



**COORDINATED ADMISSION ARRANGEMENTS
STARTING SCHOOL FOR THE FIRST TIME -
SEPTEMBER 2018
ADVICE SHEET (FIRST ALLOCATION)**

Requesting an Alternative School - If you have not been offered a place at your preferred school, or you wish to change your preferences, you can request another school if it has vacancies. This request will not affect your position on the waiting list for your existing preference of school, or your right to appeal.

Please read the information on Home to School Transport if you are thinking of requesting a school other than the one nearest to your home address.

Some schools that currently have places may soon fill up. If you are not offered a place you will be placed on a waiting list, have the right of appeal, and be able to request another school. Any applications submitted after 30th April 2018 will be dealt with as and when they are received.

What happens if I am unsuccessful? In accordance with the Education Acts the appropriate admissions authority makes arrangements for parents to appeal against the decision of the Local Authority if they are dissatisfied with the school place offered to the child. These arrangements are explained in the guidance document "Your New School – A Guide for Parents" which is available on the council website or from the School Admissions Team.

If you wish to appeal the decision, please read the enclosed document "How do I appeal?" Any appeals hearings, organised by the Local Authority against admission decisions will be heard in June / July 2018. Other admission authorities may set different timetables.

What happens with regard to my child's allocation?

All schools will be advised of which pupils have been allocated a place on 16th April 2018 and to which infants/primary school, they have been allocated. The schools will write to you directly to coordinate the admission in readiness for starting in September 2018.

Why do I have to consult other people with parental responsibility?

All persons with parental responsibility are entitled to information about their child's Infants/primary school admission. Copies have been sent in the first instance to the child's home address. It is expected that the parent/carer making an application for a place will consult other parties who have parental responsibility, unless there is a court order making this unnecessary. Only one Common Application Form should be submitted for each child.

Does my preference affect whether I get help with Home to School Transport?

YES. Please read carefully the information in the document "Your New School – A Guide for Parents". If you require any further advice/information contact the Education Transport Team on 01472 326291 (option 2).

USEFUL ADDRESSES

The Secretary of State, Department for Education:- www.gov.uk
North Lincolnshire Council, School Admissions Team (Tel: 01724 297133), Children & Young People's Service, PO Box 35, Hewson House, Station Road, Brigg, North Lincolnshire, DN20 8XJ or **www.northlincs.gov.uk**
Lincolnshire County Council, The School Admissions Dept. (Tel: 01522 782030), Children's Services, County Offices, Newland, Lincoln, Lincolnshire, LN1 1YQ or **www.lincolnshire.gov.uk**
The Advisory Centre for Education (ACE) - is a national charity that provides advice and information to parents and carers on a wide range of school based issues :- **www.ace-ed.org.uk**

My application has been unsuccessful; have I been placed on a waiting list?

YES – Held by the local Authority (apart from Pilgrim Academy, Reynolds Primary Academy & Healing Primary Academy) until 31st December 2018, your child's position on the waiting list does not depend on when you apply for a place, but on the priority you have for a place under the Authority's published admissions criteria. Please note you can move down the waiting list if someone with a higher priority applies later.

The published admissions criteria for all North East Lincolnshire Schools can be viewed in the "Your New School: A Guide for Parents" document, available on the council website.

Any vacancies which occur after 16th April 2018 will be allocated from the waiting list at the second allocation on 4th May 2017. Any applications received after the second allocation which are refused will be placed on the list according to the published admission criteria for the school. A written request for a place must be received by the School Admissions Team for you to be placed on the waiting list.

Which schools in North East Lincolnshire will have vacancies after the 16th April allocation?

Bursar Primary Academy, East Ravendale CE Primary, Edward Heneage Primary Academy, Enfield Academy of New Waltham, Fairfield Primary Academy, Grange Primary, Great Coates Primary, Humberston CE Primary, Humberston Cloverfields Primary Academy, Littlecoates Primary,
Continued on next column...

Macaulay Primary Academy, Oasis Academy Nunsthorpe, Old Clee Primary Academy, Ormiston South Parade Academy, Pilgrim Academy, Queen Mary Avenue Infants, Scartho Infants, Signhills Infants Academy, Springfield Primary Academy, St. Joseph's Catholic Voluntary Primary Academy, Stanford Junior & Infants, Strand Primary Academy, Waltham Leas Primary Academy, Weelsby Academy, Welholme Academy, Western Primary, Willows Primary Academy, Woodlands Primary Academy, Wybers Wood Academy.

Even though at the 16th April 2018 allocation there are no vacancies at the following schools, you can still apply for them and be considered under the published admission arrangements:-

Canon Peter Hall CE Primary, Coomb Briggs Primary, Eastfield Primary Academy, Elliston Primary Academy, Healing Primary School, Laceby Acres Primary Academy, Lisle Marsden CE Primary Academy, Middlethorpe Primary Academy, New Waltham Academy, Reynolds Primary Academy, St. Mary's Catholic Voluntary Primary Academy, St. Peter's CE Primary, Stallingborough CE Primary, Thrunsoe Primary & Nursery Academy, Yarborough Academy

Information on vacancies in other Local Authority Schools:-

Contact the appropriate authority via the 'Useful Addresses' information provided above.