To Members of the Council
You are hereby summoned to attend a meeting of the BRIGSLEY PARISH COUNCIL in the Village Hall, St Helens Cres, Brigsley, N.E. Lincolnshire, DN37 0RG on TUESDAY 1ST SEPTEMBER, 2015 at 7.00 p.m. for the purpose of transacting the following business.

K. Kirkham Clerk to the Council. Date: 26th August, 2015

AGENDA
ANNUAL MEETING

15/13 Election of Chairman
Councillors to nominate and elect a Chairman for 2015/2016
Chairman to sign his/her Declaration of Office.

15/14 Apologies.
To receive apologies from Councillors unable to attend.

15/15 Declarations of Interest. (Localism Act 2011)
a) To record declarations of interest by any member of the Parish Council in respect of the agenda items listed below. Members declaring interests should identify the agenda items and type of interest being declared.
(Disclosable Pecuniary Interest, or Personal Interest, or Prejudicial Interest).
b) To note dispensations given to any member of the council in respect of the agenda items listed below.

15/16 Election of Vice-Chairman
Councillors to nominate and elect.

15/17 Register of Interests.
Councillors to check/update and sign their Register of Interest Forms.

15/18 Appointment of Committee Members.
Councillors to agree Personnel Committee members
(May wish to defer until further members are co-opted).

15/19 Address by Chairman.
Chair to give a report of last year 2014/15

Close of Annual Meeting

MONTHLY PARISH COUNCIL MEETING
Co-opting of New Councillors.
Parish Council to consider any applications received and the possibility of co-opting new members.

Declarations of Interest. (Localism Act 2011)
a) To record declarations of interest by any member of the Parish Council in respect of the agenda items listed below. Members declaring interests should identify the agenda items and type of interest being declared. (Disclosable Pecuniary Interest, or Personal Interest, or Prejudicial Interest).
b) To note dispensations given to any member of the council in respect of the agenda items listed below.

Issues Raised by Members of the Public
(To discuss any issues raised by members of the public (Limited to 5 mins))

Minutes of Previous Meeting.
Minutes to be agreed and signed by Chairman

Update of Matters Outstanding from Previous Meeting.
To receive and discuss information on the following items:-
  a) Reply from K. Walker, NELC re the hedgerow cutback along Main Road.
  b) Reply from A. Hartley re narrow footpath alongside Main Road
  c) Reply from P. Windley re web space on NELC/Transparency Code requirements; to discuss applying to ERNLLCA for grant funding for own website.
  d) Reply from Anglian Water re flooding issues

(Cllrs may consider any items received up to the date of the meeting, information only).

Police Report.
Clerk to distribute copy of Police Report. (If available)

Planning Matters.
Decisions Received:-
  a) DM/0123/15/FUL – The Paddocks, Main Road, Brigsley
     Erection of detached dwelling and associated access and landscaping works.
     APPROVED with conditions – 9th April 2015
  b) DM/077/15/FUL – Ellesmere House, Waltham Road, Brigsley
     Removal of Condition 2 (Approved Plans) granted on application DC/699/13/WAB.
     APPROVED – 6th May, 2015.
  c) DM/0206/15/FUL – Welbeck, Waltham Road, Brigsley.
     Demolition of existing building and erection of replacement dwelling.
     Discussed at the NELC Planning Committee Meeting 20th May, 2015
     APPROVED – 22nd May, 2015
  d) DM0294/15/FUL – Land Parcel 2, Church Lane, Brigsley
     Variation of condition 8
     Comments were required at NELC Panning Department by 1st May. None forwarded due to election protocol/meeting dates.
     APPROVED with conditions – 13th May, 2015
15/27 **Future Dates.**
a) ERNLLCA Good Councillor Course 3 Days – June/July and September – various dates Available 7pm – 9pm. £15 + VAT per delegate
b) ERNLLCA 2015 Conference – Friday 23rd October at the Village Hotel, Hull. Booking forms with further details to be sent out during May.

15/28 **Ward Fund.**
Councillors to discuss any possible future projects to be considered for Ward Funding.
(If funding is available for this year)

15/29 **Received Correspondence / Information Exchange.**
a) Resignation of Cllr Staples received by chair – resigned before the elections however, did not complete nomination forms therefore, would not have become a councillor for this year.
b) To consider any comments to forward re the Horncastle Neighbourhood Plan Proposal – Consultation running from 20th May to 3rd July, 2015

(Any other matters may be discussed at Councillors discretion).

15/30 **Audit**
a) Audit Commission Form to be completed, agreed and signed.
b) Audit Governance Statement Approval 2014/2015

15/31 **Finance.**
(Proposed exempt item; Cllrs to agree to discuss item a) as exempt from press & public due to the confidential nature of the item re Local Government Act 1972, sch 12a).
a) Cheque for clerk’s salary (April 2015) to be agreed and signed. Also payment of outstanding salary (May 2015) for ex clerk Mrs Green.
(If cheque book signatories have been agreed).
b) Annual Insurance Renewal, ex Clerk obtained quotes, Councillors to agree Insurance Company; write and sign cheque. Ex Clerk has organised extension of payment date with the policy continuing as renewal date from 1st June, 2015
c) Chairman’s Fund cheque to be signed re Auditor, item already purchased by clerk; monies to be repaid
d) To consider and agree on further members required for cheque book signatories. Mandates to be completed if available and to remove ex Cllr D. Staples

15/32 **Clerk’s Resignation**
Clerk’s letter of resignation received on 1st May, 2015 (Employment ended 1st June, 2015) Councillors to discuss the Clerks vacancy.

15/33 **Date of Next Meeting.**
To confirm date of meeting as – **Tuesday 6th October, 2015 @ 7pm.**
To Members of the Council
You are hereby summoned to attend a meeting of the BRIGSLEY PARISH COUNCIL in the Village Hall, St Helens Cres, Brigsley, N.E. Lincolnshire, DN37 0RG on TUESDAY 6TH OCTOBER, 2015 at 7.00 p.m. for the purpose of transacting the following business.

K. Kirkham Clerk to the Council. Date: 29th October, 2015

AGENDA

15/34 Apologies.
To receive apologies from Councillors unable to attend.

15/35 Declarations of Interest. (Localism Act 2011)
   a) To record declarations of interest by any member of the Parish Council in respect of the agenda items listed below. Members declaring interests should identify the agenda items and type of interest being declared.
      (Disclosable Pecuniary Interest, or Personal Interest, or Prejudicial Interest).
   b) To note dispensations given to any member of the council in respect of the agenda items listed below.

15/36 Co-opting of New Councillors.
Parish Council to consider any applications received and the possibility of co-opting new members.

15/37 Issues Raised by Members of the Public
(To discuss any issues raised by members of the public (Limited to 5 mins))

15/38 Minutes of Previous Meeting.
Minutes to be agreed and signed by Chairman

15/39 Update of Matters Outstanding from Previous Meeting.
To receive and discuss information on the following items:-
   a) Reply from K. Walker, NELC re the hedgerow cutback along Main Road.
   b) Reply from Anglian Water re flooding issues
   c) Reply from Martin Graham, NELC re Chevron Sign
   d) Reply from Phil Hewitt, NELC re Wood Barrier near grass area

(Cllrs may consider any items received up to the date of the meeting, information only).
15/40 **Police Report.**
Clerk to distribute copy of Police Report. (If available)

15/41 **ERNLLCA Transparency Funding Information and Application Form**
To discuss Funding for Website

15/42 **Planning Matters.**
**Application Proposal:** (Received during the month)

a) **DM/0782/15/FUL – Tudor Croft, Waltham Road, Brigsley**
   Erect two storey extension including basement level, sunken patio, additional rooms within existing loft space and entrance gates.

b) **DM/0808/15/FUL – Welbeck, Waltham Road, Brigsley**
   Demolition of existing bungalow and erection of replacement dwelling (amendment to previous approved application DM/0206/15/FUL).

c) **DM/0789/15/FUL – Land at Green Lane, Brigsley**
   Proposed alterations to Plot 1, House Type, including erection of a detached garage.

15/43 **Ward Fund.**
Councillors to discuss any possible future projects to be considered for Ward Funding. (If funding is available for this year)

15/44 **Received Correspondence / Information Exchange.**

a) ERNLLCA Newsletter – September, 2015

b) Wheels to Work Leaflets

c) Hornsea Offshore Wind Farm – Change in Ownership of the Applicant

d) Third and final cut of the public rights of way for this year will take place over the next two weeks.

(Any other matters may be discussed at Councillors discretion).

15/45 **Audit**

a) To receive details from Audit Report

15/46 **Finance.**
(Proposed exempt item; Cllrs to agree to discuss item a) as exempt from press & public due to the confidential nature of the item re Local Government Act 1972, sch 12a).

a) Cheque for ex clerk’s salary (May 2015) to be agreed and signed.

b) Cheque for Clerk’s Salary from 24th August to 30th September to be agreed and signed

c) Mandate Forms for Completion

15/47 **Date of Next Meeting.**
To confirm date of meeting as – **Tuesday 3rd November, 2015 @ 7pm.**
To Members of the Council
You are hereby summoned to attend a meeting of the
BRIGSLEY PARISH COUNCIL in the Village Hall, St Helens Cres, Brigsley,
N.E. Lincolnshire, DN37 0RG on TUESDAY 3RD NOVEMBER, 2015 at 7.00 p.m.
for the purpose of transacting the following business.

K. Kirkham     Clerk to the Council.  Date: 27th November, 2015

AGENDA

15/48 Apologies.
To receive apologies from Councillors unable to attend.

15/49 Declarations of Interest. (Localism Act 2011)
a) To record declarations of interest by any member of the Parish Council in respect
of the agenda items listed below. Members declaring interests should identify the agenda
items and type of interest being declared.
(Disclosable Pecuniary Interest, or Personal Interest, or Prejudicial Interest).
b) To note dispensations given to any member of the council in respect of the agenda items listed
below.

15/50 Co-opting of New Councillors.
Parish Council to consider any applications received and the possibility of co-opting new
members.

15/51 Issues Raised by Members of the Public
(To discuss any issues raised by members of the public (Limited to 5 mins))

15/52 Minutes of Previous Meeting.
Minutes to be agreed and signed by Chairman

15/53 Update of Matters Outstanding from Previous Meeting.
To receive and discuss information on the following items:-

a) Reply from K. Walker, NELC re the hedgerow cutback along Main Road. Highways are
waiting for traffic management to sort.
b) Reply from Anglian Water re flooding issues -
c) Reply from Graham Martin NELC re Waith Lane & Slip Road potholes. Martin is looking at
Potholes this week as part of their monthly checks

(Cllrs may consider any items received up to the date of the meeting, information only).
15/54 **Police Report.**
Clerk to distribute copy of Police Report. (If available)

15/55 **ERNLLCA Transparency Funding Information and Application Form**
To discuss Funding for Website

15/56 **Enforcement Notice EN/1003/15 – Felled Mature copper Beech with TPO**
To receive information and discuss information on the above Enforcement Notice

15/57 **Planning Matters.**
**Pending Consideration:**

a) **DM/0782/15/FUL – Tudor Croft, Waltham Road, Brigsley**
Erect two storey extension including basement level, sunken patio, additional rooms within existing loft space and entrance gates.

**Pending Decision:**

b) **DM/0808/15/FUL – Welbeck, Waltham Road, Brigsley**
Demolition of existing bungalow and erection of replacement dwelling (amendment to previous approved application DM/0206/15/FUL).

c) **DM/0789/15/FUL – Land at Green Lane, Brigsley**
Proposed alterations to Plot 1, House Type, including erection of a detached garage.

15/58 **Ward Fund.**
Councillors to discuss any possible future projects to be considered for Ward Funding. (If funding is available for this year)

15/59 **Received Correspondence / Information Exchange.**

a) **ERNLLCA Newsletter – October, 2015**
(Any other matters may be discussed at Councillors discretion).

15/60 **Finance.**
(Proposed exempt item; Cllrs to agree to discuss item a) as exempt from press & public due to the confidential nature of the item re Local Government Act 1972, sch 12a).

a) Cheque for ex clerk’s salary (May 2015) to be agreed and signed.

b) Cheque for Clerk’s Salary from 24th August to 30th October to be agreed and signed

c) Mandate Forms for Completion

15/61 **Date of Next Meeting.**
To confirm date of meeting as – **Tuesday 8th December, 2015 @ 7pm.**
To Members of the Council
You are hereby summoned to attend a meeting of the BRIGSLEY PARISH COUNCIL in the Village Hall, St Helens Cres, Brigsley, N.E. Lincolnshire, DN37 0RG on TUESDAY 8TH DECEMBER, 2015 at 7.00 p.m. for the purpose of transacting the following business.

K. Kirkham  Clerk to the Council.  Date: 1st December, 2015

AGENDA

15/62 Apologies.
To receive apologies from Councillors unable to attend.

15/63 Declarations of Interest. (Localism Act 2011)
   a) To record declarations of interest by any member of the Parish Council in respect of the agenda items listed below. Members declaring interests should identify the agenda items and type of interest being declared. (Disclosable Pecuniary Interest, or Personal Interest, or Prejudicial Interest).
   b) To note dispensations given to any member of the council in respect of the agenda items listed below.

15/64 Co-opting of New Councillors.
Parish Council to consider any applications received and the possibility of co-opting new members.

15/65 Issues Raised by Members of the Public
(To discuss any issues raised by members of the public (Limited to 5 mins))

15/66 Minutes of Previous Meeting.
Minutes to be agreed and signed by Chairman

15/67 Update of Matters Outstanding from Previous Meeting.
To receive and discuss information on the following items:-
   a) The hedgerow cutback along Main Road has been completed.
   b) Reply from Graham Martin NELC re Waith Lane & Slip Road potholes. (Cllrs may consider any items received up to the date of the meeting, information only).
15/68 Police Report.
Clerk to distribute copy of Police Report. (If available)

15/69 ERNLLCA Transparency Funding Information and Application Form
To discuss Funding for Website

15/70 Planning Matters.
Pending Consideration:
   a) **DM/0782/15/FUL – Tudor Croft, Waltham Road, Brigsley**
   Erect two storey extension including basement level, sunken patio, additional rooms within existing loft space and entrance gates.
   b) **EN/1003/15 – Felled Mature Copper Beech with TPO**
   Wheatlands, Waithe Lane, Brigsley
   **Decision Received:**
   c) **DM/0808/15/FUL – Welbeck, Waltham Road, Brigsley**
   Demolition of existing bungalow and erection of replacement dwelling (amendment to previous approved application DM/0206/15/FUL). **APPROVED**
   d) **DM/0789/15/FUL – Land at Green Lane, Brigsley**
   Proposed alterations to Plot 1, House Type, including erection of a detached garage. **APPROVED**

15/71 Ward Fund.
Councillors to discuss any possible future projects to be considered for Ward Funding. (If funding is available for this year)

15/72 Received Correspondence / Information Exchange.
   a) ERNLLCA Newsletter – November, 2015
   b) Request for a copy of the full Register of Electors 2015/2016
   c) Town & Parish Liaison Committee – November Agenda, September Minutes & Charter
   d) Waste Collection Vehicles
   e) NELC New Local Plan Timetable gets Green Light
   f) NELC are supporting a campaign to clear up Britain for Her Majesty The Queen’s 90th Birthday and are welcoming support for weekend on March 4th to mobilise an army of volunteers to get involved with the clean-up.
   g) Councillors to discuss and agree Parish Council meeting dates for 2016
   h) Planning Committee Meeting – Wednesday 2nd December at 9.30am, Town Hall, Grimsby

   (Any other matters may be discussed at Councillors discretion).

15/73 Finance.
(Proposed exempt item; Cllrs to agree to discuss item a) as exempt from press & public due to the confidential nature of the item re Local Government Act 1972, sch 12a).
   a) Cheque for Clerk’s Salary from (November, 2015) to be agreed and signed
   b) Precept – Councillors to discuss and agree an amount for the precept year 2016/17

15/74 Date of Next Meeting.
To confirm date of meeting as – **Tuesday 2nd February, 2016 @ 7pm.**