application and agreed to oppose this application.

- DM/0205/15FUL – Removal of Condition 5 (Usage Limitation and Maintenance of Related Register) granted on application DC/7/13/WAB (Erection of store and change of use of agricultural building to facilitate an educational classroom with ancillary kitchen, toilet and associated parking (amendment to DC/26/12/WAB) – Amended design & layout – using amended plans dated 20th February 2013). Moorhouse Farm, Brigsley Road, Ashby cum Fenby - APPROVED

15/033 Clerk’s Report - To receive and report any correspondence from Councillors or Members of the Public for consideration at the meeting

1. A black bull is in the field near the PROW going across to Brigsley. The landowner has been contacted. The landowner has placed a sign warning walkers that a bull is in the field.

2. Resignation from Cllr Neal has been received. The vacancy has been included in the Newsletter. Action: Clerk to send a letter of thanks to Cllr Neal. Inform NELC and place a poster advertising the vacancy on the notice boards

15/034 Future Dates

- Date of Next Meeting – Monday 6th July, 2015 at 7pm.
- Mayor Making Ceremony – Thursday 11th June, 2015 at 7pm. Grimsby Town Hall

15/035 Finance

- To receive a list of Accounts payable up to 8th June, 2015 and approve their payment

  - Kim Kirkham – Salary £102
  - Southern Electric – Telephone Box electric supply £5.60
  - Kim Kirkham – Printer Ink/postage £21.89
  - Ashby PCC Q2 – Room Hire £25

RESOLVED: Accounts approved for payment.

The meeting closed at 20.03

Prepared by: Kim Kirkham, Parish Clerk

Approved by: ____________________

These minutes are subject to approval at the next meeting of the Parish Council.
ASHBY CUM FENBY PARISH COUNCIL

MINUTES OF THE MEETING HELD ON MONDAY 6 JULY, 2015
AT 7.00PM IN THE CHURCH HALL, ASHBY CUM FENBY

Present:   Cllr Cherry Ann Pearson            Cllr Nick Pettigrew
          Cllr Ed Tippett                              Cllr Stan Wood
          Cllr Jane Thomson                         Cllr Iain Colquhoun NELC

Apologies:             Cllr Philip Jackson NELC          PCSO

In Attendance: Kim Kirkham Parish Clerk

15/036 Declaration of Interest (Model Code of Conduct Order 2012)

(a) To record declaration of interest by any member of the Parish Council in respect of the
agenda item’s listed below. Members declaring interest should identify the agenda item and
type of interest being declared.

Cllr Nick Pettigrew declared a Personal Interest in Agenda Item 15/040 Whitsend Farm.

(b) To note dispensation’s given to any member of the council in respect of the Agenda
Items listed below –     None applied for.

15/037 Questions Raised by Members of the Public (15 minutes) on Agenda Items

•    None present

15/038 To approve the Minutes of the Meeting held on 8 June, 2015

The minutes of the meetings held on 8th June were approved and signed by the Chair as a true
record. **Action: Clerk to prepare draft minutes by 10 July & to be posted 17 July, 2015**

15/039 Police Report

The Police were unable to attend the meeting, but a Police Report was submitted. The Chair
read from the report. **Action: Clerk to post police report on the Parish Notice Board.**

15/040 Highways / Public Footpaths / Items Carried Forward

•    **Whitsend Farm/The Thorns Footpath width (FP89) / 09/104 Misuse of Land Whitsend Farm.**
Cllr Pearson read out Dan Humphrey’s e-mail informing the Parish Council that the court has
agreed with NELC course of action. They now have to send a final version to the Recorder
and then they can press on with the court procedure. Councillors agreed that NELC should
be asked when they intend to pursue the footpath issue and taking of the grass verge.
**Action: Clerk to contact NELC**
13/060-3 Weight Restriction on Thoroughfare – The Clerk advised that Dave Poacher is leaving at the end of July and that he hoping to have the signs in place before then. **Action: On going**

13/135 Temporary Access, Ashby Hill (B1203) – No update received. **Action: On going**

14/064-3 BW91 Public Path Diversion Order – Cllr Pearson reported that a good job has been done regarding the clearing of the new route. **Action: On going.**

14/110-2 The Stable, Ashby Hill – Clerk advised that the enforcement appeal is scheduled to be discussed at the next Planning Committee meeting on 8th July. Cllr Colquhoun said this item has now been removed as they do not deal with enforcement. **Action: On going**

14/124-5 Reinstate White Lines and Repairs to Pot Holes – The Clerk advised that NELC have scheduled the white lines for week commencing 27th July. **Action: Ongoing**

**15/041 Items for Discussion**

1. Vacancy on Parish Council – The Parish Council discussed possible candidates. **Action: Clerk to contact possible candidates**

The following documents were placed in the distribution pack:

145/042 **Information Update**

1. ERNLLCA Newsletter – June, 2015
4. Planning Registers

15/043 **Planning Matters**

- DM/0352/15/FUL – Demolish existing attached garage and erect detached double garage. Lindores, Post Office Lane, Ashby cum Fenby. **APPROVED**

15/044 **Clerk’s Report** - To receive and report any correspondence from Councillors or Members of the Public for consideration at the meeting

1. Southern Electric has sent in a Contract Renewal Offer for the unmeasured electric supply to the telephone kiosk. The monthly charge has increase from £1.80 to £2.72. Councillors asked the clerk to ask why there is a 50% increase. **Resolved: The Parish Council agreed to renew the 24months contract.**

2. The land behind the church has had the ridge and furrow infilled and levelled. NELC have been asked if it is permissible for a landowner to fill in ridge and furrow. This is now with their enforcement team and awaiting an update.

3. Fly a Flag for the Commonwealth - 14th March, 2016. The National Association of Local Councils (NALC) are encouraging town and parish councils to participate in this unique and annual occasion. **Action: The Parish Council agreed in principal, and said that Mr & Mrs Hornby be consulted.**
4. To consider any recommendations for items to be discussed at ERNLLCA 2015 AGM. 
Resolved: The Parish Council agreed that they did not have any items to be discussed.

5. Notice had been received informing the Parish Council that the second cut of public rights of way would be taking place. Cllr Pearson advised that the cuts have already been completed.

6. Update on the planning applications at the land behind Waysend and Garth Cottage are pending consideration. The village newt survey has been received by NELC and has been forwarded to their ecologist expert. Discussions between NELC planning officer and the applicant are on-going regarding the land behind Garth Cottage.

15/045 Future Dates

- Date of Next Meeting – Monday 7th September, 2015 at 7pm.
  NB The Parish Council agreed not to hold their meeting in August and agreed their next meeting will be on Monday 7th September
- Planning Committee Meeting – Wednesday 8th July, 2015 at 9.30am. Town Hall, Grimsby
- North East Lincolnshire Council AGM – Thursday 16th July, 2015 at 7pm. Grimsby Town Hall
- ERNLLCA 2015 Conference – Friday 23rd October, 2015

15/046 Finance

- To consider an increase in Clerk’s hours – Resolved: The Parish Council agreed an increase of 2 hours per month
- Q1 Financial Review – The Parish Council reviewed the income and expenditure. Councillors agreed that the drain near the church should be checked and that cleaning is arranged if necessary and raise an invoice for the shared costs.

- To receive a list of Accounts payable up to 6 July, 2015 and approve their payment
  - Kim Kirkham – Salary £102
  - Southern Electric – Telephone Box electric supply £5.60
  - Kim Kirkham – Printer Ink/postage £15.03

RESOLVED: Accounts approved for payment.

The meeting closed at 19.53

Prepared by: Kim Kirkham, Parish Clerk

Approved by: ____________________

These minutes are subject to approval at the next meeting of the Parish Council.
Present:    Cllr CherryAnn Pearson   Cllr Ed Tippett
Cllr Jane Thomson      Cllr Stan Wood

Apologies:

In Attendance:  Kim Kirkham, Parish Clerk

15/047 **Declaration of Interest (Model Code of Conduct Order 2012)**

(a) To record declaration of Interest by any member of the Parish Council in respect of
the agenda item’s listed below. Members declaring interest should identify the agenda
item and type of interest being declared – None given

(b) To note dispensation’s given to any member of the council in respect of the agenda
item’s listed below – None applied for

15/048 **To Discuss Planning Application received from NELC**

- DM/0562/15/FUL – Change of use of existing storage building to office and store.
  Chestnut Farm, Brigsley Road, Ashby cum Fenby.

  **Resolved: The Parish Council reviewed the plans and no objections were raised.**
  **Clerk to advise NELC Planning Department of decision.**

The meeting closed at 19.13

Prepared by: Kim Kirkham, Parish Clerk

Approved by: ____________________

These minutes are subject to approval at the next meeting of the Parish Council.
ASHBY CUM FENBY PARISH COUNCIL

MINUTES OF PLANNING MEETING HELD ON WEDNESDAY 12 AUGUST, 2015
AT 7 PM IN THE CHURCH HALL, ASHBY CUM FENBY

Present: Cllr CherryAnn Pearson
         Cllr Jane Thomson
         Cllr Nick Pettigrew
         Cllr Stan Wood

Apologies: Cllr Ed Tippett

In Attendance: Kim Kirkham, Parish Clerk
               Two members of the public

15/049 Declaration of Interest (Model Code of Conduct Order 2012)

(a) To record declaration of Interest by any member of the Parish Council in respect of the
    agenda item’s listed below. Members declaring interest should identify the agenda item and
    type of interest being declared – Cllr Wood and Thomson

(b) To note dispensation’s given to any member of the council in respect of the agenda items
    listed below.

Dispensations were applied for and approved for Councillors Wood and Thomson on
application number DM/0270/15/FUL, as without the dispensation the number of persons
prohibited from participating in this matter would be so great, that the body would be impeded
from transacting the business required

15/050 Planning Matters

- DM/0270/15/FUL – Demolish existing stable block and erect detached dwelling with solar
  panels and detached garage. Land at Rear of Garth Cottage, Main Road, Ashby cum
  Fenby.

  The Chair welcomed both residents and invited each resident to give a brief summary on
  any comments they might have on the above planning application.
  The Chair thanked the residents and noted their concerns.

  The Parish Council discussed the application and unanimously agreed to oppose the
  application on the following points:-

1. Ashby cum Fenby is not a sustainable village; therefore this would not be a sustainable
   development as stated by the developers.
2. The Parish Council reiterate: this is NOT a brown field site and this proposed dwelling fails to
   comply with Plan Policy H10 – Development of Dwellings in Gardens. In particular if ‘an
   unacceptable level of nuisance and general disturbance resulting from movement of vehicles
   and visitors to and from proposed house past existing dwellings.’
3. The development also fails to comply with Local Plan Policy GEN1 (Development Areas)
4. Drawing Ref: AW1458-04d seems to imply that the developer ‘owns’ the driveway of Wold
   Rise. The Parish Council believe that there is an ongoing dispute re access. They also
   believe that the access via the driveway of Wold Rise, Chapel Lane is inadequate for the
   purpose of delivering building materials etc…
5. The developer says that he will remove the fence along Wold Rise drive and move it back to
   the ‘original boundary’. What original boundary? The Parish Council requests that evidence
   is provided.
   August, 2015 – Protection of the Sycamore Tree; the application does not address the
issue. A recent pond survey of Ashby cum Fenby shows that there are Great Crested Newts within 500 meters of proposed development. No response has been given by the developer, to the sighting of Bats in the old stable building.

7. The decreased height of the proposed building does not detract from the inappropriateness of the proposed development.

8. The proposed dwelling would increase demands on the already overloaded infrastructure. Heavy rains can cause flooding at the corner of Chapel Lane.

9. Chapel Lane is a narrow single track lane. Safety issues for large vehicles and access to the proposed building are still issues that have not been addressed.

10. The proposed lighting to provide surveillance constitutes an issue on light pollution.

- **DM/0153/15/OUT** – Outline application with access, layout and scale to be considered for erection of one dwelling, garaging and access drive. Land at Chapel Lane, Ashby cum Fenby

The Chair invited each resident to give a brief summary on any comments they might have on the above planning application.

The Chair thanked the residents and noted their concerns.

The Parish Council discussed this application and unanimously agreed to oppose the planning application on the following points:-

1. This **Agricultural Land** is outside the development boundary of the village and the local plan and already has conditions attached.

2. This development does not conform in any way, shape or form to Policy GEN2: Development in the Open Countryside and thus already has planning constriction.

3. If permission is given then this will create a precedent for other developers to build in the open countryside.

4. There is no mention of the Ecological Survey result.

15/051 Correspondence received since meeting of 6th July, 2015

- 14/064-3 BW91 Public Path Diversion Order Update – Cllr Pearson explained that objections by the landowner have been received and NELC response was given out to councillors to read. **Action: Councillors agreed that a letter is sent to the Planning Inspectorate stating how anxious they are that this bridleway is opened as soon as possible and that it is now becoming a waste of tax payer's money and delay tactics.**

- The Clerk advised that the landowner of Park Close has requested a site meeting to discuss the trees that overhang the highway, which form part of 'Ashby Tunnel'. The Parish Council said that it would be best if the landowner contacted the Tree Officer at NELC. **Action: Clerk to inform landowner**

15/052 Finance

To receive a list of Accounts payable up to 12 August, 2015 and approve their payment.

- Blockfree Services Ltd – Unblock Drain £66

The meeting closed at 19.45

Prepared by: Kim Kirkham, Parish Clerk

Approved by: ____________________

*These minutes are subject to approval at the next meeting of the Parish Council.*
ASHBY CUM FENBY PARISH COUNCIL

MINUTES OF THE MEETING HELD ON MONDAY 7 SEPTEMBER, 2015
AT 7.00PM IN THE CHURCH HALL, ASHBY CUM FENBY

Present:       Cllr Cherry Ann Pearson       Cllr Nick Pettigrew
             Cllr Ed Tippett                     Cllr Stan Wood
             Cllr Jane Thomson                  Cllr Iain Colquhoun NELC

Apologies:    Cllr Philip Jackson NELC       PCSO Richard Heseltine
             PCSO Alex Hibbetson

In Attendance: Kim Kirkham Parish Clerk       3 Members of the Public

The Parish Council agreed to bring items 15/056 Police Report and 15/060 Planning Application DM0753/15/OUT forward.

15/053     Declaration of Interest (Model Code of Conduct Order 2012)

(a) To record declaration of interest by any member of the Parish Council in respect of the agenda item’s listed below. Members declaring interest should identify the agenda item and type of interest being declared.

             Cllr Nick Pettigrew declared a Personal Interest in Agenda Item 15/040 Whitsend Farm.
             Cllr Pearson declared a Personal Interest in Agenda Item 15/060 Planning Application DM0753/15/OUT

(b) To note dispensation’s given to any member of the council in respect of the Agenda Items listed below – None applied for.

15/056     Police Report

PCSO Richard Heseltine and Alex Hibbetson were in attendance. PCSO Heseltine advised that there have been no issues reported for Ashby cum Fenby but a Police Report for August and September was submitted. Cllr Pearson advised that the telephone box has been damaged. This has been reported to the police. Action: Clerk to post July & August Police Reports on the Parish Notice Board.

15/060     Planning Application

- DM/0753/15/OUT – Outline application for the erection of 2 dwellings and provision of turning with all matters reserved. Field Gates, Post Office Lane, Ashby cum Fenby.

             Cllr Pearson declared a Personal Interest in this matter and gave a brief statement. Cllr Pearson took no further part in the discussions and did not vote on this application.
Cllr N Pettigrew in the Chair.

The Parish Council received information from Dieter Nelson (Planning Consultant for the applicant). He explained the policy issues within the core document of NPPF (National Planning Policy Framework). He advised that a meeting with the Planning Officer, Public Rights of Way Officer and Drainage will be arranged to take account of issues that may be raised.

Councillors discussed the above application some of the concerns raised were the overhead Public Rights of Ways, electric pylons, drainage, narrow/restricted access off Post Office Lane, outside of the village boundary, great crested newts nearby and the impact on infrastructure.

Cllr Pettigrew asked councillors to vote. Two councillors objected and two councillors supported the above planning application. Cllr Pettigrew used his casting vote and voted in favour of this planning application. **Resolved: Clerk to notify NELC of the Parish Council decision and concerns that were raised**

Cllr Pearson returned to the meeting. Cllr Pearson in the Chair

15/054 Questions Raised by Members of the Public (15 minutes) on Agenda Items

- None raised

15/055 To approve the Minutes of the Meeting held on 6 July and Planning Meetings held on 27 July & 12 August, 2015

The minutes of the meetings held on 6 July and Planning Meetings held on 27 July and 12 August, 2015 were approved and signed by the Chair as a true record. **Action: Clerk to prepare draft minutes by 11 September & to be posted 18 September, 2015**

15/057 Highways / Public Footpaths / Items Carried Forward

- **Whitsend Farm/The Thorns Footpath width (FP89) / 09/104 Misuse of Land Whitsend Farm.** Cllr Pearson read out Dan Humphrey’s e-mail informing the Parish Council that he will speak to the relevant officers for an update regarding the public footpath and verge matter. Regarding the appeal issue he has written to the court to remind them that the onus is upon them to take steps of listing the matter. He apologised for the delays and advised that he intends to chase the matter again. **Action: On going**

- 13/060-3 Weight Restriction on Thoroughfare – Cllr read out an e-mail from Chris Firth who has taken over from D Poacher. He reported that the signs have been designed and an order has been passed to their Maintenance Team for their purchase and installation. However, unfortunately he believes there has been an issue with the supplier. He will chase this up for an estimated installation date. **Action: On going**

- 13/135 Temporary Access, Ashby Hill (B1203) – No update received. **Action: Clerk to contact NELC**

- 14/064-3 BW91 Public Path Diversion Order – Correspondence from the Inspectorate has been received informing the Parish Council that an objector has requested to be heard by the Inspector. Having considered the request they have agreed to arrange a hearing. Arrangements for a hearing are being made and details will be sent in due course. **Action: On going.**
• 14/110-2 The Stable, Ashby Hill – The appeal has been refused and the owner of the site has to now comply with the enforcement notice. The owner has been given two months to comply. **Action: On going**

• 15/041-1 Vacancy on Parish Council – The Chair read out a letter from John Shaw applying for the position of Councillor. The Parish Council unanimously voted John Shaw onto the Parish Council. **Action: Clerk to invite Mr Shaw to October’s meeting**

• 15/044-2 Land behind Church - Cllr Pearson advised that she attended a meeting with Martin Ambler (NELC) and all information will be passed onto the enforcement team. **Action: Clerk to obtain an update**

• 15/044-3 Fly a Flag for the Commonwealth (14 March, 2016) – Clerk advised that Mr & Mrs Hornby have agreed to fly the flag. **Resolved: Councillors agreed the purchase of a Commonwealth Flag and approved cost up to £50.**

15/058 **Items for Discussion**

1. Queens 90th Birthday Celebration – June 2016 - Councillors agreed to think of ideas for this event and decided to discuss further in January, 2016. **Resolved: Clerk to place on January Agenda**

2. HWRCC – Wheels to Work Scheme – **Resolved: Clerk to place leaflet on notice board**

3. NELC Consultation on Waste – Clerk advised that NELC are consulting on the future waste management strategy and all councillors and residents are encourage to complete the survey on line. The consultation will run from 12 August to 8 November, 2015. **Resolved: Clerk to e-mail Councillors the link to the website.**

The following documents were placed in the distribution pack:

145/059 **Information Update**

1. ERNLLCA Newsletter – July, August & September, 2015
2. ERNLLCA AGM – Agenda & Annual Report
3. Came & Co – Important Client Announcement
4. CPRE – Summer 2015 Issue
5. Planning Registers

15/060 **Planning Matters**

• DM/0409/15/FUL – Erection of 1 two storey detached dwelling with associated detached garage, driveway and landscaping. Adjacent Oakdene, Barton Street, Ashby cum Fenby – **REFUSED**

• APP/B2002/X14/3000223 – The Stable, Ashby Hill, Ashby cum Fenby. - **REFUSED**

15/061 **Clerk’s Report - To receive and report any correspondence from Councillors or Members of the Public for consideration at the meeting**

1. The telephone box has been damaged – Cllr Pearson advised that this happened during a 16th Birthday party that was being held in the village and the host of the party has said he will arrange the relevant repairs. **Action: Clerk to write to the resident**

2. ERNLLCA is holding their AGM on Thursday 17th September 2015 at Waters Edge, Barton upon Humber starting at 7pm – Nil Attendees due to other commitments.
3. Transparency Code – Details have been received on how to apply for Funding of a website to comply with new legislation. **Action:** The Parish Council agreed to submit completed form by 13 November.

4. Anthony Snell (NELC) has received concerns from a resident regarding the speed limit along the B1203. They also asked why a footpath across the bridge to the ice-cream shop was not installed when the new footway was installed along the B1203. He advised that realistic options need to be looked at. Councillors agreed they will consider any options he wished to present.

5. NELC are in the process of reviewing their annual highway winter service – **Resolved:** Clerk to request that the gritter loops into the T-junction on Ashby Lane.

6. The bridge on bridleway 87 has a broken strut, which has been reported to NELC. NELC have placed bollards and a notice stating repairs will be completed within 7 days @ 1st September. **Resolved:** Clerk to check and chase

15/062 Future Dates

- Date of Next Meeting – **Monday 5th October, 2015 at 7pm.**
- ERNLLCA AGEM – Thursday 17 September, 2015 at 7pm. Waters Edge Visitors Centre, Maltkiln Road, Barton upon Humber, DN18 5JR
- Mayors Civic Services – Sunday 27 September, 2015 at Grimsby Minster.
- Town and Parish Council Liaison Committee – Thursday 17 September, 2015 at 7pm in the Crosland Suite, Town Hall Grimsby

15/063 Finance

- To authorise cancellation and renewal of Clerk’s salary standing order. **Resolved:** The Parish Council approved and signed both documents.

- To receive a list of Accounts payable up to 7 September, 2015 and approve their payment

  - Kim Kirkham – Salary £102
  - Southern Electric – Telephone Box electric supply (2 months) £11.31
  - Blockfree Services – Unblock Drain £66
  - Hatcliffe Garden Services (25/5/15 to 19/7/15) £168
  - Hatcliffe Garden Services (2/8/15 to 30/8/15) £78
  - Ashby PCC – Room Hire £25

  - Deposits – VAT Reclaimed £290.91

**RESOLVED:** Accounts approved for payment.

The meeting closed at 20.10

Prepared by: Kim Kirkham, Parish Clerk

Approved by: ____________________

*These minutes are subject to approval at the next meeting of the Parish Council.*
ASHBY CUM FENBY PARISH COUNCIL

MINUTES OF THE MEETING HELD ON MONDAY 5 OCTOBER, 2015
AT 7.00PM IN THE CHURCH HALL, ASHBY CUM FENBY

Present: Cllr Cherry Ann Pearson  Cllr Nick Pettigrew
          Cllr Ed Tippett             Cllr Stan Wood
          Cllr Jane Thomson          Cllr John Shaw
          Cllr Philip Jackson NELC

Apologies: Cllr Iain Colquhoun NELC

In Attendance: Kim Kirkham Parish Clerk

15/064 Welcome Cllr John Shaw

The Chair welcomed Cllr John Shaw to the Parish Council and wished him well in his role as Parish Councillor. Cllr Shaw signed his Acceptance of Office.

15/065 Declaration of Interest (Model Code of Conduct Order 2012)

(a) To record declaration of interest by any member of the Parish Council in respect of the agenda item’s listed below. Members declaring interest should identify the agenda item and type of interest being declared.

  Cllr Nick Pettigrew declared a Personal Interest in Agenda Item 15/069 Whitsend Farm.

(b) To note dispensation’s given to any member of the council in respect of the Agenda Items listed below – None applied for.

15/066 Questions Raised by Members of the Public (15 minutes) on Agenda Items

  • None raised

15/067 To approve the Minutes of the Meeting held on 7th September, 2015

The minutes of the meetings held on 7th September, 2015 were approved and signed by the Chair as a true record. **Action: Clerk to prepare draft minutes by 10 October & to be posted 17 October, 2015**

15/068 Police Report

The Police were unable to attend the meeting, but a Police Report was submitted. The chair read from the report. **Action: Clerk to post October Police Report on the Parish Notice Board.**
Whitsend Farm/The Thorns Footpath width (FP89) / 09/104 Misuse of Land Whitsend Farm. Cllr Pearson summarised the situation at Whitsend Farm for the benefit of Cllr Shaw. She reported that Dan Humphrey is still waiting for the court to take steps to list this matter. The Parish Council agreed for a letter to be sent to Tony Maione (NELC Group Manager Legal & Democratic Services) and to cc Rob Walsh and Ward Councillors. **Action: Clerk to send letter.**

13/060-3 Weight Restriction on Thoroughfare – Clerk informed the Parish Council that she has spoken to Chris Firth and he is hoping that the signs will be in situ by the end of October. **Action: Clerk to enquire where the signs will be placed.**

13/135 Temporary Access, Ashby Hill (B1203) – Cllr Pearson read out the e-mail received from Matthew Chaplin informing the Parish Council that some of the materials have been removed from the ditch. He would have preferred more to be removed and will see if they will remove more material. The side access is not useable now. **Resolved: The Parish Council agreed for this agenda item to be deleted.**

14/064-3 BW91 Public Path Variation Order – Correspondence from the Inspectorate has been received informing the Parish Council that a hearing into the Variation Order will be held at 10am on Tuesday 9 February, 2016. Councillors agreed that all correspondence should be forwarded to the inspectorate. **Action: Clerk to forward all correspondence.**

14/110-2 The Stable, Ashby Hill – Clerk reiterated that the appeal has been refused and the owner of the site has to comply with the enforcement notice. The owner has been given two months to comply. **Action: On going**

15/044-2 Land behind Church – Clerk advised that she has spoken to Martin Ambler who reported that there is no formal action at present to pursue. He suggested that a letter could be sent to the landowner. The Parish Council discussed this further and agreed for NELC to send a letter. Martin Ambler advised that he is in the process of putting together a package on Enforcement to present to the Parish Council if they wish. **Action: Clerk to contact Martin Ambler.**

15/061-1 Damage to Telephone Box – Clerk confirmed that a letter was sent to the resident. However, the repairs that have taken place are not like for like. The Clerk also reported that not all the repairs have been completed. **Action: Clerk to send a letter.**

15/061-3 Transparency Code Website – Clerk informed the Parish Council that she is attending a briefing session by ERNLLCA on Tuesday 6th October regarding the funding that can be applied for. **Action: Clerk to report back at November’s meeting.**

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**15/070 Items for Discussion**

1. Newsletter – Topics for inclusion were discussed. **Action: Clerk to prepare Newsletter ready for delivery at the end of November/beginning December.**

2. Localism Plan – Cllr Pearson suggested that due to the abundance of planning applications; the Ashby cum Fenby’s Localism Plan should be reviewed. To help keep up to date with current planning regulations, she provided councillors with relevant documentation. **Action: Councillors agreed to read these documents and also research for other information. Discussions will take place at the November meeting.**

3. Review of DPI’s – Councillors reviewed their Register of Interest (DPI) forms. **Resolved: DPI’s to be kept on file and by the monitoring Officer of NELC.**
The following documents were placed in the distribution pack:

145/071 Information Update

1. ERNLLCA Newsletter – September, 2015
2. Town & Parish Council Liaison Committee – Agenda & Minutes
3. ERNLLCA Membership Questionnaire on its Governance Structure
4. Planning Registers

15/072 Planning Matters

- DM/0409/15/FUL – Erect one two storey detached dwelling with associated garden, detached garage, stable building and paddock, with vehicular and pedestrian access from Barton Street. Adjacent Oakdene, Barton Street, Ashby cum Fenby. The Parish Council reviewed the plans and no objections were raised.

15/073 Clerk’s Report - To receive and report any correspondence from Councillors or Members of the Public for consideration at the meeting

1. ERNLLCA - future meeting dates have been agreed as Thursday 15th October 2015, Thursday 21st April 2016 and Thursday 21st July 2016 (Annual Meeting)

2. ERNLLCA is launching a consultation with its member councils and parish meetings about the future governance structure of the organisation. Please find attached the consultation document. Placed in distribution bag. Comments are needed by 30th November. **Action: To be placed as an agenda item for November.**

3. Clerk reported that she has received an e-mail from Mr Pearson regarding Planning Application DM/0753/15/OUT, she read out the letter. Councillors agreed no further action was needed.

4. The final cut of public rights of way for this year will be taking place over the next 2 to 3 weeks. Cllr Pearson advised that the cuts have been completed.

5. A caravan has been sited on the land opposite Ash Trees, Third Lane, Ashby cum Fenby. Clerk has asked for clarification if this is allowed.

6. Fly-tipping along Thoroughfare has been reported to NELC.


8. Village Planters to have pansies and polyanthus planted up for autumn.

9. The Commonwealth Flag has been ordered £45.60. **Action: Clerk to complete the online registration form.**

10. A member of the public has reported seeing three people coming out of Fenby Wood with a fire-arm; this has been reported to the police.

11. The owner of Hall Farm has advised that he has made a planning submission and would like to make a presentation to the Parish Council. **Action: Clerk to invite the owner to attend the November meeting.**
15/074 Future Dates

- Date of Next Meeting – **Monday 2nd November, 2015 at 7pm.**
- Mayors Charity Fund Raising ‘Coffee Morning’ – Saturday 17th October, 2015 at Cleethorpes Town Hall, Knoll Street, Cleethorpes.

15/075 Finance

- To receive details from Audit Report - The Audit Commission reported that in their opinion the information in the annual return is in accordance with proper practices and no matters have come to their attention giving cause for concern that relevant legislation and regulatory requirements have not been met. On other matters affecting their opinion one item was noted: - Section 1, Box 9; assets were acquired that have not been included in Box9 i.e. new notice board. **Resolved: Notice of conclusion and Annual return to be placed on notice board.**


- To receive a list of Accounts payable up to 5th October, 2015 and approve their payment
  - Kim Kirkham – Salary £122.40
  - Southern Electric – Telephone Box electric supply £5.60
  - Kim Kirkham – Purchase of Commonwealth Flag £45.60
  - Mr Tippett – Brass Plate £20

  **RESOLVED: Accounts approved for payment.**

The meeting closed at 20.36

Prepared by: Kim Kirkham, Parish Clerk

Approved by: ____________________

*These minutes are subject to approval at the next meeting of the Parish Council.*
MINUTES OF THE MEETING HELD ON MONDAY 2 NOVEMBER, 2015
AT 7.00PM IN THE CHURCH HALL, ASHBY CUM FENBY

Present:   Cllr Cherry Ann Pearson            Cllr Nick Pettigrew
           Cllr Ed Tippett                              Cllr Stan Wood
           Cllr Jane Thomson                         Cllr John Shaw
           Cllr Philip Jackson NELC

Apologies:             Cllr Iain Colquhoun NELC

In Attendance: Kim Kirkham Parish Clerk

15/076  Matthew Durrant – Planning Application DM0919/15/FUL

The Chair welcomed Matthew Durrant to the meeting. Mr. Durrant gave a synopsis of his planning application for an additional nine bedrooms. He explained he is currently trading as an eight bedroom hotel. He advised he is working with the conservation officer so that development will be sympathetic with existing buildings. Councillors raised concerns regarding the increase in traffic this development may create. Mr. Durrant understood their concerns and advised that he currently has notices up; kindly requesting that customers keep to the speed limit of 20mph. Cllr Pearson thanked Mr. Durrant for attending the meeting.

15/077  Declaration of Interest (Model Code of Conduct Order 2012)

(a) To record declaration of interest by any member of the Parish Council in respect of the agenda item’s listed below. Members declaring interest should identify the agenda item and type of interest being declared.

Cllr Nick Pettigrew declared a Personal Interest in Agenda Item 15/081 Whitsend Farm.

(b) To note dispensation’s given to any member of the council in respect of the Agenda Items listed below – None applied for.

15/078  Questions Raised by Members of the Public (15 minutes) on Agenda Items

• Cllr Tippett advised that a resident has reported missing waymarkers on the public right of way footpath 90, which leads onto the B1203. Linda Banks (NELC PROW Officer) has agreed to install two new waymarker posts. Cllr Tippett reported that Linda Bank has also suggested that the footpath may become a bridleway. Councillors agreed that NELC have acted promptly regarding this issue and asked to be kept updated if the footpath is changed to a bridleway Action: Clerk to contact Linda Banks.

15/079  To approve the Minutes of the Meeting held on 5th October, 2015

The minutes of the meetings held on 5th October, 2015 were approved and signed by the Chair as a true record. Action: Clerk to prepare draft minutes by 06 November & to be posted 13 November, 2015
15/080  Police Report

The Police were unable to attend the meeting, but a Police Report was submitted. The Clerk distributed copies of the Police Report to Councillors prior to the meeting. **Action: Clerk to post October Police Report on the Parish Notice Board.**

15/081  Highways / Public Footpaths / Items Carried Forward

- **Whitsend Farm/The Thorns Footpath width (FP89) / 09/104 Misuse of Land Whitsend Farm.** Cllr Pearson read out two e-mails from NELC advising that paperwork has been received from the courts and returned so that they can proceed with their case. In the meantime NELC will review other related matters. **Action: On going.**

- 13/060-3 Weight Restriction on Thoroughfare – Clerk informed the Parish Council that she has spoken to Chris Firth and the signs will be in place by 4th November.

- 14/064-3 BW91 Public Path Variation Order – Clerk advised that she has forwarded all correspondence to the Inspectorate. **Action: On going.**

- 14/110-2 The Stable, Ashby Hill – No update received. **Action: On going.**

- 15/044-2 Land behind Church – Clerk advised that she has spoken to Martin Ambler who has confirmed that a letter will be sent to the landowner and a copy to the Parish Council. **Action: On going.**

- 15/061-1 Damage to Telephone Box – Cllr Pearson read out the letter that has been sent to the resident requesting that the repair work should be like for like. Councillor’s agreed to meet to ascertain which panes were damaged and report back to the clerk so that she can obtain quotes for glass panes to be replaced. **Action: On going.**

- 15/061-3 Transparency Code Website – Clerk informed the Parish Council that she has obtained three quotes for a Website ranging from £400 to £575. She advised that Habrough and New Waltham Parish Councils have their websites up and running. Councillors agreed to look at both sites. **Action: Clerk to e-mail Councillors details.**

- 15/070-1 Newsletter – The Parish Council approved the contents of the Newsletter. **Action: Clerk to complete Newsletter and distribute for delivery at December’s meeting.**

- 15/070-2 Localism Plan – The Parish Council discussed the Localism Plan and agreed that residents should be consulted. They agreed that information/questionnaire should be attached to the newsletter. **Action: Clerk to e-mail Councillors previous information/questionnaire to peruse and make relevant changes if needed.**

15/082  Items for Discussion

1. ERNLLCA – Membership Questionnaire on its Governance Structure, 2015 The Parish Council agreed the content and response of the questionnaire. **Action: Cllr Pettigrew to complete the form and return to the clerk.**

2. Land opposite Ash Trees, Third Lane – Cllr Pearson advised that a caravan has been placed in the field and a timber shelter; both incidents have been reported to Matthew Chaplin NELC. Matthew Chaplin has reported that he has spoken to the persons whose caravan it is and it will be removed at the weekend. The timber structure is a field shelter for the horses. He advised that he would research planning legislation regarding the field shelter. **Action: Clerk to chase for an update.**
3. Planning Quote – The Parish Council discussed RA Wall Architect (Garth Cottage) comment regarding some issues raised on another planning application. The Parish Council agreed that a letter should be sent to the planning committee.

The following documents were placed in the distribution pack:

145/083 Information Update

1. ERNLLCA Newsletter – September, 2015
2. Planning Registers

15/084 Planning Matters

Application Proposal:
• DM/0919/15/FUL – Conversion of existing buildings into hotel accommodation and a garage with associated works including the installation of corridor extensions & partial demolition to create driveway access. Hall Farm Restaurant, Ashby Lane, Ashby cum Fenby The Parish Council reviewed the plans; no objections were raised. However, grave concerns were raised regarding the increase of traffic and safety issues along Ashby Lane and also at the junction to Hall Farm Restaurant.
• EN/1083/15 – Alleged Breach a caravan has appeared in the field opposite Ash Tree’s, Third Lane.

Pending Consideration:
• DM/0825/15/FUL – Adjacent Oakdene, Barton Street. Erect one two storey detached dwelling with associated garden, detached garage, stable building and paddock, with vehicular and pedestrian access from Barton Street.
• DM/0753/15/FUL – Land Adjacent to Field Gates, Post Office Lane. Outline application for the erection of two dwellings and provision of turning area with all matters reserved.
• DM/0270/FUL – Land rear of Garth Cottage, Main Road. Demolish existing stable block and erect detached dwelling with solar panels and detached garage.
• DM/0153/15/OUT – Land at Chapel Lane. Outline application with access, layout and scale to be considered for the erection of one dwelling, garaging and access drive.

Decision Received:
• DM/0562/15/FUL – Change of use of existing storage building to office and store. Chestnut Farm, Brigsley Road, Ashby cum Fenby – APPROVED

Decision Refused:
• DM/0409/15/FUL - Adjacent Oakdene, Barton Street. Erection of one two storey dwelling with associated detached garage, driveway and landscaping

15/085 Clerk’s Report - To receive and report any correspondence from Councillors or Members of the Public for consideration at the meeting

1. The Commonwealth Flag has been received and the online registration form has been completed.
2. The landowner of Oakdene has made an appeal to the Secretary of State against the Councils’ decision to refuse planning application DM/0409/15/FUL

15/086 Future Dates

• Date of Next Meeting – Monday 7th December, 2015 at 7pm.
• Planning Committee Meeting – Wednesday 4th November, 2015 at 9.30am
To receive a list of Accounts payable up to 2nd November, 2015 and approve their payment

- Kim Kirkham – Salary £122.40
- Southern Electric – Telephone Box electric supply £5.60
- Hatcliffe Garden Services £142.96

**RESOLVED: Accounts approved for payment.**

The meeting closed at 20.44

Prepared by: Kim Kirkham, Parish Clerk

Approved by: ____________________

*These minutes are subject to approval at the next meeting of the Parish Council.*
ASHBY CUM FENBY PARISH COUNCIL

MINUTES OF THE MEETING HELD ON MONDAY 7 DECEMBER, 2015
AT 7.00PM IN THE CHURCH HALL, ASHBY CUM FENBY

Present: Cllr Cherry Ann Pearson Cllr Nick Pettigrew
         Cllr Ed Tippett Cllr Stan Wood
         Cllr Jane Thomson Cllr John Shaw
         Cllr Philip Jackson NELC Cllr Iain Colquhoun NELC

Apologies:

In Attendance: Kim Kirkham Parish Clerk PCSO Richard Heseltine

15/088 Declaration of Interest (Model Code of Conduct Order 2012)

(a) To record declaration of interest by any member of the Parish Council in respect of the
    agenda item’s listed below. Members declaring interest should identify the agenda item and
    type of interest being declared.

    Cllr Nick Pettigrew declared a Personal Interest in Agenda Item 15/092 Whitsend Farm.

(b) To note dispensation’s given to any member of the council in respect of the Agenda
    Items listed below – None applied for.

15/089 Questions Raised by Members of the Public (15 minutes) on Agenda Items

    • None present

15/090 To approve the Minutes of the Meeting held on 2nd November, 2015

The minutes of the meetings held on 2nd November, 2015 were approved and signed by the
Chair as a true record. **Action: Clerk to prepare draft minutes by 11 December & to be
posted 18 December, 2015**

15/091 Police Report

PCSO Richard Heseltine was in attendance. He reported that there have been ten crimes in the
Waltham Ward during November to date. He advised that shed and garage burglaries were on
the up. Mainly high value bikes and tools as these can be sold on quickly. **Action: Clerk to post
October Police Report on the Parish Notice Board.**

15/092 Highways / Public Footpaths / Items Carried Forward

    • **Whitsend Farm/The Thorns Footpath width (FP89) / 09/104 Misuse of Land Whitsend Farm.**
      Clerk reported that she has spoken to Dan Humphrey who advised that NELC were still
      waiting for a court date to be arranged. **Action: On going.**
• 13/060-3 Weight Restriction on Thoroughfare – The Parish Council were surprised that a weight restriction sign had not been placed at the entrance to Thoroughfare off the A18. Clerk advised that she has spoken to Chris Firth who informed her that Thoroughfare provides a link between the A16 and A18 and that its length is not fully within one local authority. For this road to be governed by a weight limit it would require the approval of both authorities. **Action: The Parish Council agreed that a letter be sent to Mrs Pocklington explaining the situation**

• 14/064-3 BW91 Public Path Variation Order – NELC statement of case, list of their supporting documents and comments have been received from the Planning Inspectorate. Information to be place in distribution bag. **Action: On going**

• 14/110-2 The Stable, Ashby Hill – Cllr Pearson read out an e-mail from Matthew Chaplin (NELC) stating that the owner is intending to submit a planning application for a residential house on the land. The items on the land will be used for the house. Councillors agreed that a letter be sent to NELC expressing the Parish Council's dissatisfaction. **Action: Clerk to send a letter to NELC and copy Ward Cllr. Philip Jackson**

• 15/044-2 Land behind Church – Clerk advised that Martin Ambler has confirmed that a letter has been sent to the landowner and that he would continue to monitor the site in case there are any further developments. The Parish Council believe that drainage pipes have been laid on the land. **Action: On going**

• 15/061-1 Damage to Telephone Box – Cllr Pearson advised that the clerk has obtained a quote from Middleton’s Glass. Cllr Pettigrew advised that the beading should be iron beading. Further discussions took place and it was agreed that another quote should be attained. **Action: Clerk to contact another glazier**

• 15/061-3 Transparency Code Website – Councillors agreed that both Habrough and New Waltham websites were appropriate. **Action: Clerk to finalise funding document and send to ERNLLCA**

• 15/070-1 Newsletter – The Chair thanked Councillors for delivering the Newsletters and all the extra work. **Item to be deleted**

• 15/070-2 Localism Plan – The clerk advised that she has received six forms back all agreeing that Ashby cum Fenby should have a Community Led Plan. The Chair advised that assistance would be needed to put information together and suggested some of children in the village might be willing to help. **Action: Clerk to contact Waltham’s Clerk for sample prompt cards.**

• 15/078 Public Footpath 90 missing Markers and possibility of change to a bridleway – The Chair read out an e-mail received from NELC confirming that this path will not be changing to a bridleway. Cllr Tippett advised repairs have been completed and that the path is much safer. **Item to be deleted**

• 15/082-2 Land opposite Ash Trees, Third Lane – The Chair read out Matthew Chaplin’s e-mail advising that the person who is responsible for the field shelters is submitting a planning application for the shelters and also change of use. **Action: On going**

15/093 **Items for Discussion**

1. Request for a copy of the full Register of Electors 2015/2016 – Councillors completed the requests forms. **Resolved: Clerk to post to NELC**
The following documents were placed in the distribution pack:

15/094 Information Update

1. ERNLLCA Newsletter – November, 2015
2. Town & Parish Councils Liaison Committee
3. Waste Collection Vehicles
4. New Local Plan Timetable gets Green Light
5. CPRE- Winter Magazines
6. Planning Registers

15/095 Planning Matters

Correspondence Received:
• To consider correspondence received from NELC Planning regarding DM/0919/15/FUL. Cllr Pearson read out the response from the applicant and agent in relation to the concerns raised by the Parish Council. **Resolved: The Parish Council agreed that the comments addressed their concerns. However, they would like them all to be made conditions; should the planning application be approved.**

Application Received:
• DM/0920/15/LBC – Listed Building Consent for the conversion of existing buildings into hotel accommodation and a garage with associated works including the installation of corridor extensions and partial demolition to create driveway access. **Resolved: No objections were raised**

Pending Consideration:
• DM/0753/15/FUL – Land Adjacent to Field Gates, Post Office Lane. Outline application for the erection of two dwellings and provision of turning area with all matters reserved.
• DM/0919/15/FUL – Conversion of existing buildings into hotel accommodation and a garage with associated works including the installation of corridor extensions & partial demolition to create driveway access. Hall Farm Restaurant, Ashby Lane, Ashby cum Fenby.
• EN/1083/15 – Alleged Breach a caravan has appeared in the field opposite Ash Tree’s, Third Lane.

Decision Received:
• DM/0153/15/OUT – Land at Chapel Lane. Outline application with access, layout and scale to be considered for the erection of one dwelling, garaging and access drive. **APPROVED**

Decision Refused:
• DM/0270/15/FUL – Land rear of Garth Cottage, Main Road. Demolish existing stable block and erect detached garage with solar panels and detached garage.
• DM/0825/15/FUL – Adjacent Oakdene, Barton Street. Erect one two storey detached dwelling with associated garden, detached garage, stable building and paddock, with vehicular and pedestrian access from Barton Street.

15/096 Report

• To receive feedback from the Town & Parish Council Liaison Committee meeting. Cllr Pearson advised Town and Parish were promoting their charter. A presentation from Sue Wells (Lincs Inspire) on the library service. She advised that concerns were raised regarding waterways such as Buck Beck in regard to the problems of flooding in the area. Footpath 72 was also discussed.

15/097 Clerk’s Report - To receive and report any correspondence from Councillors or Members of the Public for consideration at the meeting

1. NELC are supporting a campaign to clear up Britain for Her Majesty The Queen’s 90th Birthday and are welcoming support for weekend on March 4th to mobilise an army of volunteers to get involved with the clean-up. **Resolved: The Parish Council agreed that they would clean up in the spring.**

2. NELC are warning people about sinister nuisance call scam known to be targeting households in the borough. **Resolved: Clerk to place information on the notice board**
3. Lincolnshire County Council is currently preparing the Lincolnshire Minerals and Waste Local Plan. Consultation on the proposed modifications will run from 20th November to 8th January, 2016. To view the documents www.lincolnshire.gov.uk/mineralsandwaste

4. NELC have set up a group of people to assist with transfer of asset management from the local council to community groups and Parish and Town Councils. If councils are interest a person from the group will attend a meeting to discuss this further.

5. Emergency Plan Review – The Plan was placed in the distribution bag for councillors to peruse.

15/098 Future Dates

- Date of Next Meeting – **Monday 4th January, 2016 at 7pm.**
- Planning Committee Meeting – Wednesday 2nd December, 2015 at 9.30am

15/099 Finance

- To receive a list of Accounts payable up to 7th December, 2015 and approve their payment
  
  - Kim Kirkham – Salary £122.40
  - Kim Kirkham – Ink £51.29
  - Southern Electric – Telephone Box electric supply £5.60
  - Ashby PCC – Room Hire £25
  - Hatcliffe Garden Services – Grass cutting £24

  **RESOLVED: Accounts approved for payment.**

The meeting closed at 20.13

Prepared by: Kim Kirkham, Parish Clerk

Approved by: ____________________

*These minutes are subject to approval at the next meeting of the Parish Council.*